Town of Beekman

Special Town Board Meeting Minutes
Tuesday, July 29th, 2025 – 2:32 PM

The Special Town Board meeting was called to order by Supervisor Mary Covucci at 2:32 PM.

Roll Call

The following Town Board members were present:

- Supervisor Mary Covucci
- Councilman Capollari
- Councilman Battaglini
- Councilwoman Wohrman

Also present:

- Town Clerk, Laureen Abbatantuono

Opening

Supervisor Covucci led the Pledge of Allegiance, pointed out the emergency exits, and requested a moment of silence in honor of all who have served our country.

Agenda Review

Supervisor Covucci reviewed the agenda items for the meeting.

Public Comments on the Agenda

- **John Tichenor**, 21 Robin Court: Submitted questions regarding agenda items (see attached).
- **Wanda Newell**, 22 Tibbett Way: Continued reading Mr. Tichenor's questions and inquired why the meeting was not being recorded.

Resolutions

Town Board members proceeded to read the resolutions.

Public Comments

- **Mark from Clove Excavators** asked why the payment for the "CHIPS" funds related to paving had not yet been issued.

- o **Supervisor Covucci** responded that the bill is currently being held due to clarity issues.

General Board Comments

None.

Adjournment

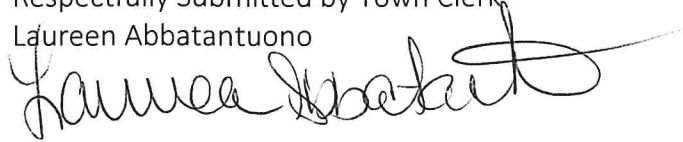Supervisor Covucci made a motion to adjourn the meeting at 2:50 PM
Seconded by Councilman Battaglini.
All in favor: AYE.

Meeting adjourned at 2:50 PM.

Respectfully Submitted by Town Clerk
Laureen Abbatantuono

BEEKMAN TOWN BOARD
SPECIAL MEETING AGENDA
JULY 29, 2025

2:30 PM
- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING
- Supervisor Comments
- Comments on Agenda Items (3 Minute Limit)

RESOLUTIONS
1. Accept Logically Proposal for Fortigate Security Firewall
2. Accept Logically Proposal for Replacement Workstations
3. Accept Logically Proposal for Backups
4. Accept Logically Proposal for Additional MFA Security

- Other Town Board Business
- General Town Board Comments
- Public Comments (3-Minute Limit)
- **Next Regular Town Board Meeting: Tuesday, August 26, 2025 at 6:00 PM**

ADJOURN

RESOLUTION NO. 07:29:25-1
RE: ACCEPT LOGICALLY PROPOSAL FOR FORTIGATE SECURITY FIREWALL

WHEREAS, Logically confirmed that the Network Security Firewall at the Rec is at end of life and will be replaced with a new modern firewall utilizing a new wireless access point that will provide more reliable Wi-Fi service for the lifeguards; and

WHEREAS, Logically has provided a quote for the replacement of the hardware and the installation of the remote deployment as well as the recurring monthly amount as follows:

Fortinet FortiGate FG-70G Network Security/Firewall Appliance	$2,329.34
Professional Services/Installation	$2,690.00
Monthly Recurring Service	$ 115.00

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign the attached contract with Logically for the above stated installation/support service in an amount not to exceed $5,049.34 exclusive of the Monthly Recurring Service charge of $115.00.

Introduced: COUNCILMAN CAPOLLARI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

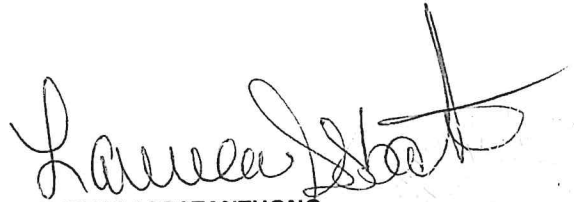|	
Councilman Capollari	**AYE**
Councilman Battaglini	**AYE**
Councilman Lemak	**ABSENT**
Councilwoman Wohrman	**AYE**
Supervisor Covucci	**AYE**

Dated: July 29, 2025

CERTIFICATION

I, LAUREEN ABBATANTUONO, the duly qualified and acting Clerk for the Town of Beekman Town Board, Dutchess County, State of New York, do hereby certify that attached hereto is a true and correct copy of an extract from the minutes of a regular meeting of the Town Board of the Town of Beekman, held on the 29th day of July, 2025 adopted at said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

IN WITNESS WHEROF, I have hereunto set my hand and the seal of the said Town, this 29th day of July, 2025

LAUREEN ABBATANTUONO
TOWN CLERK

RESOLUTION NO. 07:29:25-2
RE: ACCEPT LOGICALLY PROPOSAL FOR REPLACEMENT WORKSTATIONS FOR TOWN HALL

WHEREAS, Logically confirmed that the several workstations at Town Hall and the Rec can no longer be updated and need to be replaced to giving better performance and reliability; and

WHEREAS, Logically has provided a quote for the replacement of the workstations and the implementation of each as follows:

Nine (9) Dell Pro QCS1250 Desktop Computers	$1,002.99	$9,026.91
One (1) Dell Pro 14 Plus PB14250 Notebook	$1,449.99	$1,449.99
Implementation fee		$8,700.00

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign the attached contract with Logically for the above stated equipment/installation/support service in an amount not to exceed $19,689.11.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN CAPOLLARI

ROLL CALL VOTE:
Councilman Capollari	**AYE**
Councilman Battaglini	**AYE**
Councilman Lemak	**ABSENT**
Councilwoman Wohrman	**AYE**
Supervisor Covucci	**AYE**

Dated: July 29, 2025

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LAUREEN ABBATANTUONO
TOWN CLERK

RESOLUTION NO. 07:29:25-3
RE: ACCEPT LOGICALLY PROPOSAL FOR BACKUP

WHEREAS, Logically has confirmed that the cloud backup service we have includes the individual files maintained on the Town Hall Server; and

WHEREAS, Logically has proposed a Unitends solutions placing an appliance onsite at Town Hall that houses full system image backups done on an hourly basis; and

WHEREAS, Logically has provided a quote for the implementation of the new Cloud backup Unitends solution and monthly recurring fee as follows:

LogicBack - agreement modernization $875.00
LogicBack - Monthly recurring charge $561.77

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign the attached contract with Logically for the above stated installation/support service in an amount not to exceed $875.00 with a recurring monthly charge of $561.77.

