

March 8, 2022

**BEEKMAN TOWN BOARD
TOWN BOARD MEETING AGENDA
MARCH 8, 2022
7:00 PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

**PRESENTATION
TOWN BOARD MEETING**

- Supervisor Comments
- Public comment on Agenda Items and Resolutions - 3 Minute Limit

RESOLUTIONS

1. Approval of March 8, 2022 Minutes
2. Accepting the resignation of Phillip Capalbo
3. Appointment to fill Board Vacancy
4. Approve Town of Beekman Budget Revision 2022-#01
5. Establish Snow and Ice Removal Reserve Fund
6. Finalize the Highway Equipment/Machinery Capital Project
7. Amending Restricted Fund Balances
8. Authorize Supervisor to sign Uniform Contract for Highway employees
9. Authorize Membership to (NYPF)
10. Agreement between the Town of Beekman and BAC
11. Payment of Claims

Other Town Board Business

- General Board Comments
- Public Comments - 3 Minute Limit
- **Next Regular Town Board Meeting: Tuesday, March 22, 2022 at 7:00 PM**

***AGENDA SUBJECT TO CHANGE
RESOLUTIONS MAY NOT
HAVE BEEN AVAILABLE AT TIME OF
PUBLICATION**

RESOLUTION 03:08:22 - 1

RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the February 22, 2022 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby adopts the minutes of the February 22, 2022 Town Board Meeting.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Capalbo	ABSTAIN
Councilwoman Wohrman	AYE

Supervisor Covucci **AYE**
Dated: March 8, 2022

RESOLUTION NO. 03:08:22 – 2

RE: ACCEPTING THE RESIGNATION OF PHILLIP CAPALBO

WHEREAS, the Town Board makes appointments to various boards, and
WHEREAS Phillip Capalbo has submitted his resignation as a member of the Zoning Board of Appeals as of March 5, 2022

NOW, THEREFORE, BE IT RESOLVED that the Town Board accepts the resignation of Phillip Capalbo and would like to thank him for his service.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Capalbo **ABSTAIN**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: March 8, 2022

RESOLUTION NO. 03:08:22 – 3

RE: BOARD APPOINTMENTS

WHEREAS, the Town Board makes appointments to various boards; and
WHEREAS, there currently exists a vacancy for 2 members on the Town of Beekman Zoning Board of Appeals,

NOW, THEREFORE, BE IT RESOLVED that the following appointments be made,
Zoning Board of Appeals Stella Slattery term to expire December 31, 2026
Mersin Capollari term to expire December 31, 2024; and

BE IT FURTHER RESOLVED, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and

BE IT FURTHER RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Capalbo **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: March 8, 2022

RESOLUTION 03:08:22 -4

RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS #2022-01

WHEREAS, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW< THEREFORE, BE IT RESOLVED that the following itemized revisions are approved by the Town of Beekman Town Board identified as Budget Revision Number 2022-01

Budget Revisions for Year 2022 # 2022-01

Revision # Account # Account Title Increase Decrease

General Fund

2022-01-01	A-1315-0101	Finance Bookkeeper	7,822	
	A-1315-0112	Finance Staff	4,362	
	A-5010-0112	Highway Office Staff	652	
	A-7020-0100	Recreation Director	2,348	
	A-7020-0101	Rec Office Staff	1,238	

