

**BEEKMAN TOWN BOARD
REGULAR MEETING AGENDA
DECEMBER 17, 2024**

6:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Supervisor Comments
- Public comment on Agenda Items and Resolutions – (3 Minute limit)

RESOLUTIONS

1. Accept the December 11, 2024 Minutes
2. Accept Resignation from Phil Capalbo
3. Accept Resignation from Amaryah Popovic
4. Renew Membership with Spain Agency NYS Municipal Comp Alliance
5. Create Capital Project for Recreation Center Park Improvements
6. Update Town of Beekman Budget and Administrative Policy
7. Authorize Seeking Proposals for Town Motor Vehicle & Machinery Study
8. Request Proposals for Town Motor Vehicle Fuel System
9. Approve Increased cost of Yoke Shaft Replacement
10. Acknowledge Type II Status for ADA Playground at TCP
11. Acknowledge Type II Status for Doherty Park Road
12. Payment of Claims

- Other Town Board Business
- General Board Comments
- Public Comments – (3 Minutes limit)
- **Next Special Town Board Meeting: Monday December 30, 2024 at 5:00 PM**
- **Next Regular Town Board Meeting: Wednesday January 8, 2025 at 6:00 PM**

EXECUTIVE SESSION

ADJOURN

RESOLUTION NO. 12:17:24-1
RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Lauren Abbatantuono has provided copies of the minutes of the December 11, 2024 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes; now therefore be it

RESOLVED, the Town Board hereby adopts the minutes of the December 11, 2024 Town Board Meeting.

Introduced: COUNCILMAN CAPOLLARI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Woehrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-2
RE: ACCEPTING THE RESIGNATION OF PHIL CAPALBO

WHEREAS, the Town Board makes appointments to various boards, and

WHEREAS Phil Capalbo has submitted his resignation as a member of the Zoning Board of Appeals effective December 17, 2024,

NOW, THEREFORE BE IT RESOLVED that the Town Board accepts the resignation of Phil Capalbo and would like to thank him for his years of service to the town.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Woehrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-3
RE: ACCEPTING THE RESIGNATION OF AMARYAH POPOVIC

WHEREAS, the Town Board makes appointments to various boards, and

WHEREAS Amaryah Popovic has submitted her resignation as a member of the Board of Assessment Review affective December 17, 2024,

NOW, THEREFORE BE IT RESOLVED that the Town Board accepts the resignation of Amaryah Popovic and would like to thank her for her years of service to the town.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-4
RE: RENEW MEMBERSHIP WITH THE NEW YORK STATE MUNICIPAL WORKERS'
COMPENSATION ALLIANCE FOR WORKERS COMPENSATION INSURANCE

WHEREAS, the Town has been negotiating with the NYS Workers' Comp Alliance for new insurance coverage for employee workers compensation insurance, and

WHEREAS, the Town has received an acceptable three (3) year proposal from NYSWCA for the employee workers compensation insurance, and

WHEREAS, the Town of Beekman hereby elects pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality with the NYSMWCA;

NOW, THEREFORE BE IT RESOLVED, that this election shall become effective 1/1/2025 and extend for a term of three (3) years at an annual premium of \$44,270, with a three year grand total of \$132,810.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-5
RE: TO CREATE CAPITAL PROJECT FOR THE RECREATION CENTER PARK
IMPROVEMENTS

WHEREAS, the Town of Beekman intends to make capital improvements to the Recreation Center park, and

WHEREAS, the Town has been seeking proposals to pave the Park Entrance Road,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Beekman hereby authorizes the Creation of the Recreation Center Park Capital Improvements Project with a transfer in from the General Fund for \$100,000.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN CAPOLLARI

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-6
RE: ADOPT UPDATES OF TOWN BUDGET AND ADMINISTRATION POLICY

WHEREAS, It is a recommended GFOA Best Practice advising Local Governments to adopt internal policies and procedures governing the Annual budget process; and

WHEREAS, it is the Town's objective to define the proper procedures for Budget Preparation Administration and Financial Policies, and

WHEREAS, by previous Resolution No. 12:20:22-3 the Town of Beekman adopted the Town of Beekman Budget & Financial Policy

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Beekman hereby updates the attached Town of Beekman Budget and Financial Policy to be effective immediately.

Introduced: COUNCILMAN CAPOLLARI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Woehrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-7
RE: RESOLUTION AUTHORIZING SEEKING PROPOSALS FOR A TOWN MOTOR
VEHICLE & MACHINERY FLEET STUDY

WHEREAS, the Town Board is desirous of conducting an independent study of the Condition and Assessment Needs of the Town Motor Vehicle & Machinery Equipment Fleet,

NOW, THEREFORE, BE IT RESOLVED, the Town Financial Office and Town Financial Consultant are authorized to obtain proposals to conduct such study and report to the Town Supervisor.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-8
RE: RESOLUTION TO REQUEST PROPOSALS FOR A NEW TOWN MOTOR VEHICLE
FUEL TRACKING SYSTEM

WHEREAS, the Town needs to replace the outdated Motor Vehicle Fuel Tracking System, and

WHEREAS, the Town desires to proceed with seeking proposals for a new system,

NOW, THEREFORE BE IT RESOLVED, the Town Board authorizes the Town Supervisor to request competitive proposals to replace the Town Motor Vehicle Fuel System.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Capollari **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Woehrman **AYE**

Supervisor Covucci **AYE**

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-9
RE: APPROVE INCREASED COST OF YOKE SHAFT REPLACEMENT FOR HIGHWAY TRUCK (B12)

WHEREAS, the Town of Beekman Highway Superintendent has submitted a request for the replacement of the outer shaft assembly yoke for a 1999 International Truck (B12); and

WHEREAS, the Town of Beekman Highway Superintendent has solicited quotes in conformity with its purchasing policy from three (3) vendors and has determined that a purchase quote from ALLEGIANCE TRUCKS HUDSON VALLEY, is in the best interest of the Town; and

WHEREAS, the Town Board of the Town of Beekman accepted the Quote from ALLEGIANCE TRUCKS HUDSON VALLEY for the purchase of the outer shaft assembly yoke in the amount of \$4,715.44; and

WHEREAS, upon delivery of this item there was an increase in the amount \$365.85,