Introduced: **SUPERVISOR COVUCCI**

Seconded: **COUNCILMAN CAPOLLARI**

ROLL CALL VOTE:
Councilman Capollari	**AYE**
Councilman Battaglini	**AYE**
Councilman Lemak	**ABSENT**
Councilwoman Wohrman	**AYE**
Supervisor Covucci	**AYE**

Dated: July 29, 2025

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LAUREEN ABBATANTUONO
TOWN CLERK

RESOLUTION NO. 07:29:25-4
RE: ACCEPT LOGICALLY PROPOSAL FOR MFA CONDITIONAL ACCESS

WHEREAS, Logically has presented a proposal for Office 365 Security Updates, setup of additional vulnerability scans; and

WHEREAS, Logically has provided a quote for the implementation of the above services and monthly recurring fee as follows:

Microsoft 365 - Entra ID Premium (29) workstations	$ 182.70 monthly
Annual Scans and security services	$ 270.00 monthly
Time and material/Pro services (8) workstations	$4,148.00

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign the attached contract with Logically for the above stated installation/support service in an amount not to exceed $4,148.00 with a recurring monthly charge of $452.70.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:
Councilman Capollari	**AYE**
Councilman Battaglini	**AYE**
Councilman Lemak	**ABSENT**
Councilwoman Wohrman	**AYE**
Supervisor Covucci	**AYE**

Dated: July 29, 2025

CERTIFICATION

I, LAUREEN ABBATANTUONO, the duly qualified and acting Clerk for the Town of Beekman Town Board, Dutchess County, State of New York, do hereby certify that attached hereto is a true and correct copy of an extract from the minutes of a regular meeting of the Town Board of the Town of Beekman, held on the 29th day of July, 2025 adopted at said meeting.

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LAUREEN ABBATANTUONO
TOWN CLERK

Town Beekman Board meeting   7/29/2025

General Questions:

1. Is there an existing relationship with this vendor, Logically? If not, did anyone check references?
2. What was the procurement process? Was there an RFP?

PC Quote

1. Did anyone investigate our state procurement contracts? Dell (and FortiGate) are on the list. Can we buy direct from a wholesaler?
2. Why are we buying workstations instead of laptops?
3. Was there any assessment on what level of compute power and storage is required for this device refresh?
4. Should we lease vs buy based on our refresh cycle?

Off-site backups

1. Do we only have 1 server with 568GB of data? Are we sure?
2. Was any type of assessment done?
3. Cybersecuity response is not included? What if they are breached?
4. Backup is an appliance in Logically CoLo. Whose Colo do they use? What is the redundancy? What security measure are in place?
5. Why are we using choosing to go with appliances and snapshots. Old technology! Real time redundant storage via the cloud is best practice.

New Fortigate SD WAN Firewall

1. Do we have an SD WAN? If so, what is our go forward strategy?

Windows 11

1. Phase 1 we upgrade in place on existing HW. Phase 2 we migrate to new HW?
2. The client agrees to pay for actual hours worked? Can we get a fixed price?

Final Thoughts

Assessment?

Road map?

Why are we here on Tuesday afternoon?

New administration is getting sacked with this tech debt.

Logically™

Logically Project Statement of Work

New Fortigate Device (Recreation Beach House Location)

Quote # 1057258
Version 1

Prepared for:

Town of Beekman

Mary Covucci
supervisor@townofbeekmanny.us

Prepared For:	Sales Contact:	Proposal #	1057258.1
Town of Beekman	**Logically**	Date Issued:	07.07.2025
Mary Covucci	John Hanlin	Expiration Date:	08.04.2025
4 Main St	Phone: (540) 903-9095		
Poughquag, NY 12570	Email: john.hanlin@logically.com		

Statement of Work

Logically is presenting this statement of work to Town of Beekman to provide a new Fortigate Device (Recreation Beach House Location) and configure an access point

Deliverables:

Firewall Scope of Work

Discovery Phase
Conduct a thorough assessment of the customer's existing firewall infrastructure and requirements.
Collaborate with the customer to identify and document the necessary Interfaces, Security Rules, Network Address Translations (NATs), Routing configurations, and other essential settings.
Gather information on the facility's network topology, IP addressing scheme, and security policies to ensure seamless integration of the new firewall.
Verify connectivity prerequisites and access requirements for remote configuration and deployment.

Configuration Phase
Configure the firewall with all identified Interfaces, Security Rules, NATs, Routes, Objects, and additional settings based on the discovery phase findings.
Implement best practices for firewall hardening, including access control, logging, and monitoring configurations.
Test and validate the configured settings in a staging environment to ensure proper functionality and integration with the customer's network.
Document the configuration details and provide a summary to the customer for review and approval.
Service Level Agreement (SLA): The firewall configuration will be completed within 30 business days after the discovery phase is concluded and all necessary information has been supplied by the customer.

Deployment Phase
Collaborate with the customer to determine an appropriate date and time for the remote deployment of the configured firewall.
Establish a deployment plan, including a rollback strategy, to minimize disruption to the customer's network operations.
Perform the onsite deployment of the firewall, ensuring proper connectivity and functionality.
Conduct post-deployment testing to validate the firewall's performance and adherence to the defined requirements.

Post-Deployment Support
As the deployed firewall will be under management, provide ongoing support and maintenance as outlined in the existing service contract.
Offer technical assistance for any issues or inquiries related to the firewall's operation and performance.
Monitor the firewall's health, apply necessary updates, and implement configuration changes as required to maintain optimal security and functionality.
Provide regular reports on the firewall's status and performance metrics to the customer as per the agreed-upon schedule in the service contract.