	A-9030-0800	Social Security	1,122	
	A-6772-0112	Aging Program		
Staff		7,600		
	A-1010-0107	Reserve		
Compensation		9,944		
		-Adjust Labor Appropriations		
2022-01-02	A-1680-0400	EDP Expense	9,848	
	A-1680-0450	EDP Contract	752	
	A-1680-0200	EDP Equipment		10,600
		-Adjust IT Appropriations		
2022-01-03	A-3620-0101	Codes Staff Comp	4,950	
	A-3620-0112	Codes Part Time Staff		4,950
		-Transfer for Full time Staff Comp		
2022-01-04	A-7510-0400	Hero Banner Expense	272	
	A-1989-0400	Other Expense		272
		-Carry Forward 2021 Unexpended Funds		
2022-01-05	A-9089-0800	Other Benefits	8,682	
	A-9040-0800	Workers Comp Fee		8,042
	A-9040-0850	Workers Comp Admin		640
		-Adjust Workers Comp Budget		
Highway Fund				
2022-01-06	DA-5110-0100	General Labor	5,266	
	DA-5142-0100	Snow Labor	5,266	
	DA-5110-0107	General Other Labor		5,266
	DA-5142-0107	Snow Other Labor		5,266
	DA-5130-0100	Machinery Labor		2,605
	DA-5130-0107	Machinery Other Labor	2,605	
		-Adjust Labor Hwy Budgets		
2022-01-07	DA-9089-0800	Other Benefits	1,636	
	DA-9040-0800	Workers Comp Fee		1,119
	DA-9040-0850	Workers Comp Admin		517
		-Adjust Workers Com Budget		
Capital Fund				
2022-01-08	H-1620-0200	Town Hall Equipment (Grant)	12,000	
H-1620-0400		Town Hall Expense	26,121	
H-1620-0440		Town Hall Engineering	5,545	
H-1620-0470		Town Hall Consulting	1,000	
H-1620-0500		Building Improvements	700,000	
H-5120-0200		Bridge Improvement	470,000	
H-5120-0401		Bridge Expense	2,784	
H-5120-0440		Bridge Engineering	6,131	
H-7110-0200		Park Improvement	95,000	
H-7110-0400		Park Expense	1,000	
H-7110-0440		Park Engineering	4,000	
H-9901-0900		Transfer Out-DRWD	14,784	
H-0000-2770		Other Revenues	21,689	
H-0000-5710		Proceeds of Bonds	2,000,000	
H-0000-9910		Fund Balance		683,324
		-Carry Forward Projects Unexpended Funds		

Introduced: COUNCILMAN CAPALBO
Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Capalbo **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: March 8, 2022

RESOLUTION NO. 03:08:22 - 5

RE: RESOLUTION CREATING SNOW & ICE REMOVAL AND ROAD REPAIR RESERVE IN THE HIGHWAY FUND

WHEREAS, the GML Section 6-F provides for the creation of a Snow/Ice Removal and Road Repair Reserve Fund by municipalities, and

WHEREAS the Town Board of the Town of Beekman is desirous of creating this Reserve in the Highway Fund to pay the excessive cost of removal of snow and ice from public thoroughfares and for the cost of repairing roadways to the extent that the damage was caused by the continued removal of snow and ice provided such repairs are not recurring.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby approves the creation of the "Snow/Ice Removal & Road Repair Reserve" in the Highway Fund in the amount of \$100,000 pursuant to GML 6-F as of fiscal year end December 31, 2021 to be funded from the Unrestricted Fund Balance in the Highway Fund and,

BE IT FURTHER RESOLVED, that the Chief Fiscal Officer is hereby directed to deposit and secure moneys for the Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Chief Fiscal Officer may invest the moneys in the Reserve Fund consistent with the investment policy of the Town of Beekman. Any Interest earned shall accrue to and become part of the Reserve Fund.

Except as otherwise provided by law expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-F of the General Municipal Law.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Capalbo **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: March 8, 2022

RESOLUTION NO. 03:08:22 - 6

RE: RESOLUTION OF THE TOWN BOARD OF THE TOWN OF BEEKMAN AMENDING RESOLUTION NO. 03:30:21-4, FINALIZING THE 2021 HIGHWAY EQUIPMENT/MACHINERY ACQUISITION CAPITAL PROJECT

WHEREAS, by Resolution No. 03:30:21-4, the Town Board approved the increase for the capital acquisition of new highway equipment/machinery to \$650,000 and further authorized the advance of funds from the general fund to the capital project fund until such time as the capital project's permanent financing is in place; and

WHEREAS, it has been determined that the final amount needed for the acquisition of the new highway equipment/machinery is \$676,000, an increase of \$26,000.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby approve the final increase in the amount of \$26,000, bringing the total cost of this capital project to \$676,000; and

BE IT FURTHER RESOLVED, that the Town authorizes the total transfer of funds in the amount of \$76,000 from the Highway Fund to the Highway Equipment/Machinery Acquisition Capital Project Fund with borrowing proceeds to be \$600,000.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**
 Councilman Battaglini **AYE**
 Councilman Capalbo **AYE**
 Councilwoman Wohrman **AYE**
 Supervisor Covucci **AYE**
 Dated: March 8, 2022