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Beekman hereby approves the new amount for this purchase to be \$5,081.29, and

BE IT FURTHER RESOLVED that the purchase will come out of the Highway Vehicle Repairs budget line.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILMAN CAPOLLARI

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Woehrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-10
RE: ACKNOWLEDGEMENT OF TYPE II SEQR STATUS FOR PURCHASE OF ADA
PLAYGROUND AT TCP

WHEREAS, the toddler playground at TCP is in need of replacement to be fully ADA compliant, and

WHEREAS, a quote was received under Sourcewell contract #010521-LTS from Miracle Recreation Equip. Co. for the removal and disposal of the old playground, the installation of the new playground and the resurfacing of the area under the playground to be ADA compliant, and

WHEREAS, the work will commence in the spring of 2025, and

WHEREAS, the equipment and improvements at TCP are a replacement in kind which is a Type II action under SERQ pursuant to 6 NYCRR 617.5 (31) and does not have a significant impact on the environment,

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to sign the quote from Miracle Recreation Equip. Co in an amount not to exceed \$180,507.17 for the ADA Playground at TCP.

BE IT RESOLVED, that the Town Clerk is directed to file a copy of this resolution with the contract documents for the purchase of ADA compliant playground equipment at TCP.

Introduced: COUNCILMAN WOHRMAN

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-11
RE: ACKNOWLEDGEMENT OF TYPE II SEQR STATUS FOR RELOCATION AND
IMPROVEMENT OF DOHERTY PARK ROAD

WHEREAS, the recent survey that was conducted of Doherty Park property shows that the travel ways within the park are too close to the property line in some areas; and

WHEREAS, the Town Recreation Director solicited proposals as part of the New York State Office of General Services (OGS) piggybacking process for certain improvements to the travel ways within Doherty Park, and

WHEREAS, the Town Engineer has noted that the travel ways within the site are deficient in terms of width and surfacing, and

WHEREAS, the proposed improvements of the property at Doherty Park is a Type II SEQR action under SEQR and that environment review is not required as Type II actions have been determined to not have a significant impact on the environment pursuant to 6 NYCRR 617.5 (a) and (c); and

WHEREAS, there is also drainage work that should be analyzed prior to this work taking place, and

WHEREAS, a quote was received from Callanan Industries, Inc. under NYSOGS Contract Group #31502 for the relocation and resurfacing of the road,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor to sign the contract with Callanan Industries, Inc. in an amount not to exceed \$252,162.50 with the funding agreed upon above, and;

BE IT RESOLVED, that the Town Board reaffirms the findings, determinations, and authorizations set forth in Resolution No. 12:11:24-11 in its entirety; and

BE IT FURTHER RESOLVED that the previously authorized resolution is amended to declare that the Town Board hereby classifies the survey mapping for the relocation and surfacing of the road as a Type II Action under SEQR “involving repaving of existing highways” as set forth in Section 617.5 [c](5) and collection of information for survey mapping as set forth in Section 617.5 [c](24) of the Regulations.

AND BE IT FURTHER RESOLVED, that the Town Clerk is directed to file a copy of this resolution with the contract documents for the relocation and resurfacing of the road at Doherty Park.

Introduced: COUNCILMAN CAPOLLARI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Capollari **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: December 17, 2024

RESOLUTION NO. 12:17:24-12
RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 118,662.67
Claims to be paid from the DA-Highway Fund	\$ 10,347.46
Claims to be paid from the SS – Dover Ridge Sewer	\$ 425.00
Claims to be paid from the SW – Dover Ridge Water	\$ 93.15
Claims to be paid from the T-Trust Fund	\$ 3,058.00
Claims to be paid from the H-Capital Fund	\$ 57,621.06
	<u>\$ 190,207.34</u>

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN CAPOLLARI

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: December 17, 2024

ALLEGIANCE TRUCKS™

AT UPPER HUDSON VALLEY, LLC
 ALLEGIANCE TRUCKS HUDSON VALLEY
 3609 US ROUTE 9
 HUDSON, NY 12534
 P:(518) 851-3581
 F:(518) 851-2158
 DMV #7126925
 www.allegiancetrucks.com



BILL TO
 BEEKMAN HIGHWAY DEPT. - 10256
 4 MAIN ST
 ATTN: TONY COVIELLO
 POUGHQUAG, NY 12570
 P: (845) 597-7219

DELIVER TO
 BEEKMAN HIGHWAY DEPT. - 10256
 4 MAIN ST
 ATTN: TONY COVIELLO
 POUGHQUAG NY 12570
 P:



PARTS INVOICE: X301037726:02
ESTIMATE: E301002117

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	SALE TYPE	TERMS	EMPID	CUS REFERENCE
	DUTCH, ORAN,	11/6/2024 1:04 pm	MICHAEL F			PRET	CB		

QTY SHP	QTY B/O	ITEM	DESCRIPTION	BIN	LIST PRICE	UNIT PRICE	EXTD PRICE
1		301D/9641238	YOKE SHAFT, OUT	NOLOC	10,178.18	5,016.29	5,016.29
1		FRT	FREIGHT			65.00	65.00

B12

THANK YOU-WE APPRECIATE YOUR BUSINESS

DISCLAIMER:

The seller hereby expressly disclaims all warranties, either express or implied, including all implied warranties of merchantability or fitness for the particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sales of these parts. Customer agrees to pay all costs of collections, including attorney fees, if amount due on invoice become delinquent. Due and payable by 10th of following month, subject to late charges of 1.5% per month. No refund without this invoice. 25% handling charge on parts returned within 10 days. Special order and electrical parts not returnable. No parts returnable after 10 days. All cores must be returned within 30 days or no returns will be accepted.