Access Point
Configuration & Installation of E Series Access Point

Project Specific Notes & Assumptions:

Statement of Work

Client is aware that Logically's time spend with vendors may vary heavily depending on the vendor's specific needs
Client is aware that any 3rd party vendors may have their own separate statement of work, which is not reflected on this SOW
Client is aware that any items not explicitly defined in this scope of work will be considered as a change order as a separate billable engagement

Project Prerequisites & Client Responsibilities

- Client will designate a single point of contact for all communications and to support coordination with all Client staff.
- Client is responsible for purchasing any equipment, software, or licenses not included as part of the project such as cables, anti-virus, etc.
- Client is responsible for providing any wiring or cabling services required to implement this project.
- Client is responsible for any carpentry requirements such as drilling holes for cables, mounting computers or monitor brackets, anchoring server racks, installing conduit, etc.
- Client is responsible for the procurement and scheduling of all utilities, including Internet Services

Standard Notes & Assumptions

Note: Any changes to the following assumptions may result in a change in scope to the project and resulting change order.

- Logically will be granted remote access with Admin privileges to modify and configure.
- Logically does not dispose of equipment, but can recommend companies to utilize their service.
- Vendors should request 48-hour notice to access server room (other than for emergencies).
- Vendors should coordinate and plan with Logically if they wish to change or add devices with IP addresses.
- Vendors should not plug in RJ45 or fiber to any network devices.
- During the project, both parties will communicate changes prior to implementation for impact review.
- Internet/Network connection is capable of typical broadband speeds.
- All software in Client's environment is up to current vendor-supported levels.
- Work will be remote unless otherwise noted; if necessary Logically will be granted on site access to any areas required to complete requested work.
- Travel is billed portal to portal at standard consulting rates.
- Work may necessitate down time for Client or its workers. Down time required within business hours will be agreed upon prior to any outage.
- All work will take place during normal business hours of M – F, 8 am – 5 pm, unless otherwise noted. Request for after-hours and weekend work may result in a change order.
- Projects involving hardware installation could take as long as 5 weeks to begin the implementation, from the time that the contract is signed and product prepayment has been received. Some products can take 2-3 weeks to be delivered, and product staging and testing can take 1-2 weeks to complete before installation can begin.
- Sufficient power and power protection for the new hardware is in place or will be purchased by Client.
- Sufficient space is available for any new equipment.
- Project delays on the part of Client will result in a new timeline, dependent on engineering availability.
- If the tasks outlined in this Statement of Work are on hold for more than 60 days by Client, a project reengagement fee may apply.
- All specifications and information provided to Logically by Client are correct and accurate to the best of Client's knowledge. Incorrect or inaccurate information from Client may result in a change request from Logically and additional hours.

Statement of Work

- Client agrees to pay for actual hours worked.
- Continuous pre-approval of expected hours will take place throughout this project.

Hardware	Price	Qty	Ext. Price
Fortinet FortiGate FG-70G Network Security/Firewall Appliance - Intrusion Prevention - 10 Port	$2,329.34	1	$2,329.34
		Subtotal:	$2,329.34

Monthly Recurring Service	Recurring	Qty	Ext. Recurring
Essential Fortigate Firewall Management - Level 2	$225.00	1	$225.00
Alerting of Firewall Monitoring	$10.00	-1	($10.00)
Firewall Monitoring	$20.00	-1	($20.00)
Onsite Support for Firewall	$30.00	-1	($30.00)
Managed Firewall Services - Business Hours Remote Incidents Covered	$50.00	-1	($50.00)
		Monthly Subtotal:	$115.00

Project Labor	Price	Qty	Ext. Price
Fixed Fee Service - Professional Services	$1,375.00	1	$1,375.00
Managed Fortinet Firewall Install Remote Deployment - L2	$1,315.00	1	$1,315.00
		Subtotal:	$2,690.00

Quote Summary

Description	Amount
Hardware	$2,329.34
Project Labor	$2,690.00
Subtotal:	$5,019.34
Shipping:	$30.00
Total:	$5,049.34

Monthly Expenses Summary

Description	Amount
Monthly Recurring Service	$115.00
Monthly Total:	$115.00

Terms and Conditions

This Work Order ("Agreement") is entered into by Winxnet, LLC, doing business as Logically ("Logically")", a Delaware limited liability company having its principal offices at 5747 Perimeter Drive, Suite 110, Dublin Ohio 43017 ("Logically") and the undersigned customer ("Customer") and is subject to the terms and conditions of the Master Services Agreement located at https://www.logically.com/agreements/master-services-agreement ("MSA"), including additional Terms and Conditions herein. This "Agreement" is effective as of the signature date by the Customer as below ("Effective Date"). Cloud and Security Services will be governed by the terms below:
https://www.logically.com/agreements/cloud-services-agreement
https://www.logically.com/agreements/security-management-terms-and-conditions
The estimated pricing, quantities, and proposed solution(s) in this Agreement are based on the entire scope of work and Logically's understanding and assumptions. The content of this Agreement, and any related statement of work, scope of work, quote, email, proposal or other, is confidential. Unless required by law or authorized in writing, this Agreement is not to be disclosed or distributed to any person, organization, or entity other than Logically or Customer.

Work Order - Terms and Conditions:
1. Pricing is valid for a period of thirty (30) calendar days from the date of submission. All pricing is shown in U.S. dollars and may not include applicable or accurate taxes, shipping, travel duty, or export.
2. If any approved quote is terminated early for any reason, other than by Logically for convenience, an early termination fee (ETF) will be due from Customer to Logically on the termination date. The termination charge is set forth in the applicable Terms. Customer waives any claims of a termination constituting a penalty.
3. Invoices paid by credit card will be assessed as a 3% convenience fee, except in states where prohibited. No additional fee will be charged for check, ACH, or wire payment.
4. Unless otherwise agreed in writing, payment for services is due within 15 days of the date of issuance of the invoice by Logically. Customer shall pay a late payment charge of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law on unpaid amount for each calendar month or fraction thereof for payment to Logically in arrears.
5. Customer agrees to pay all court costs and reasonable attorney's fees incurred in the collection of any amount past due. Customer acknowledges Logically may participate in, and retain the benefit of, vendor incentive plans, rebate programs, or other programs with, among others, its travel providers wherein Logically may receive benefits, such as frequent flyer miles or other considerations.
6. All sales are final and returns or exchanges are not accepted unless the item is defective or damaged upon delivery. However, in certain pre-approved situations, such as errors in order fulfillment or other exceptional circumstances, a return may be permitted at our discretion. In cases where a return is approved, a restocking fee of 20% will be applied to cover processing, repackaging, and administrative costs. To qualify for a return, the item must be in its original, unused condition and reported within 14 days of receipt. Customers seeking a return due to a pre-approved situation must provide necessary documentation and obtain authorization prior to sending the item back.

