Town of Beekman Town Board

Beekman Town Hall
4 Main Street
Poughquag, NY 12570

Regular Meeting of the Town Board

Tuesday, November 10th, 2026
7:00PM

Town Board Members

Laureen Abbatantuono, Supervisor
Kate Blake, Deputy Supervisor
Gina Ragusa, Councilwoman
Mersin Capollari, Councilman
Sharon Wohrman, Councilwoman

Alicia Turenchalk, Town Clerk

RULES FOR PUBLIC COMMENT:

1. Each presentation to the Board made by an individual shall be limited to three (3) minutes in duration, unless extended by agreement by the Town Supervisor/ designee

2. Comments should be directed to the Board. Comments should be made in a respectful manner to the Board and from the Board to the community.

The Town Supervisor or designee may:

a. Interrupt, warn, or terminate an individual's comment when the comment is personally directed, abusive or obscene.

b. Request that any individual leave the meeting when that individual fails to observe reasonable decorum.

c. Call for a recess or an adjournment to another time.

The intent of these rules are:

1. To allow members of the public a fair and adequate opportunity to be heard.

2. To assure that the regular agenda of the Town Board is completed; and

3. To recognize the nature of the Board and community's time and to use that time effectively.

Meeting Agenda

a. Roll Call of the Town Board
b. Pledge of Allegiance
c. Moment of Silence
d. Public Hearing
    1. 7:05 PM – 2027 Town of Beekman Preliminary Budget
e. Administrative Announcement
f. Public Comment on Agenda Items – please come up to the microphone and state your name and address
g. Resolutions
h. Public Comment on Non-Agenda Items
i. Adjournment

- **The next Town Board meeting is Tuesday, November 17th at 7:00 p.m.**

Resolutions

1. Amend the 2027 Preliminary Budget
2. Approving the Advancement of Funds from Unassigned Fund Balance to Highway Fund
3. Award Bids for 2027 Highway Materials
4. Authorize Transfer of Fund Balance from the General Fund to Highway Fund
5. Town of Beekman Budget Revisions
6. A Resolution Requesting the New York State Department of Transportation to Conduct a Traffic Study Along State Route 55
7. Amending the Duties of the Secretary to the Supervisor (Amending and Restating Resolution 05:27:26-1)
8. A Resolution Authorizing the Cancellation of the Second Regular Town Board Meeting for December 2026
9. Payment of Claims

RESOLUTION 11:10:26-1 **Amend the 2027 Preliminary Budget**

WHEREAS, the 2027 Tentative Budget was filed with the Town Clerk on September 22, 2026, and

WHEREAS, the Town Board has reviewed and amended the 2027 Tentative Budget and conducted a Public Hearing on the proposed 2027 Preliminary Budget on October 27, 2026 at 7:15 PM, in which the Public Hearing has been held open until November 10, 2026,

NOW THEREFORE BE IT RESOLVED, that the following amendments are approved to be made to the Proposed 2027 Preliminary Budget and filed and approved as the 2027 Adopted Budget,

General Fund:	$Increase	$Decrease
Revenue		
A-0000.5030 Transfer In	125,000.00	
A-0000.9910 Assigned Fund Balance		129,148.00
Expenses		
A-1010.0400 TB Meeting Video Exp		5,000.00
A-1315.0107 Finance Other Labor		3,200.00
A-1410.0112 Town Clerk PT Staff	401.00	
A-1620.0250 Building Improvement		5,000.00
A-1670.0430 Central Mail	3,000.00	
A-1990.0400 Contingent Account	5,655.00	
A-5010.0112 Highway Supt Staff PT		4.00

Highway Fund:	$Increase	$Decrease
Revenue		
DA-0000.1001 Property Taxes	63,500.00	
Expenses		
DA-1980.0400 MTA Tax		1,500.00
DA-5112.0401 Improvements Town	90,000.00	
DA-5130.0200 Machinery Equip		150,000.00
DA-9950.0901 Trans to General Fund	125,000.00	

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

I, Alicia Turenchalk, Town Clerk of the Town of Beekman, do hereby certify that the foregoing resolution was duly adopted by the Town Board at a meeting held on November 10, 2026.