SUB-TOTAL	\$ 5,016.29
PREPAY	\$ 0.00
TAX	\$ 0.00
SHIPPING	\$ 65.00
TOTAL	\$ 5,081.29

SIGNATURE X

[Handwritten Signature]
Coupa

01-12-24

Please Remit Payment to:
 AT UPPER HUDSON VALLEY,
 LLC
 CORPORATE BILLING LLC
 DEPT 100 PO BOX 830604
 BIRMINGHAM, AL 35283

TOWN OF BEEKMAN BUDGET & FINANCIAL POLICY

I. STAFF Administration Responsibilities for the Annual Operating Budget.

1. The Budget Officer & Town Supervisor shall:

- a. Prepare the Tentative Budget with the assistance of the Financial Staff
- b. Attach a Budget Message to the Tentative Budget.
- c. File the Tentative Budget Document with the Town Clerk by September 30.
- d. Prepare the Preliminary Budget after the Town Board Review.
- e. Complete the Adopted Budget and verify all Accounts are accurate.
- f. Approve the Adopted Budget and submit to the Town Clerk for filing with the County.
- g. Monitor the Budget Activity during the year and report to the Town Board.
- h. Prepare Budget Revisions during the year for Town Board approval, pursuant to TL §112.

2. The Town Board shall:

- a. Perform review of the Tentative Budget.
- b. Approve the Preliminary Budget and file with the Town Clerk by legal deadline.
- c. Hold a Public Hearing on the Preliminary Budget.
- d. Adopt the Final Budget by November 20 with any amendments to the Preliminary Budget.
- e. Approve all subsequent Revisions to the Adopted Budget during the fiscal year.

3. The Finance Department shall:

- a. Assist the Budget Officer and the Town Board preparing the Annual Budget.
- b. Develop and update the budget reporting formats on the Town's computer system.
- c. Review and analyze budget requests for accuracy and Insurance Targets.
- d. Ensure the expenditure and revenue assumptions are realistic and achievable.
- e. Post Approved Budget Revisions during the year to the Financial system.
- f. Coordinate with the KVS Information Systems to "roll over" the line item budget tables into the financial system to prepare for the new fiscal year.

4. The Town Clerk shall:

- a. Present the Tentative Budget to the Town Board as required by Town Law.
- a. Publish required legal notices for Public Hearings on the Preliminary Budget.
- b. Submit the Adopted Budget to the County for Tax Levy pursuant to Town Law §115.

5. The Department Administrators shall:

- a. Prepare budget request and complete required forms according to the specific instructions, submit to the Budget Officer and Town Supervisor for the Tentative Budget.
- b. List all services and programs provided by the department and rank the priorities.
- c. Discuss the budget request with the Budget Officer or Town Board, if necessary.
- d. Submit requests for building & land improvements for the Town Capital Plan.

II. Financial Policies and Guidelines for the Town Annual Operating Budget.

1. The Town shall adopt a balanced budget matching the current expenditures with revenues where possible, and avoid budgetary practices that delay current expenditures.
2. The budget shall avoid overestimating Revenues or other sources to match expenses.
3. The budget will provide for adequate maintenance of plant and equipment, and for the orderly replacement of operating assets.
4. The Town will maintain an interactive budgetary control system including monthly budget performance reports issued to management.
5. The Town, where possible, will integrate performance measurement in the budget.
6. The Town will establish the practice of budgeting for indirect costs in programs to insure that full costs are reflected in every program and every fund.
7. The budget shall include a Contingency Account in the General Fund for emergencies at a minimum of 1% and maximum of 5% of the estimated annual operating expenditures.
8. The budget shall avoid large tax rate increases except where there is a recovery of a Fund Deficit. A recovery of a Fund Deficit shall be planned over a two year period.
9. The Town will utilize the GFOA OSC budget best practices and guidelines.

III. General Accounting Policies and Procedures

A. Accounts Payable/Expenses

1. Payments are made only from vouchers with attached invoices, certified by the vendor and approved by the department head, dated, and assigned appropriation accounts.
2. Expenses shall comply with the Town Procurement Policy.
3. Invoice numbers shall be input into the computer system to insure that duplicate invoice numbers are not paid.
4. Invoices shall be checked to insure that sales tax or other charges outside any contractual limits are excluded.
5. All expense vouchers with the exception of utilities, debt service, and health care payments shall be listed in the Abstract for Payments approved by the Town Board.
6. A resolution authorizing Payments of debt service, utilities and health care expenses prior to audit can be approved by Town Board Resolution.
7. Business travel expenses shall be pre-approved by the Town Board.
8. General Administrative costs in the General Fund will be charged to the Special Districts and Capital Project Funds based on dollar % of annual costs.
9. Insurance, Engineering and Legal expenses shall be charged directly to the government funds or projects.

B. Bank Account Reconciliations

1. Bank Accounts shall be reconciled on a monthly basis.
2. The person(s) issuing checks on a given bank account is not the person reconciling the bank statements.
3. As Treasurer, the Supervisor shall review all bank statements and bank reconciliations.
4. Limits shall be set for the amount of electronic transfers that can be authorized.

C. Payroll Processing

1. Two employees are approved for the payroll processing on periodic pay cycles.
2. As Treasurer, the Supervisor shall review the payroll hours and randomly check the pay rates each pay cycle.
3. Balancing controls for all earnings and deductions are maintained, to insure that the system stays in balance and reviewed periodically.

D. Accounting Journal Entries

1. Departments may occasionally note the need for account corrections. A journal request may be required to correct an expense charged to the wrong account. A Journal Entry Request Form with attachments shall be submitted to the Finance Department for approval and processing.
2. Journal entries originated by the Director of Finance shall be approved by the Town Supervisor.
3. Journal entries processed for recurring items, generated by the computer system shall not require approval of the Supervisor.
4. No journal entries, other than audit adjustments, shall be posted after the close of the fiscal year end.
5. Transfers of Funds shall be approved pursuant to Town Law §113.