Recurring Services - Terms and Conditions:
1. Implementation fees are due at contract signing.
2. Remediation items identified during implementation will be scoped and submitted for approval.
3. The Agreement term and billing will commence upon deployment of services.
4. Recurring services are billed in advance and will continue through the end of the contract term.
5. If recuring services implementation is unreasonably delayed by lack of Customer engagement, Agreement term is enacted, and recurring services billing will commence.
6. Recurring services will be billed at the greater of 50% of the original contracted recurring services fee, or the billing amount resulting from the recurring reconciled count of managed device(s), user(s), license(s), storage and other charged items.
7. The Agreement Contract Term: 36 months.
8. The Agreement will renew for 12 months, at the Logically 1-year rate, unless either party provides written notice to terminate no less than 90 days before the end date.
9. Vendor licensing may be adjusted with a ninety (90) days written notice to Customer
10. Recurring services may have a maximum increase of 5% annually.
11. Early Termination Fee (ETF): Recurring services have an ETF equal to the greater of 50% of the amount billed at time of early termination, or 50% of the original contracted recurring services fee, multiplied by number of months remaining in the active term.

Non-Recurring Services - Terms and Conditions:
12. Labor rates may be adjusted with ninety (90) days written notice to Customer.
13. Fees for projects outside of onboarding: 25% of the project and 100% of the project management will be billed upon acceptance and is due at contract signing.

14. Labor fees will be invoiced monthly as resources are consumed.

Payment Information:

15. If the billing information is different from the undersigned, please provide below:
    a. First and Last Name
    b. Title
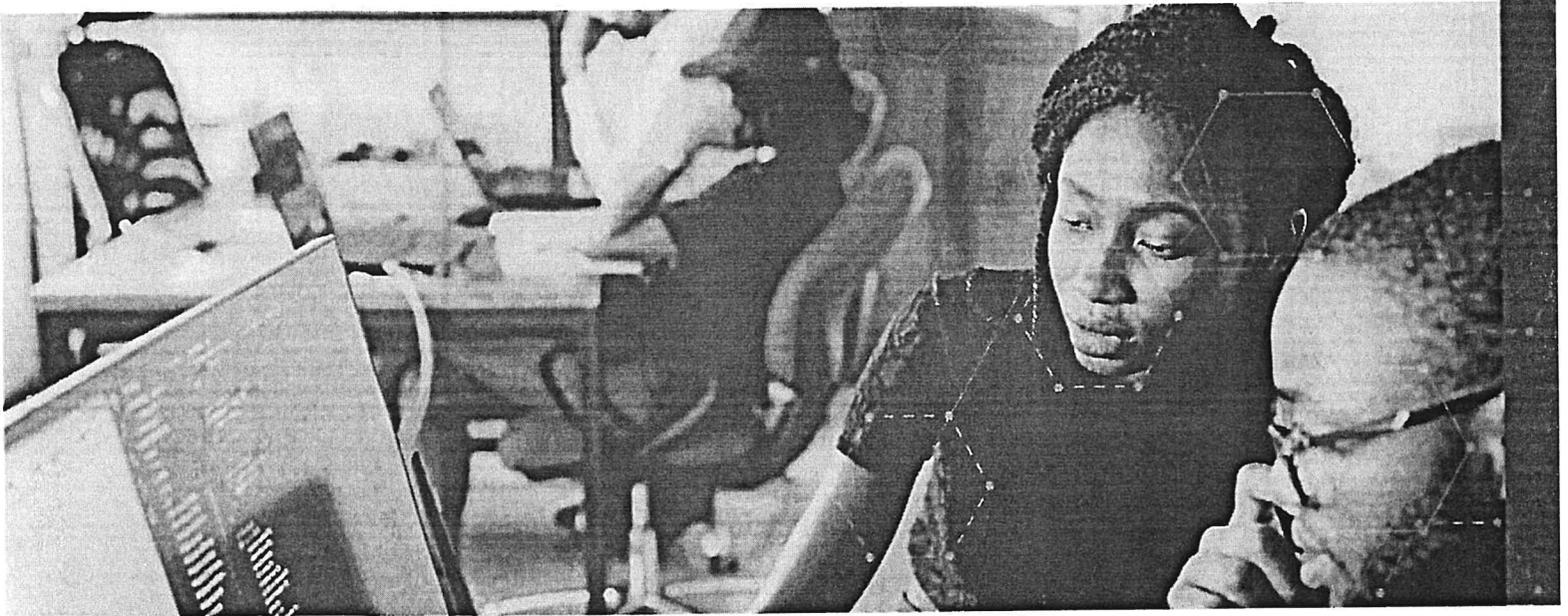   c. Email Address
    d. Phone Number
    e. Mailing Address

Acceptance

Town of Beekman

Signature: _____

Name: Mary Covucci _____

Date: _____

Logically Project Statement of Work

2025 Workstation Refresh

Quote # 2055714
Version 1

Prepared for:

Town of Beekman

Mary Covucci
supervisor@townofbeekmanny.us

Statement of Work

Logically is presenting this statement of work to reflect the labor effort and hardware required to complete the Windows 10 to Windows 11 updates for the organization

Deliverables:

Discovery, Documentation and Meetings

- Discovery, Planning and Design
- Client and kickoff meetings

Phase 1 - Windows 11 In-place Upgrades : Scheduling, Deployment and post upgrade support

- Work with the spreadsheet provided to break up the list of computers into manageable groupings
- Work with the client on scheduling of the above groups for deployment. All computers and laptops will need to be left on and connected to power. Groups will be no larger than 25 computers at one time. Larger organizations or ones with multiple locations, may need to be done over several nights
- Deploy the script to update computers with Windows 11 and report to back on success vs failure updates
- Confirm that all systems have upgraded successfully to Windows 11, have user log into system and verify that all resources are available

Phase 2 - Replacement computer remote builds and deployment

- Physical replacements of end of life Windows 10 Machines:
  - 9 Workstations
  - 1 Laptops
- Onsite installation of Windows 11 replacements

Project Specific Notes & Assumptions:

- Client is aware that Logically will be replacing 10 specific workstations that did not meet the eligibility requirements for Windows 11 on this statement of work
- Client is aware that Logically will be performing an in-place upgrade on 7 specific eligible Windows 10 machines to migrate them over to Windows 11
- Client is aware that Logically will be coordinating the specific dates and times for the eligible Win10 machines to start the upgrade, as determined by the client's point of contact
- Client is aware that to keep peak performance on the network and client functionality we are limiting the upgrades to groupings of 25 computers per scheduling
- Client is aware that the Windows machines will be unavailable while the update is taking place, which can take anywhere from 30 minutes to 2 hours depending on the performance of the machine
- Client is aware that the machines will be inaccessible while the update is taking place
- Client is aware that each machine will need to be powered on and connected to the Internet for the entire duration of the Windows 11 update

Statement of Work

- Client is aware that Logically will confirm that the Windows 11 update takes place and the end user can sign on and operate accordingly post update
- Client is aware that this statement of work is to cover the Windows 11 update specifically, and does not cover and Windows 11 training
- This is a quick end user tutorial to assist with basic Windows 11 training. - https://www.thewindowsclub.com/windows-11-tutorial-for-beginners
- Client is aware that Logically's time spend with vendors may vary heavily depending on the vendor's specific needs
- Client is aware that any 3rd party vendors may have their own separate statement of work, which is not reflected on this SOW
- Client is aware that any items not explicitly defined in this scope of work will be considered as a change order as a separate billable engagement

Project Prerequisites & Client Responsibilities

- Client will designate a single point of contact for all communications and to support coordination with all Client staff.
- Client is responsible for purchasing any equipment, software, or licenses not included as part of the project such as cables, anti-virus, etc.
- Client is responsible for providing any wiring or cabling services required to implement this project.
- Client is responsible for any carpentry requirements such as drilling holes for cables, mounting computers or monitor brackets, anchoring server racks, installing conduit, etc.
- Client is responsible for the procurement and scheduling of all utilities, including Internet Services

Standard Notes & Assumptions

Note: Any changes to the following assumptions may result in a change in scope to the project and resulting change order.

- Logically will be granted remote access with Admin privileges to modify and configure.
- Logically does not dispose of equipment, but can recommend companies to utilize their service.
- Vendors should request 48-hour notice to access server room (other than for emergencies).
- Vendors should coordinate and plan with Logically if they wish to change or add devices with IP addresses.
- Vendors should not plug in RJ45 or fiber to any network devices.
- During the project, both parties will communicate changes prior to implementation for impact review.
- Internet/Network connection is capable of typical broadband speeds.
- All software in Client's environment is up to current vendor-supported levels.
- Work will be remote unless otherwise noted; if necessary Logically will be granted on site access to any areas required to complete requested work.
- Travel is billed portal to portal at standard consulting rates.
- Work may necessitate down time for Client or its workers. Down time required within business hours will be agreed upon prior to any outage.
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Statement of Work

product staging and testing can take 1-2 weeks to complete before installation can begin.
- Sufficient power and power protection for the new hardware is in place or will be purchased by Client.
- Sufficient space is available for any new equipment.
- Project delays on the part of Client will result in a new timeline, dependent on engineering availability.
- If the tasks outlined in this Statement of Work are on hold for more than 60 days by Client, a project reengagement fee may apply.
- All specifications and information provided to Logically by Client are correct and accurate to the best of Client's knowledge. Incorrect or inaccurate information from Client may result in a change request from Logically and additional hours.
- Client agrees to pay for actual hours worked.
- Continuous pre-approval of expected hours will take place throughout this project.

Hardware	Price	Qty	Ext. Price
Dell Pro QCS1250 Desktop Computer - Intel Core Ultra 5 235 - 16 GB - 512 GB SSD - Slim PC - Intel Chip - Windows 11 Pro - Intel DDR5 SDRAM - English (US) Keyboard - 180 W	$1,002.99	9	$9,026.91
3Y ProSupport - 24 x 7 x Next Business Day - On-site - Technical	$35.31	1	$35.31
Dell Pro 14 Plus PB14250 14" Clamshell Notebook - Full HD Plus - Intel Core Ultra 5 235U - vPro Technology - 16 GB - 512 GB SSD - Intel Chip - 1920 x 1200 - Windows 11 Pro - Intel - In-plane Switching (IPS) Technology	$1,449.99	1	$1,449.99
3Y ProSupport - 24 x 7 x Next Business Day - On-site - Technical	$226.90	1	$226.90
		Subtotal:	$10,739.11

Project Labor	Price	Qty	Ext. Price
Implementation Fee	$8,700.00	1	$8,700.00
		Subtotal:	$8,700.00

Quote Summary

Description	Amount
Hardware	$10,739.11
Project Labor	$8,700.00
Subtotal:	$19,439.11
Shipping:	$250.00
Total:	$19,689.11

This "Agreement" is effective as of the signature date by the Customer as below ("Effective Date"). Cloud and Security Services will be governed by the terms below:

https://www.logically.com/agreements/cloud-services-agreement
https://www.logically.com/agreements/security-management-terms-and-conditions

The estimated pricing, quantities, and proposed solution(s) in this Agreement are based on the entire scope of work and Logically's understanding and assumptions. The content of this Agreement, and any related statement of work, scope of work, quote, email, proposal or other, is confidential. Unless required by law or authorized in writing, this Agreement is not to be disclosed or distributed to any person, organization, or entity other than Logically or Customer.