RESOLUTION NO. 03:08:22 - 7

RE: RESOLUTION AMENDING ADDITIONS AND WITHDRAWALS TO THE TOWN RESTRICTED FUND BALANCES IN PREVIOUS RESOLUTION 02:08:22-4

WHEREAS, the Town of Beekman previously approved additions and withdrawals changing the established Restricted and Designated Reserves in the General and Highway Funds and
WHEREAS, the Town desires to finalize the changes to the annual Additions and Withdrawals to these Funds as of fiscal year end December 31, 2021 to supersede the previous resolution;
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby approves the following Maximum Additions and Withdrawals to the Government Fund Restricted and Assigned Fund Balances

Restricted Fund Balance	Beg. Balance	Addition	Withdrawal	Ending Balance
GF Reserve for Comp ABS	103,640		58,000	45,640
GF Reserve for Retirement	377,000	269,920		646,920
GF Reserve for Insurance	50,000	50,000		100,000
GF Reserve for Repairs	100,000	50,000	37,903	112,097
GF Assigned for Capital Use	1,000,000	900,000	400,000	1,500,000
DA Reserve for Comp ABS	36,360		3,000	33,360
DA Reserve for Equipment *		98,870		98,870
DA Reserve for Snow Repairs *		100,000		100,000

*New Funds

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
 Councilman Battaglini **AYE**
 Councilman Capalbo **AYE**
 Councilwoman Wohrman **AYE**
 Supervisor Covucci **AYE**
 Dated: March 8, 2022

RESOLUTION NO. 03:08:2022 - 8

RE: RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AN AGREEMENT WITH ULSTER UNIFORM

WHEREAS; the Town of Beekman is desirous of retaining a uniform company to supply work uniforms to the highway department employees; and
WHEREAS, the purchase contract is under \$5,000 and therefore not subject to competitive bidding pursuant to the Town's purchasing policy; and
WHEREAS, the Highway Superintendent has recommended the Town enter into an agreement with Ulster Uniform;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby authorizes the Town Supervisor to sign an agreement with Ulster Uniform Company for highway department employee uniforms.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN CAPALBO

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Capalbo **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: March 8, 2022

RESOLUTION NO. 03:08:22 - 9

RE: AUTHORIZE THE MEMBERSHIP TO (NYPF) NEW YORK PLANNING FEDERATION

WHEREAS; the (NYPF) New York Planning Federation serves as a resource for the planning and zoning community since 1937 by providing training, education and informational services to its members, enabling them to better assist their municipality with development and land use decisions, and

WHEREAS, members of the Town of Beekman ZBA and Planning Board are required to receive at least four hours of annual training, and

WHEREAS, Municipal Dues to the (NYPF) New York Planning Federation are set according to population;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor is hereby authorized to become a member of the (NYPF) New York Planning Federation with annual dues set a \$325.00.

Introduced: COUNCILMAN CAPALBO

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Capalbo **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: March 8, 2022

RESOLUTION NO. 03:08:22 - 10

RE: AGREEMENT BETWEEN THE TOWN OF BEEKMAN AND BAC

WHEREAS, the Town of Beekman Athletic Club received grant monies thru the Learn, Play, Create Grant Program by County Legislature Faye Garito; and

WHEREAS, the Beekman Athletic Club has decided to use these funds for a Scoreboard for TCP Fields; and

WHEREAS, the Town Attorney has drawn up an agreement between the Town of Beekman and the Beekman Athletic Club for this purpose;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor is hereby authorized to sign the agreement with the Beekman Athletic Club to allow them to move forward with the installation of their scoreboard.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Capalbo **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: March 8, 2022

RESOLUTION NO. 03:08:22 - 11

RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$	50,126.02
Claims to be paid from the DA-Highway Fund	\$	33,844.83

Claims to be paid from the SS- Dover Ridge Sewer	\$	1,700.25
Claims to be paid from the SW- Dover Ridge Water	\$	2,168.99
Claims to be paid from the T-Trust & Agency Fund	\$	829.37
Claims to be paid from the H-Capital Fund	\$	300.00
	\$	88,969.46

02/17/2022 Payroll #05

General Fund	\$	31,899.41
Highway Fund	\$	28,947.87
	\$	60,847.28

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Capalbo	ABSTAIN
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: March 8, 2022