E. Revenues

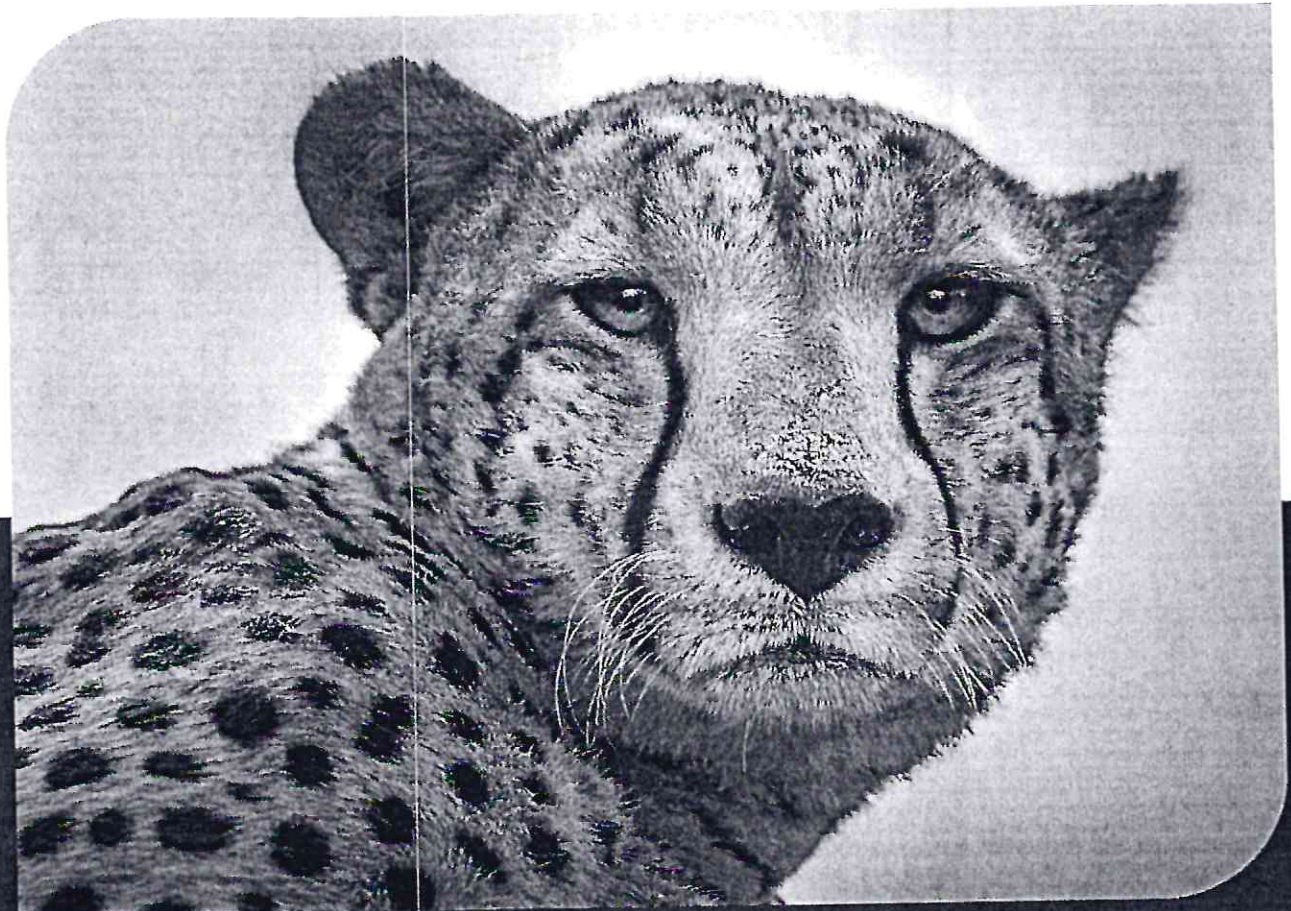
1. All cash receipts for Revenues shall be deposited promptly to the bank accounts.
2. All deposited revenues shall be identified and recorded to the appropriate accounts.
3. Revenues collected should be reconciled to the appropriate accounts periodically.
4. Cash Revenues should be locked in a secure vault until deposited.
5. Government Grant Program Aid should be utilized first against expenses before the use of Town Revenues or sources.
6. One time Revenue sources shall not be used for current operating expenses.

IV. Capital Improvement Projects Plan

1. The Town Board will develop and administer a multi-year plan for capital improvements.
2. The Town Board will review proposed Department Requests for Capital Improvements
3. The Town Board will review the Capital Plan annually and update as necessary.
4. The Town will determine the future operating costs associated with new capital improvements and the projected costs will be included in the operating budgets.
5. The Town will seek Federal, State and County Funds for Projects where possible and these Funds will be utilized before Town Sources.
6. The Capital Projects will be authorized by Town Board Resolution which defines the maximum appropriation amount and the Funding sources.



PROPERTY & CASUALTY
Proposal Prepared for
Town of Beekman
Policy Period 01/01/2025 - 12/31/2026



About Brown & Brown

With a long-standing history of proven success, we continue to grow and thrive in the extremely competitive and ever-evolving insurance industry.

Our philosophy is to identify and focus on the exact needs of our clients through analyzing options and strategically planning effective risk management solutions. Achieving optimum results requires an enormous amount of time, good relationships and focus on our clients. It is our goal to solve problems for our clients – plain and simple. As succinctly stated in Brown & Brown's 2020 Annual Report, Brown & Brown is built on integrity, innovation, superior capabilities and discipline.

Our office leverages our massive global resources and offers deep specialties and market strength on behalf of its clients that is simply not possible from a smaller firm. Brown & Brown is headquartered in Daytona Beach, Florida, with operations at over 500 locations employing more than 16,000 teammates.



Our Story

Brown & Brown Insurance was founded in 1939 as a two-partner firm and has risen to become one of the largest insurance brokerages in the world. Powered by a culture that values high performance and perseverance, Brown & Brown is arguably the most efficient operating platform in the insurance brokerage business. With a long-standing history of proven success, Brown & Brown continues to grow and thrive in the extremely competitive and constantly changing insurance industry.

Our History

Brown & Brown Insurance was founded in Daytona Beach, Florida, in 1939 by cousins J. Adrian Brown and Charles Covington Owen. In 1959, Adrian's son, Hyatt, took leadership of the family business. Under his direction, the Brown & Brown vision of a lean and profit-oriented organization came into focus. Following a merger in 1993, the company became Poe & Brown, Inc., publicly traded on Nasdaq. In 1998, Poe & Brown was changed back to Brown & Brown and became listed on the New York Stock Exchange (NYSE: BRO), joining the S&P 500 in 2021. The company has continued to thrive under Chief Executive Officer (CEO) J. Powell Brown, who became the third generation of the family to lead the organization in 2009.

Powered by a culture that values high performance and perseverance, Brown & Brown has arguably the most efficient operating model in the insurance brokerage business. We consistently deliver high-quality solutions and services to a broad array of customers. With a precise and focused acquisition strategy, Brown & Brown has become one of the insurance industry's most powerful and influential leaders.