Work Order - Terms and Conditions:

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4. Unless otherwise agreed in writing, payment for services is due within 15 days of the date of issuance of the invoice by Logically. Customer shall pay a late payment charge of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law on unpaid amount for each calendar month or fraction thereof for payment to Logically in arrears.
5. Customer agrees to pay all court costs and reasonable attorney's fees incurred in the collection of any amount past due. Customer acknowledges Logically may participate in, and retain the benefit of, vendor incentive plans, rebate programs, or other programs with, among others, its travel providers wherein Logically may receive benefits, such as frequent flyer miles or other considerations.
6. All sales are final and returns or exchanges are not accepted unless the item is defective or damaged upon delivery. However, in certain pre-approved situations, such as errors in order fulfillment or other exceptional circumstances, a return may be permitted at our discretion. In cases where a return is approved, a restocking fee of 20% will be applied to cover processing, repackaging, and administrative costs. To qualify for a return, the item must be in its original, unused condition and reported within 14 days of receipt. Customers seeking a return due to a pre-approved situation must provide necessary documentation and obtain authorization prior to sending the item back.

Non-Recurring Services - Terms and Conditions:

1. Labor rates may be adjusted with ninety (90) days written notice to Customer.
2. Fees for projects outside of onboarding: 25% of the project and 100% of the project management will be billed upon acceptance and is due at contract signing.
3. Labor fees will be invoiced monthly as resources are consumed.

Payment Information:

4. If the billing information is different from the undersigned, please provide below:
    a. First and Last Name
    b. Title
    c. Email Address
    d. Phone Number
    e. Mailing Address

Acceptance

Town of Beekman

Signature: _____

Name: Mary Covucci

Date: _____

Logically™

We have prepared a quote for you

New Backup System

Quote # 054997
Version 2

Prepared for:

Town of Beekman

Mary Covucci
supervisor@townofbeekmanny.us

Prepared For:

Town of Beekman

Mary Covucci
4 Main St
Poughquag, NY 12570

Sales Contact:

Logically

John Hanlin
Phone: (540) 903-9095
Email: john.hanlin@logically.com

Proposal #	054997.2
Date Issued:	05.27.2025
Expiration Date:	06.10.2025

Monthly Recurring Service	Recurring	Qty	Ext. Recurring
Logically Managed Data Protection Services			
LogicBack	$561.77	1	$561.77

Summary of Backup Environment:

- (1) Servers
- (1) Location
- (1) Local Backup Appliance
- (1) Offsite Backup Appliance in Logically Colocation
- (568) GB of off-site volume snapshots

Notes & Assumptions:

- Client will be billed for actual data maintained offsite
- Data will be reconciled at the beginning of each month

Included Servers:

Server Name	Storage Volumes	Physical Location	Offsite Solution
Included Servers			
th01	C:\ D:\ F:\	Main Office	Logically Cloud

Monthly Subtotal: **$561.77**

Onboarding Labor	Price	Qty	Ext. Price
LogickBack - Agreement Modernization	$875.20	1	$875.20

Subtotal: **$875.20**

List of Minimum Requirements Service Level Agreement 1:
Client responsibilities:

- Access to relevant network and devices during and after business hours for stated deliverables
- To facilitate downtime during the pre-determined IT maintenance window
- To facilitate atypical downtime required to alleviate critical 0-day security risks
- All information and access to subject matter expert knowledge holders
- Coordination with all client IT resources if applicable to Logically's deliverables
- If required, access to software and licenses applicable to deliverables under this proposal
- 48-hour prior notification for known critical personnel event.
- Immediate notification for unknown critical personnel event.
- 48-hour prior notification for planned work that may interrupt Logically services
- Immediate notification for unplanned work that may interrupt Logically services
- Client must migrate to Logically service tools

What's not included?

- Onsite Incident Remediation
- Recurring onsite engineering time
- Cloud Services
- Data & Disaster Recovery Remediation
- IT Standards and Policies Consultation (IT compliance & regulatory audit questionnaire related events)
- Mobile Device Management
- Database Monitoring & Optimization
- Custom Reporting
- Cyber Security Incident Response and Remediation
- Substantive upgrades, additions, or changes of equipment or software. Project work will be quoted separately in order to be managed to the Logically project management standard.
- Consulting time and training on business application (SharePoint, 365, IT Assessments, Line of Business Solutions)
- Service and support of hardware or software that has reached end of life or is without a manufacturer's warranty
  - Limited support will be provided to items not under warranty. However, if an unsupported or out of date device(s) becomes a chronic or automated management cannot be configured to monitor this tool, the client will be required to replace this device to ensure the health and security of the IT environment.
  - If a client does not replace recommended hardware, issue resolution may not be possible.
- Extensive customization of our managed services required to handle extreme atypical environments is available.
- Chief Compliance Officer responsibilities; i.e. ownership, management, auditing. Contribution or administration of IT related policies and procedures are available through Logically IT Governance Services.
- Monitoring, management and remediation of non-Logically owned backup and disaster recovery services
- Services to assist or perform audit of or validation support for security or licensing compliance requirements (I.e. Microsoft audit) is available.
- Cybersecurity breach or infection Incident Response and Remediation services are available.
- Firmware, 3rd party patching

Description of Client Onboarding:

A successful managed services onboarding process achieves positive technology results while providing an outstanding customer experience. Logically's mature onboarding process achieves these objectives by establishing and validating clear expectations and ownership. Logically's advanced onboarding template includes frequent communication and efficient capable support during transition. The dedicated onboarding team serves you with confidence and peace of mind. Logically's onboarding includes:

- Dedicated and experienced onboarding Project Manager
- Communication of detailed onboarding objectives, owners and estimated timeline
- Deployment of monitoring agents and additional managed solutions

Estimated Remediation with Onboarding:

Environments may require significant effort to stabilize upon onboarding. This work is outside of the scope of the Managed Services Agreement presented in the one-time "Estimated Remediation" cost. Remediation work will be billed as completed. Additional project work presented during remediation efforts will be discussed and reviewed during the process. Examples of this include but are not limited to, hardware replacements, OS upgrades and expired warranties. The quoting and completion of these projects will be evaluated between the client and Logically.