Town Clerk:_____ Date: November 10, 2026

RESOLUTION 11:10:26-2 **Approving Advancement of Funds from Unassigned Fund Balance to the Highway Fund**

WHEREAS, New York State General Municipal Law (GMU) Chapter 24, Article 2, Section 9-A states "A municipal corporation may temporarily advance moneys held in any fund to any fund of the municipal corporation. Any such temporary advance shall be authorized in the same manner as prescribed by general, special or local law for making budgetary transfers between appropriations. Suitable records shall be kept of each temporary advance. Moneys temporarily advanced pursuant to this section shall be repaid to the fund from which they were advanced as soon as available but in no event later than the close of the fiscal year in which the advance was made. If moneys from a fund which if raised by taxes, ad valorem levies or special assessments on a different base of properties than those for which taxes, ad valorem levies or special assessments would be raised for the fund to which the advance is made, the repayment shall include an amount reasonably estimated to be the additional amount that would have been earned on the investment of the moneys in the fund making the advance had the advance not been made", and

WHEREAS, the Town of Beekman desires to timely pay current outstanding Highway Fund (DA) invoices for paving and other services, and

WHEREAS, the Highway Fund (DA) does not have ample funding to pay the invoices in the Highway Fund (DA), now therefore be it

BE IT RESOLVED, that the Town Board authorizes the Finance/Budget Office to temporarily advance $125,000 from the General Fund (A) to the Highway Fund (DA) to immediately pay the invoices in accordance with GMU Chapter 24, Article 2 as presented above, and

BE IT FURTHER RESOLVED, that the advance be repaid immediately upon the collection of appropriate revenues by the Highway Fund (DA), and

BE IT FURTHER RESOLVED, that the Town Budget Office record the advance in accordance with generally accepted accounting guidelines in the records of the Town and in accordance with GMU Chapter 24, Article 2, Section 9-A and any other applicable State laws.

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

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Town Clerk:_____ Date: November 10, 2026

RESOLUTION 11:10:26-3 **Award Bids for 2027 Highway Materials**

WHEREAS, by Resolution 10:13:26-12 at the October 13, 2026 Town Board Meeting, the Town Board voted to reject all Highway Materials for the year 2027 and authorized the Town Clerk to re-advertise for bids, and

WHEREAS, said bids were received, opened and read publicly on November 9, 2026 and have been reviewed by the Highway Superintendent and Town Clerk,

NOW THEREFORE BE IT RESOLVED, that the bids for Highway Materials for 2027 are hereby awarded as recommended in highlighted form by the Highway Superintendent as attached herewith.

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

I, Alicia Turenchalk, Town Clerk of the Town of Beekman, do hereby certify that the foregoing resolution was duly adopted by the Town Board at a meeting held on November 10, 2026.

Town Clerk:_____ Date: November 10, 2026

RESOLUTION 11:10:26-4 **Authorize Transfer of Fund Balance from the General Fund to the Highway Fund**

WHEREAS, the Town Board of the Town of Beekman deems it appropriate to transfer $200,000 of fund balance from the General Fund (Fund A) to the Highway Fund (Fund DA); and

WHEREAS, the General Fund has sufficient available fund balance to support the transfer, which will reduce the Highway Fund's reliance on its own fund balance to support highway operations; and

WHEREAS, the Town of Beekman's Accounting Office has reviewed and recommends the corresponding budget revisions necessary to effectuate the transfer;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby authorizes the transfer of $200,000 from the General Fund to the Highway Fund.

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

I, Alicia Turenchalk, Town Clerk of the Town of Beekman, do hereby certify that the foregoing resolution was duly adopted by the Town Board at a meeting held on November 10, 2026.

Town Clerk:_____ Date: November 10, 2026

RESOLUTION 11:10:26-5 **Town of Beekman Budget Revisions**

WHEREAS, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues; and

WHEREAS, the Town Board has reviewed the recommended revisions and finds them to be in the best interest of the Town;

NOW, THEREFORE, BE IT RESOLVED, that the following itemized revisions are approved by the Town of Beekman Town Board as Budget Revision Number #2026-10.