Mission Statement

We are dedicated to making a positive difference in the lives of our customers by helping to protect what they value most.

Guiding Principles

We believe in doing what is best for our customers, communities, teammates, carrier partners and shareholders—always. The cornerstones of our organization's guiding principles are people, performance, service and innovation.



This proposal is based upon the exposures made known to the Agency by you and contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, please refer to your policy. In the event of differences, the policy will prevail.

BROWN & BROWN

Our Culture

Brown & Brown's deeply rooted culture is built on integrity, innovation, superior capabilities and discipline. Our culture is not built through "big company" messaging; it is created by those that put in the work and remain true to shared values and a commitment to always doing what is best for our customers and our communities.

Discover Our Capabilities

As a successful business, you plan for the future and adapt as circumstances change your course. At Brown & Brown, we help you navigate the path forward, by taking a different approach to how you view, analyze and purchase insurance. Your exposures are unique, and you deserve coverage options designed to help protect your assets, interests and reputation. Our teams work to understand your business and your risk management plan by providing personalized local service complemented by the exceptional resources and capabilities of a national brokerage.



*This proposal is based upon the exposures made known to the Agency by you and contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, please refer to your policy.
In the event of differences, the policy will prevail.*

BROWN & BROWN

Preparing You for Tomorrow's Risks—Today™

We pride ourselves on our ability to couple national strength with local, personalized service. Our local Brown & Brown Insurance Services, Inc. team is as connected to the more than 16,000 teammates across Brown & Brown and our team of companies as it is here in our community.

We have become a leading insurance brokerage because we view insurance differently and utilize our vast experience and wide-reaching network to deliver superior service and solutions to our customers, both big and small.

We believe that our teammates and the relationships they form with our customers are our strength. Our reputation has been built on a solid foundation of teamwork, strengthened by people who are dedicated to providing the highest degree of service. Our team thanks you for the opportunity to work together. Please find our contact information below.

Service Team

Name	Title	Email	Business Phone
Brian Miles	Executive Vice President	Brian.Miles@bbrown.com	(845) 743-7003
Nick Fulciniti	Risk Manager	Nicholas.Fulciniti@bbrown.com	(845) 743-7016
Vanessa Segarra	Client Service Representative	V.Segarra@bbrown.com	(845) 743-7025
Lori Glassman	Commercial Lines & Claims Team Leader	Lori.Glassman@bbrown.com	(845) 743-7018



*This proposal is based upon the exposures made known to the Agency by you and contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, please refer to your policy.
In the event of differences, the policy will prevail.*

BROWN & BROWN



New York State
Municipal Workers'
Compensation Alliance



Not-for-Profit, Tax-Exempt, Group Self-Insurance Plan Solely Designed For Public Entities

Support the workers' compensation program designed to meet your unique needs. See why the NYS Municipal Workers' Compensation Alliance is one of the fastest growing programs in New York State.

- Sponsored by the New York State Conference of Mayors & the Association of Towns of the State of New York
- Same "A" Rated Excess Carrier, Safety National, Since Inception
- Long Term Price Stability, Less Than 10% Average Yearly Increases
- No Retroactive Premium Payroll Audit Charges
- Aggressive Claims Management and Pro-Active Loss Control Services
- Municipal Volunteer Coverage at no Additional Charge
- High Retention and Customer Satisfaction

Call now and find out why price is only *one* of the reasons to join!

Loren Pratt - Vice President Marketing

Phone: 315-727-1031

Email: lpratt@wrightinsurance.com

www.compalliance.org



This proposal is based upon the exposures made known to the Agency by you and contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, please refer to your policy. In the event of differences, the policy will prevail.

BROWN & BROWN



Checklist for an effective safety program

- Management commitment & involvement
- Employer statement of policy
- Employee training, education & involvement
- Establish and enforce safety rules & policies
- Documentation & recordkeeping
- Timely accident reporting procedures
- Thorough accident investigation and follow-up process
- Hazard evaluations for every job task
- Routine safety inspections of all operations
- Compliance to state & federal regulations
- Establish an effective safety committee with regularly scheduled meetings

For more information on how we can help you personalize your safety program and help control your workers' compensation costs please contact us today:

Laurie Noonan - Risk Management Coordinator

Email: lnoonan@wrightinsurance.com

Phone: 814-588-5454

www.compalliance.org



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BROWN & BROWN



Risk Management Services



www.compalliance.org

We do more than just pay claims. The Risk Control Specialists at the Comp Alliance will work with you to develop long-term solutions to reduce your workers' compensation exposure.

In its 20 year history, the program has had over a 98% member retention rate - a testament to the exceptional, on-staff risk management employees dedicated to the Comp Alliance.

These Risk Management Member Services Include:

1. **On-Site Risk Management Evaluations**
 - Interview Key Personnel and Dept. Heads
 - Loss/Claims Review
 - Inspections of Main Facilities
 - Personalized Recommendations for Improved Safety
2. **Ongoing Consultative Service Visits**
 - Safety Committee Development/Participation
 - Board Meeting/Dept. Head Meeting Participation
3. **Loss Control Service Tools**
 - On-site Safety Awareness Training
 - Regional Safety Awareness Seminars
 - Accident/Employee Injury Review Training
4. **WCA Safety Training**
 - Slip/Fall Prevention
 - Personal Protective Equipment
 - Hazard Communication/Right to Know
 - Lockout Tagout
 - Bloodborne Pathogen
 - Chainsaw Safety
 - Excavation/Trenching Safety
 - Driver Safety
 - Workplace Violence Prevention
 - Confined Space Awareness
5. **Other Services**
 - Website Bulletins and Articles
 - Newsletter
 - High Exp. Mod. Review and Consultation

For more information on how we can help you personalize your safety program and help control your workers' compensation costs please contact

Laurie Noonan, Risk Management Coordinator

Phone: 914-589-5454 E-mail: lnoonan@wrightinsurance.com www.compalliance.org



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BROWN & BROWN

Named Insured

Named Insured
Town of Beekman

This list includes all the named insureds we presently have on your policies. Should any revisions to this listing be required, please notify our office immediately.