Logically's Standard Service Level Agreement (SLA) for *Incident and Request Remediation:*

Business Hours SLA (8:00 AM – 5:00 PM Local office supporting time)

Priority Level	Respond Within*	We Have Created a Plan**
Priority 1	12 Minutes	30 Minutes
Priority 2	12 Minutes	1 Hour
Priority 3	12 Minutes	4 Hours
Priority 4	12 Minutes	8 Hours

Emergency Response SLA (After-Hours)
Client Initiated Incident Requests-Billable at After-Hours Rates

Priority Level	Respond Within, hrs.	Resolution Plan Formulated, hrs.
Priority 1-4	Best Effort	Best Effort

*Hours listed are calculated during business hours. **Time starts after Respond Within is completed
Respond Within is defined as incident response receipt acknowledgement and reply. Reply can be performed via email, online support portal, phone call or other form of communication medium. **SLA** *Resolution Plan* is the action of performing next steps towards resolution and includes events such as scheduling the incident request to a Care Team managed services engineer.

**We Have Created a Plan is defined when an Engineer begins working a ticket.

The Logically standard SLA applies to **Incident Remediation** activity only. An Incident is defined as something that "used to work that no longer works." The standard SLA defined above is a target goal for Logically, and the managed services packages do not ensure a guarantee that the goals will be achieved for 100% of incidents. **If your organization requires it, Logically can provide SLAs with increased commitment levels and guarantees.**

SLA response times are based on incident priority levels. Priority level is determined based on the impact and severity of the incident according to the following table.

Priority Matrix

Impact / Severity Level	High Severity	Medium Severity	Low Severity
High Impact	Priority 1	Priority 2	Priority 3
Medium Impact	Priority 2	Priority 3	Priority 4
Low Impact	Priority 3	Priority 4	Priority 4

The **Impact** of an incident is measured and defined by Logically based on the extent of the business that is affected by the interruption. Here are the guidelines Logically uses to determine impact:

- High – 50% + of the company impacted, or multiple departments
- Medium – One department impacted
- Low – One user or smaller group impacted

The **Severity** of an incident is measured and defined by Logically based on how quickly the incident needs to be resolved. Here are the guidelines Logically uses to determine severity:

- High – The business area cannot function
- Medium – The business area can function but in limited capacity
- Low – The business area can function with little to no issues

Terms and Conditions

This Work Order ("Agreement") is entered into by Winxnet, LLC, doing business as Logically ("Logically")", a Delaware limited liability company having its principal offices at 5747 Perimeter Drive, Suite 110, Dublin Ohio 43017 ("Logically") and the undersigned customer ("Customer") and is subject to the terms and conditions of the Master Services Agreement located at https://www.logically.com/agreements/masterservices-agreement ("MSA"), including additional Terms and Conditions herein. This "Agreement" is effective as of the signature date by the Customer as below ("Effective Date"). Cloud and Security Services will be governed by the terms below:
https://www.logically.com/agreements/cloud-services-agreement
https://www.logically.com/agreements/securitymanagement-terms-and-conditions
The estimated pricing, quantities, and proposed solution(s) in this Agreement are based on the entire scope of work and Logically's understanding and assumptions. The content of this Agreement, and any related statement of work, scope of work, quote, email, proposal or other, is confidential. Unless required by law or authorized in writing, this Agreement is not to be disclosed or distributed to any person, organization, or entity other than Logically or Customer.

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5. Customer agrees to pay all court costs and reasonable attorney's fees incurred in the collection of any amount past due. Customer acknowledges Logically may participate in, and retain the benefit of, vendor incentive plans, rebate programs, or other programs with, among others, its travel providers wherein Logically may receive benefits, such as frequent flyer miles or other considerations.
6. Damaged or non-functional product may only be returned within 30 days of being shipped.

Recurring Services - Terms and Conditions:
1. Implementation fees are due at contract signing.
2. Remediation items identified during implementation will be scoped and submitted for approval.
3. The Agreement term and billing will commence upon deployment of services.
4. Recurring services are billed in advance and will continue through the end of the contract term.
5. If recuring services implementation is unreasonably delayed by lack of Customer engagement, Agreement term is enacted, and recurring services billing will commence.
6. Recurring services will be billed at the greater of 50% of the original contracted recurring services fee, or the billing amount resulting

from the recurring reconciled count of managed device(s), user(s), license(s), storage and other charged items.

7. The Agreement Contract Term: 36 months.
8. The Agreement will renew for 12 months, at the Logically 1-year rate, unless either party provides written notice to terminate no less than 90 days before the end date.
9. Vendor licensing may be adjusted with a ninety (90) days written notice to Customer
10. Recurring services may have a maximum increase of 5% annually.
11. Early Termination Fee (ETF): Recurring services have an ETF equal to the greater of 50% of the amount billed at time of early termination, or 50% of the original contracted recurring services fee, multiplied by number of months remaining in the active term.

Non-Recurring Services - Terms and Conditions:
12. Labor rates may be adjusted with ninety (90) days written notice to Customer.
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15. If the billing information is different from the undersigned, please provide below:
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    d. Phone Number
    e. Mailing Address

Acceptance

Town of Beekman

Signature: _____

Name: Mary Covucci_____

Date: _____

Logically

Logically Project Statement of Work

> ### MFA Implementation with Conditional Access + Annual Vulnerability Scanning
> Quote # 1055685
> Version 1

Prepared for:

> ### Town of Beekman
>
> Mary Covucci
> supervisor@townofbeekmanny.us

Prepared For:	Sales Contact:	Proposal #	1055685.1
Town of Beekman	**Logically**	Date Issued:	05.23.2025
Mary Covucci	John Hanlin	Expiration Date:	06.20.2025
4 Main St	Phone: (540) 903-9095		
Poughquag, NY 12570	Email: john.hanlin@logically.com		

Statement of Work

Logically is presenting this statement of work to Town of Beekman for MFA Implementation with Conditional Access & Annual Internal & External Vulnerability Scans

This is a time and materials project and is expected to take 16 hours. Unknowns, changes to assumptions, or scope changes may impact this estimate and will require approval by Client before making any modifications to this original time estimate.