Revision #	Account #	Account Title	Increase	Decrease
General Fund				
2026-11-01	A-1670-0430	Central Mail	3,000	
	A-1410.0404	Town Clerk Training		1,000
	A-1410-0451	Town Clerk Code Update		1,000
		-Transfer to cover postage meter refill		

RESOLUTION 11: l0:26-6

A Resolution Requesting the New York State Department of Transportation to Conduct a Traffic and Pedestrian Safety Study Along Route 55

WHEREAS, the Town of Beekman has received concerns from residents regarding pedestrian safety along State Route 55, particularly in the vicinity of the Pine Grove Motel; and

WHEREAS, residents have expressed interest in the installation of a pedestrian crosswalk in this area to provide a safer means for pedestrians to cross State Route 55; and

WHEREAS, the Town of Beekman recognizes the importance of pedestrian safety and the need to evaluate traffic conditions, pedestrian activity, visibility, traffic volume, and other relevant safety considerations before determining whether a crosswalk or other pedestrian safety improvements are warranted; and

WHEREAS, the New York State Department of Transportation (NYSDOT) has advised that the Town must submit a formal resolution identifying the location and proposed safety improvement in order to initiate a review by its Regional Traffic & Safety Office; and

WHEREAS, NYSDOT's Regional Traffic & Safety Office will conduct the necessary study and, based upon its findings and recommendations, determine whether a crosswalk or other appropriate safety improvements are warranted and identify potential implementation through the NYSDOT Capital Program;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby formally requests that the New York State Department of Transportation conduct a traffic and pedestrian safety study along State Route 55, in the vicinity of the Pine Grove Motel, Town of Beekman, Dutchess County, New York, to determine whether the installation of a marked pedestrian crosswalk is warranted; and

BE IT FURTHER RESOLVED, that the Town Board requests that NYSDOT evaluate the location and provide recommendations regarding any appropriate pedestrian safety improvements deemed necessary; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to forward a certified copy of this resolution, along with any supporting information, to the appropriate NYSDOT Regional Traffic & Safety Office for its review and consideration; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Introduced: Supervisor Abbatantuono

Seconded:_____

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

I, Alicia Turenchalk, Town Clerk of the Town of Beekman, do hereby certify that the foregoing resolution was duly adopted by the Town Board at a meeting held on November 10, 2026.

Town Clerk:_____ Date: November 10, 2026

RESOLUTION 11:10:26-7

Amending the Duties of the Secretary to the Supervisor (Amending and Restating Resolution 05:27:26-1)

WHEREAS, the Town Board of the Town of Beekman has the authority to establish duties and compensation for appointed positions, and

WHEREAS, the resignation of Nicole Klein, Payroll Clerk, had created a vacancy in the Town's bi-weekly payroll processing, and

WHEREAS, Secretary to the Supervisor, Stephanie Giordano has prior experience with payroll submission and the payroll service company Paychex, and

WHEREAS, by Resolution 05:27:26-1, adopted May 27, 2026, the Town Board assigned additional payroll related responsibilities to the Secretary to the Supervisor and accepted a friendly amendment clarifying that the Secretary would provide support for payroll administration rather than assume all payroll duties, and

WHEREAS, an additional Four Thousand Dollars ($4,000.00) annually was added to the salary of Stephanie Giordano for compensation of additional duties, and

WHEREAS, Town departments have recurring administrative needs that can be handled more efficiently through a single, coordinated point of support in the Office of the Supervisor, and

WHEREAS, the Town Board wishes to define these duties clearly, maintain sound internal controls, provide for regular Town Board oversight, and ensure the position is not expanded without the Board's approval

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Beekman hereby amends the duties of the Secretary to the Supervisor to include support for payroll administration, including assisting with the processing of payroll, maintaining payroll records, and coordinating with applicable departments and agencies, and

BE IT FURTHER RESOLVED, that the duties of the Secretary to the Supervisor are further amended to include interdepartmental administrative support, limited to scheduling, correspondence, records organization, data entry, and the coordination of information among Town departments, and

BE IT FURTHER RESOLVED, that no further compensation is authorized by this resolution, and