Location(s)

Town of Beekman

Loc #	Address	City	State	Zip
1	4 Main Street	Beekman	NY	12570



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BROWN & BROWN

Workers' Compensation

A. Workers' Compensation Insurance

Part One of the policy applies to the Workers' Compensation Law of the states listed below:

State
NY

B. Employers' Liability Insurance

Part Two of the policy applies to work in each state listed in Item A

Each Accident	Disease Policy Limit	Disease Each Employee
\$100,000	\$500,000	\$100,000

Higher limits may be available.

C. Other States Insurance

Part Three of the policy applies to the states, if any listed below:
Does not apply to ND, OH, WA, and WY (Monopolistic States).



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In the event of differences, the policy will prevail.

Town of Beekman

4 Main Street
Beekman NY, 12570

Coverage Period (1/1/2025 - 12/31/2026)
Workers' Compensation & Employer's Liability - Statutory

Brown & Brown Insurance Services, Inc.

625 Route 6
Mahopac, NY 10541

Class Code	Description	Annual Payroll	Annual Contribution
5506	Street or Road Construction	\$263,582	\$24,858.59
8391	Auto Gasoline Station	\$81,980	\$1,612.76
8810	Clerical Office Employees	\$599,189	\$573.94
9063	YMCA - All Employees & Clerica	\$259,535	\$1,759.28
9102	Parks noc - All Employees & Dri	\$118,404	\$2,564.87
9402	Street Cleaning & Drivers	\$291,010	\$10,077.59
9410	Municipal Township noc	\$100,000	\$5,304.97
	Totals	\$1,713,700	\$46,752

Experience Modification Factor	0.80
Total Funding Contribution (1/1/2025 -12/31/2026)	\$93,504
Annual Funding Contribution	\$46,752
Annual NYS Assessment will be invoiced separately for the estimated amount	\$3,070
Total Annual Funding + Estimated Annual NYS Assessment	\$49,822



This proposal is based upon the exposures made known to the Agency by you and contains only a general description of and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions to your policy. In the event of differences, the policy will prevail.

Rating Basis:

This is confidential information and not subject to FOIL.



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Proposal Premium Summary

Line of Business	Expiring 2 Yr Premium 1/1/2023 – 12/31/2024	Option #1 – 1 Year 1/1/2025 - 12/31/2025	Option #2 – 2 Year 1/1/2025 – 12/31/2026	Option #3 – 3 Year 1/1/2025 – 12/31/2027
Workers Compensation – Premium Contribution	\$90,746.00	\$44,270.00	\$88,540.00	\$132,810.00
	Expiring Annual Contribution 1/1/2024 – 12/31/2024	Renewal Annual Contribution 1/1/2025 – 12/31/2025	Renewal Annual Contribution 1/1/2025 – 12/31/2025	Renewal Annual Contribution 1/1/2025 – 12/31/2025
Annual Contribution	\$45,373.00	\$44,270.00	\$44,270.00	\$44,270.00
NYS Assessment	\$2,343.93	\$3,070.00	\$3,070.00	\$3,070.00
Total Annual Cost	\$47,716.93	\$47,340.00	\$47,340.00	\$47,340.00

Experience Modification Rate History:

1/1/25:	0.80
1/1/24:	1.14
1/1/23:	1.20
1/1/22:	0.98

Disclaimers:

- *This is confidential information and not subject to FOIL.*
- *These premiums are not subject to audit and is a reflection of the payrolls shown within your adopted budget.*
- ***NYS Assessment is estimated and will be adjusted based on the actual reported payrolls. NYS Assessment estimated annual figure is approximately \$3,070.*
- *** (2) year option with Comp Alliance is a fixed rate – the premium for year two is guaranteed, irrespective of your claims experience in year one.*



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BROWN & BROWN

Proposal Premium Summary

Binding requirements:

- *Written request to bind*
- *Signed Participation Agreement*
- *Signed Acknowledgement of Financial Condition*



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BROWN & BROWN

You will receive a separate invoice for the estimated New York State assessment shortly. The process for collecting the assessment is explained below, and is required by changes in law. Please take a moment to review the assessment process below.

The law and accompanying rules established by the Workers' Compensation Board require that this assessment be calculated based on your payroll, and remitted to the State on a quarterly basis along with a quarterly payroll report. They have also reserved the right to make adjustments to the assessment rate during the fiscal year. Accordingly, the Comp Alliance will collect the estimated amount based on current payroll and the assessment rate in effect at the time of renewal.

As a member of the Comp Alliance, you are responsible for submitting quarterly payroll reports to the Comp Alliance so that they may accurately report this information to the Workers' Compensation Board when assessment payments are remitted. The regulations require that the payroll reported to the Comp Alliance for each quarter must be consistent with payroll reported to state or federal government agencies for other purposes. The Comp Alliance will notify you of any changes in the assessment rate. **The amount of your estimated assessment may change based on your quarterly payroll or a change in rates by the Workers' Compensation Board.**



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In the event of differences, the policy will prevail.

Notice and Acknowledgment of Assessable and Financial Condition

Brown & Brown Insurance Services, Inc., and its parent company, Brown & Brown, Inc., (collectively "Brown & Brown") do not certify, warrant or guarantee the financial soundness or stability of any insurance carrier or alternative risk transfer or pooling entity. We endeavored to place your coverage with an insurance carrier with an AM Best Company financial rating of "A-" or better.* While Brown & Brown cannot certify, warrant or guarantee the financial soundness or stability of any insurance carrier or alternative risk transfer or pooling entity or otherwise predict whether the financial condition of any such entity might improve or deteriorate, we are hereby providing you with notice and disclosure of financial condition so that you can make an informed decision regarding the placement of coverage. Accordingly, with receipt of this notice you acknowledge the following with regard to the placement and any subsequent renewal of the coverage indicated below:

- Brown & Brown may have other options for your insurance placement, including quotations with insurance carriers holding an "A-" or better rating from AM Best Company. Alternative quotes may be available with an A- or better rated carrier upon your request.
- *Your coverage is being renewed with New York State Municipal Workers' Compensation Alliance, a self-insurance fund which is currently unrated by A.M Best Company. In order to obtain coverage, you are agreeing to membership in New York State Municipal Workers' Compensation Alliance and all other underwriting guidelines, conditions and requirements set forth by New York State Municipal Workers' Compensation Alliance.*
- *You have had an adequate opportunity to make a thorough and complete inquiry into the New York State Municipal Workers' Compensation Alliance financial condition and the terms and conditions of membership in the New York State Municipal Workers' Compensation Alliance, including to review it with your accountants, legal counsel and advisors, and enter into your relationship with New York State Municipal Workers' Compensation Alliance knowingly, voluntarily and with a full understanding of the risks.*
- *New York State Municipal Workers' Compensation Alliance is not subject to the protections afforded by any state guaranty fund or association.*
- *The financial condition of insurance companies and risk transfer or pooling entities such as New York State Municipal Workers' Compensation Alliance may change rapidly and that such changes are beyond the control of Brown & Brown.*
- *Membership in the New York State Municipal Workers' Compensation Alliance involves certain obligations as well as benefits. These are outlined in a membership or participation agreement, which must be signed prior to acceptance by the New York State Municipal Workers' Compensation Alliance.*
- *Your attention is directed particularly to that portion of your membership or participation agreement which points out that it is fully assessable. This means to meet loss obligations; each member can be assessed to make up the deficiency. Any assessment will be levied on and payable by all members of the New York State Municipal Workers' Compensation Alliance for the year the deficit occurs, whether or not you are still a member at the time the assessment is levied. The purpose of bringing this provision to your attention is not to cause undue concern, but simply to alert you that prudent business practices should be observed with regard to proper investigation of the financial condition of any self-insured provider, and to encourage your inquiry about any aspects of the contractual agreements.*

By: [NAME OF AUTHORIZED REPRESENTATIVE OF INSURED]

Named Insured: Town of Beekman
Line of Coverage(s): Workers Compensation
Policy Number(s): TOBK
Policy Period(s): 01/01/2025
Date of Notice:

* AM Best Rating Guide:
Rating for Stability: A++ to F = Highest to lowest rating

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BROWN & BROWN

Financial Size Category: XV to I - Largest to smallest rating



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BROWN & BROWN

 Brown & Brown

Member Participation Agreement

Member: **Town of Beekman**

Agent: **Brown & Brown of NY**

Participation Period: **January 1, 2025 – December 31, 2027**

The New York State Municipal Workers' Compensation Alliance (Comp Alliance) is a group self-insurance program – a network of municipal employers that have joined together for the purpose of providing the workers' compensation and employers' liability coverages required by New York State Law. By participating in the Comp Alliance, you are pooling your resources with other municipalities in New York State to obtain workers' compensation coverage for your employees, leading to lower administrative costs, diligent claims management and loss control services specifically tailored to the unique risks faced by municipalities. As a member of the Comp Alliance, there are certain legal responsibilities that you must be aware of and which remain enforceable even in the event of withdrawal from the Comp Alliance. Please review this participation agreement carefully and contact the Comp Alliance with any questions.

How Group Self-Insurance Works: Each member of the Comp Alliance makes an annual funding contribution that is used to pay for claims incurred during the year over the lifetime of the claim. To help ensure that the funding contributions remain fair, they are designed to reflect each member's projected ultimate costs of claims based on their loss experience and payroll. Funds that are not used to pay claims during the year are placed in reserve to pay the future costs of the claims. These future funds are invested so that the interest received can help offset the future costs of the claims. In the event that there are surplus funds after all future liabilities are determined, the excess may be used to offset future rates or be paid back to the member. Conversely, in the event that the funds are not sufficient to pay future liabilities, members may be called upon to pay a supplemental assessment. To protect against this possibility, the Comp Alliance makes every effort to accurately determine the future liabilities of the program to ensure that its assets are sufficient to pay its total liabilities.

Joint and Several Liability

Each member shall be responsible, jointly and severally, for all liabilities of the Plan under the Workers' Compensation Law and all rules and regulations enacted pursuant thereto incurred during its respective period of membership in the Comp Alliance.

A supplemental assessment may be levied in the event that the Comp Alliance does not have sufficient assets to meet its anticipated liabilities. The Comp Alliance works diligently to protect against this possibility by ensuring the annual funding contribution collected from members is sufficient to meet its anticipated liabilities each year. It also strives to maintain a modest surplus that may be used to offset any assessment that is required. In the event that supplemental assessments shall ever be required for any given year, the assessments will be distributed equitably among members for that year in accordance with a plan adopted by the Board of Trustees. The proportionate share of the members funding contribution and ultimate loss for the year in question will be considered in distributing the assessment.

Executive Director: **Michael Kenneally**
518-465-0128

Claims: **Maria De Los Angeles Luciano**
516-357-4135

Member Services: **Aaron Reader**
866-697-7665

A. Coverages Provided by the Comp Alliance

Workers' Compensation Coverage: provides medical and indemnity (lost time) benefits to employees who are injured in the course of their employment with the municipality.

Employers' Liability Coverage: provides coverage for third party actions that are brought against the municipalities arising out of an injury to a municipal employee that occurred in course of his or her employment.

The Comp Alliance provides both Workers' Compensation Coverage and Employers' Liability Coverage pursuant to the New York State Workers' Compensation Law.

- The Comp Alliance will pay the medical and indemnity benefits required of its members by the Workers' Compensation Law for injuries to employees that arise out of the employment of its employees.
- The Comp Alliance will defend any claim or proceeding against its members for benefits payable under the Workers' Compensation Law.
- The Comp Alliance will pay amounts that its members are obligated to pay to third parties that arise from an injury to an employee caused by an event that occurred in the course of this agreement (Employer Liability payments).
- The Comp Alliance will not pay any amounts that the employer is not obligated to pay under the Workers' Compensation Law, or the rules and regulations adopted pursuant thereto. This includes any payments, or portion thereof, that a member may make that are covered by other insurance that the member may maintain, or that the employer may extend to its employees.
- The Comp Alliance will only make indemnity payments up to the amounts awarded by the Workers' Compensation Board. Any member who has in place a "full pay" or similar policy that grants a greater benefit to its employees will be solely liable for the difference between the amounts so paid and the amounts awarded by the Workers' Compensation Board.

B. Member Responsibilities

The responsibilities of each member are set forth in detail in the Plan Document. Each member is responsible for knowing its obligations to the Comp Alliance. As a member of the Comp Alliance, you agree to accept and be bound by the terms, conditions and provisions of the Plan Document and Bylaws of the Comp Alliance, and by the New York State Workers' Compensation Law and the regulations promulgated pursuant thereto.