Deliverables:

Discovery, Documentation and Meetings
Discovery, Planning and Design
Client and kickoff meetings
Updated end user documentation

Phase 1 - Office 365 Security Updates
Licensing Update
Conditional Access Configuration and MFA Enablement on tenant
MFA enrollment on end users
Optional post implementation support
Updated Documentation and Notes

Phase 2 -Setup of Vulnerability Scans
EVA & IVA Setup

Project Specific Notes & Assumptions:

Client is aware that Logically's time spend with vendors may vary heavily depending on the vendor's specific needs
Client is aware that any 3rd party vendors may have their own separate statement of work, which is not reflected on this SOW
Client is aware that any items not explicitly defined in this scope of work will be considered as a change order as a separate billable engagement

Project Prerequisites & Client Responsibilities

- Client will designate a single point of contact for all communications and to support coordination with all Client staff.
- Client is responsible for purchasing any equipment, software, or licenses not included as part of the project such as cables, anti-virus, etc.
- Client is responsible for providing any wiring or cabling services required to implement this project.
- Client is responsible for any carpentry requirements such as drilling holes for cables, mounting computers or monitor brackets, anchoring server racks, installing conduit, etc.
- Client is responsible for the procurement and scheduling of all utilities, including Internet Services

Standard Notes & Assumptions

Statement of Work

Note: Any changes to the following assumptions may result in a change in scope to the project and resulting change order.

- Logically will be granted remote access with Admin privileges to modify and configure.
- Logically does not dispose of equipment, but can recommend companies to utilize their service.
- Vendors should request 48-hour notice to access server room (other than for emergencies).
- Vendors should coordinate and plan with Logically if they wish to change or add devices with IP addresses.
- Vendors should not plug in RJ45 or fiber to any network devices.
- During the project, both parties will communicate changes prior to implementation for impact review.
- Internet/Network connection is capable of typical broadband speeds.
- All software in Client's environment is up to current vendor-supported levels.
- Work will be remote unless otherwise noted; if necessary Logically will be granted on site access to any areas required to complete requested work.
- Travel is billed portal to portal at standard consulting rates.
- Work may necessitate down time for Client or its workers. Down time required within business hours will be agreed upon prior to any outage.
- All work will take place during normal business hours of M – F, 8 am – 5 pm, unless otherwise noted. Request for after-hours and weekend work may result in a change order.
- Projects involving hardware installation could take as long as 5 weeks to begin the implementation, from the time that the contract is signed and product prepayment has been received. Some products can take 2-3 weeks to be delivered, and product staging and testing can take 1-2 weeks to complete before installation can begin.
- Sufficient power and power protection for the new hardware is in place or will be purchased by Client.
- Sufficient space is available for any new equipment.
- Project delays on the part of Client will result in a new timeline, dependent on engineering availability.
- If the tasks outlined in this Statement of Work are on hold for more than 60 days by Client, a project reengagement fee may apply.
- All specifications and information provided to Logically by Client are correct and accurate to the best of Client's knowledge. Incorrect or inaccurate information from Client may result in a change request from Logically and additional hours.
- Client agrees to pay for actual hours worked.
- Continuous pre-approval of expected hours will take place throughout this project.

Monthly Recurring Service	Recurring	Qty	Ext. Recurring
Microsoft 365 - Entra ID (formerly Azure AD) Premium P1 for Government License(s). Term: 1 Year	$6.30	29	$182.70
Annual External Vulnerability Scan Services	$180.00	1	$180.00
Annual Internal Vulnerability Scan Security Services	$90.00	1	$90.00
		Monthly Subtotal:	$452.70

Project Labor	Price	Qty	Ext. Price
Time and Materials Estimate - Pro Services	$250.00	8	$2,000.00
Time and Materials Estimate - NOC Services	$175.00	8	$1,400.00
Project Coordination Fee	$748.00	1	$748.00
		Subtotal:	$4,148.00

Quote Summary

Description	Amount
Project Labor	$4,148.00
	Total: **$4,148.00**

Monthly Expenses Summary

Description	Amount
Monthly Recurring Service	$452.70
	Monthly Total: **$452.70**

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    d. Phone Number
    e. Mailing Address

Acceptance

Town of Beekman

Signature: _____

Name: Mary Covucci _____

Date: _____

Town Beekman Board meeting   7/292025

General Questions:

1. Is there an existing relationship with this vendor, Logically ? If not, did anyone check references?
2. What was the procurement process? Was there an RFP?

PC Quote

1. Did anyone investigate our state procurement contracts? Dell (and FortiGate) are on the list. Can we buy direct from a wholesaler?
2. Why are we buying workstations instead of laptops?
3. Was there any assessment on what level of compute power and storage is required for this device refresh?
4. Should we lease vs buy based on our refresh cycle?

Off-site backups

1. Do we only have 1 server with 568GB of data? Are we sure?
2. Was any type of assessment done?
3. Cybersecuity response is not included? What if they are breached?
4. Backup is an appliance in Logically CoLo. Whose Colo do they use? What is the redundancy? What security measure are in place?
5. Why are we using chossing to go with appliances and snapshots. Old technology! Real time redundant storage via the cloud is best practice.

New Fortigate SD WAN Firewall

1. Do we have an SD WAN? If so, what is our go forward strategy?

Windows 11

1. Phase 1 we upgrade in place on existing HW. Phase 2 we migrate to new HW?
2. The client agrees to pay for actual hours worked? Can we get a fixed price?

Final Thoughts

Assessment?

Road map?

Why are we here on Tuesday afternoon?

New administration is getting sacked with this tech debt.