BE IT FURTHER RESOLVED, that the Secretary to the Supervisor shall perform all additional duties under the direction of the Town Supervisor, and that department requests for interdepartmental support shall be submitted to the Supervisor, who shall approve, assign and prioritize such requests, and

BE IT FURTHER RESOLVED, that to make workflow more efficient, the Supervisor may establish a standard request process and written payroll procedures, including deadlines for departments to submit time records, and shall provide copies to the Town Board, and

BE IT FURTHER RESOLVED, that each payroll shall be reviewed and approved by the Supervisor, or by another person designated by the Town Board, other than the Secretary to the Supervisor, and that the Secretary shall not process changes to his or her own pay, deductions or leave, and

BE IT FURTHER RESOLVED, that the Supervisor shall report to the Town Board quarterly at a regular meeting on the additional duties, including departments served, general volume of work, and any matters requiring Board action, and

BE IT FURTHER RESOLVED, that the Secretary to the Supervisor shall have no authority to approve payroll, timesheets, claims or expenditures; to supervise or direct Town employees or department heads; to set Town policy; or to bind the Town to any contract or obligation, and that nothing herein transfers any statutory responsibility of the Supervisor as chief fiscal officer, and

BE IT FURTHER RESOLVED, that no further duties shall be added to the position, and no duty materially expanded, except by resolution of the Town Board, and that no practice, custom or informal assignment shall create a duty or a claim to additional compensation, and

BE IT FURTHER RESOLVED, that this resolution does not create a new position, reclassify the position, constitute a promotion, create a contract of employment, or set a precedent for any other position, and that the additional duties shall be performed consistent with the position's classification under Dutchess County civil service rules and any applicable collective bargaining agreement, and

BE IT FURTHER RESOLVED, that the Town Board shall review these additional duties and the related compensation at its annual organizational meeting each January, and

BE IT FURTHER RESOLVED, that, except as stated above for the salary adjustment, this resolution shall take effect immediately upon adoption.

Introduced: Supervisor Abbatantuono

Seconded:_____

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

I, Alicia Turenchalk, Town Clerk of the Town of Beekman, do hereby certify that the foregoing resolution was duly adopted by the Town Board at a meeting held on November 10, 2026.

Town Clerk:_____ Date: November 10, 2026

RESOLUTION 11:l0:26-8

A Resolution Authorizing the Cancellation of the Second Regular Town Board Meeting for December 2026

WHEREAS, the Town Board of the Town of Beekman has established a regular meeting schedule for the 2026 calendar year, and

WHEREAS, the Town Board wishes to amend its December meeting schedule and conduct only one regular Town Board meeting during the month of December,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Beekman hereby authorizes the cancellation of the second regularly scheduled Town Board meeting for December 2026, and

BE IT FURTHER RESOLVED, that the sole regular Town Board meeting scheduled for December 2026 shall be held on Tuesday, December 8, 2026, at its regularly scheduled time and location, and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to provide any required public notice of the revised meeting schedule.

Introduced: Supervisor Abbatantuono

Seconded:_____

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

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Town Clerk:_____ Date: November 10, 2026

RESOLUTION 11:10:26-9 **Payment of Claims**

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Section 119 of Town Law as set forth in the attached abstracts,

NOW THEREFORE BE IT RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	$28,146.87
Claims to be paid from the DA-Highway Fund	$363.16
Claims to be paid from the SS-Dover Ridge Sewer District Fund	$5,461.34
Claims to be paid from the SW-Dover Ridge Water District Fund	$1,241.07
Claims to be paid from the H-Capital Fund	$320.00
	$35,532.44

Pay Period – 10/18/26-10/31/26	Check Date 11/5/26	**Payroll #22**
	General Fund	$37,168.21
	Highway Fund	$30,113.38
		$67,281.59

Introduced: Supervisor Abbatantuono

Seconded:_____

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Wohrman _____
Councilman Capollari _____
Councilwoman Ragusa _____
Councilwoman Blake _____
Supervisor Abbatantuono _____

CERTIFICATION OF THE TOWN CLERK

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Town Clerk:_____ Date: November 10, 2026