Pursuant to the Plan Document, each member:

- agrees to cooperate with the plan and furnish information necessary for the administration of the plan.
- will timely pay all necessary funding contributions, supplemental assessments and NYS assessments.
- will keep accurate records of all workers' compensation and employers' liability claims.
- is responsible for the prompt reporting of the claims.
- will timely and accurately report its quarterly payroll to the Comp Alliance for NYS assessments.
- will assist the Comp Alliance with the reconciliation of payroll reported on form GA-4 each quarter.

Executive Director: Michael Kenneally
518-465-0128

Claims: Maria De Los Angeles Luciano
516-357-4135

Member Services: Aaron Reader
866-697-7665

C. Services Provided by the Comp Alliance

The Comp Alliance is a full service, workers' compensation program that provides not only for the payment of claims, but a host of other services to help its members understand the workers' compensation law, their responsibilities, and how to minimize losses in the workplace. Among the services provided by the Comp Alliance are:

Claims Administration:

- Assist members with the implementation of an internal claims reporting system and, as necessary, train members' personnel to ensure the ongoing effectiveness of the reporting system.
- Review and, as necessary, investigate all reported claims to determine compensability
- Prepare and distribute checks for appropriate payment of medical, lost time benefits and expenses.
- Monitor medical treatment and review all medical bills in an effort to minimize medical costs.
- Pursue subrogation whenever it is reasonably anticipated that the Plan may be reimbursed for payments made.
- Provide each member with loss run on quarterly basis, which shall include, at a minimum, the: file/claim number; date of accident; name and occupation of injured employee/claimant; description of accident; type of injury/body part; status of claim and classification/severity code; and total medical, indemnity and expense incurred, including payments plus outstanding reserves established by the Plan Manager.
- Represent municipality before the workers' compensation board

Loss Control Services

- Loss control inspections to all of members on a regular, recurring basis
- Distribution of information on the establishment and maintenance of safety committees
- Development and training on best practice policies and procedures

Member Services

- Educate members on the changes to Workers' Compensation Law
- Interactive Website with information and resources on Workers' Compensation Law, municipal risk management,
- Online claims portal to allow members access to their claims information (in development).

D. Purpose of Agreement:

The purpose of this Participation Agreement ("the Agreement") is to set forth the respective responsibilities of the Comp Alliance and its members for the efficient and economical evaluation, processing, administration, defense and payment of claims for workers' compensation payments and employers' liability payments through self-insurance and otherwise. The rights and responsibilities set forth in this agreement shall at all times be subject to, and read in conjunction with, the rights, duties and responsibilities of set forth in the Plan Document, the New York State Workers' Compensation Law and all applicable rules, regulations and procedures promulgated by the Workers' Compensation Board of the State of New York.

Executive Director: Michael Kenneally
518-465-0128

Claims: Maria De Los Angeles Luciano
516-357-4135

Member Services: Aaron Reader
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E. Assessments payable to the Workers' Compensation Board

All members are required to pay an assessment to the New York State Workers' Compensation Board to fund its administration and operations. Until such time as the Workers' Compensation Board implements a system of direct employer charges, the Comp Alliance is required to collect and pay this amount on behalf of its members.

The assessment is charged on a quarterly basis, and is based upon the member's reported payroll for each quarter. This charge is separate from your funding contribution to the Comp Alliance, and an estimated, annual assessment fee is collected from each member with its yearly funding contribution. The collection of an estimated amount up front is necessary to comply with the strict payment schedule set by the Workers' Compensation Board and to help protect members from costly penalties resulting from late reporting and payment.

The assessment that is charged by the Workers' Compensation Board each quarter is based upon the member's actual payroll for the quarter, as reported to the Comp Alliance on form GA-4. Since the actual payroll reported each quarter may deviate from the payroll used to estimate the member's annual assessment charge, the Comp Alliance will reconcile the assessment charges paid on your behalf with the amount that we have collected. The reconciliation will show whether the member's estimated assessment is adequate to cover the *actual* assessment. Where the amount collected (estimated assessment) is more than the actual amount paid out, the member will receive a credit towards the following year's estimated assessment. Where the amount collected is less than the actual amount paid out, the member will receive a debit on the following year's assessment.

The payroll submitted by each member on form GA-4 will be reconciled against the payroll it submits to the NYS Department of Taxation and Finance by the Workers' Compensation Board each quarter. The Comp Alliance will receive this reconciliation and members will be called upon to assist the Comp Alliance in clarifying any discrepancies. The Comp Alliance will then submit a reconciliation report to the Workers' Compensation Board explaining any discrepancies along with a payment, if necessary, for the difference owed to the Workers' Compensation Board from the particular member's assessment funds.

Members who withdraw from the Comp Alliance program remain responsible for any assessments due and owing to the Workers' Compensation Board for the period of time that they were a member. Members who withdraw from the Comp Alliance will receive any overpayments after the assessment for the last quarter of their membership has been paid.

In witness whereof, the parties have executed this participation agreement intending to fully bound by its terms and conditions.

Member: Town of Beekman

Policy Period: January 1, 2025 to December 31, 2027

Date: _____

By: _____

Name: _____

Title: _____

Comp Alliance

Date: October 1, 2023

By: *Michael Kenneally*

Name: Michael Kenneally

Title: Executive Director

Executive Director: Michael Kenneally
518-465-0128

Claims: Maria De Los Angeles Luciano
516-357-4135

Member Services: Aaron Reader
866-697-7665

Mary Covucci

From: pcapitalbo1@aol.com
Sent: Friday, November 22, 2024 12:56 PM
To: marycovucci@gmail.com; Mary Covucci
Subject: ZBA resignation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To the Town Board

I would like to express my appreciation for all the Town Board has done for Beekman
Elected positions are very rarely easy jobs and require a huge commitment
With that being said I would like to give my resignation from the Zoning Board of appeals
And thank you for the opportunity have served
Sincerely
Phil Capalbo

Sent from the all new AOL app for iOS

December 4, 2024

To whom it may concern,

Please accept this letter as my resignation from the Board of Assessment Review effective immediately.

Sincerely,

Amaryah Popovic

Amaryah Popovic