

July 25, 2023

BEEKMAN TOWN BOARD TOWN BOARD MEETING AGENDA JULY 25, 2023

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Supervisor Comments
- Public comment on Agenda Items and Resolutions - 3 Minute limit

RESOLUTIONS

1. Approval of July 11, 2023 Minutes
2. Close Completed Capital Projects
3. Dispose of Obsolete Equipment
4. Approve Town of Beekman Budget Adjustment #2023-07
5. Amend the Capital Project
6. Award Highway Garage Roof Replacement Bid
7. Approval of Payment of Claims

- Other Town Board Business
- General Board Comments
- General Public Comments - 3 minute limit
- **Next Regular Town Board Meeting: Tuesday, August 15, 2023 at 7:00 PM**

***AGENDA SUBJECT TO CHANGE**

RESOLUTION NO.07:25:23-1

RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the July 11, 2023 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the minutes of the July 11, 2023 Town Board Meeting.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	ABSTAIN
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: July 25, 2023

RESOLUTION NO. 07:25:23-2

RE: RESOLUTION TO CLOSE CAPITAL PROJECT FUNDS

WHEREAS, the Town of Beekman authorized various Capital Project Funds to make improvements to equipment and facilities; and

WHEREAS, the GASB & GAAP Best Practices recommends the official closing of Capital Projects by the Governing Body, and

WHEREAS, the following Capital Projects summarized are determined to be complete and now should be officially closed with the disposition of unexpended balances approved

Capital Project Improvement Description	Project Budget	Final Expenses	Unexpended Balance	Disposition of Unexpended
Town Hall Accessibility & Roof Upgrades	\$1,217,763	1,038,763 (13,337)	179,000 13,337	Return to General Fund Unclaimed Retainage
Town Hall Security Alarm	22,000	20,400	1,600	Return to General Fund
Rec Center Park Imp	200,000	173,600	26,400	Return to General Fund

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Beekman Officially approves the closing of the above Capital Projects with the unexpended balances returned to the General Fund Designated for Capital Projects Use.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE

Councilman Battaglini AYE

Councilman Lemak AYE

Councilwoman Wohrman AYE

Supervisor Covucci AYE

Dated: July 25, 2023

RESOLUTION NO.07:25:23-3

RE: APPROVE DISPOSAL OF OBSOLETE EQUIPMENT

WHEREAS, various pieces of unusable office equipment as well as obsolete AED equipment are no longer of any use to the Town and need to be disposed of; and

WHEREAS, the Town follows the Security Policy passed on 9:17:2014;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to dispose of the Equipment, and all other items deemed of no use to the Town in a manner that is environmentally safe.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler AYE

Councilman Battaglini AYE

Councilman Lemak AYE

Councilwoman Wohrman AYE

Supervisor Covucci AYE

Dated: July 25, 2023

RESOLUTION NO. 07:25:23-4

RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS #2023-7

WHEREAS, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, THEREFORE, BE IT RESOLVED that the following itemized revisions are approved by the Town of Beekman Town Board identified as Budget Revision Number #2023-07

Budget Revisions for July 2023 # 2023-07

Revision #	Account #	Account	Increase	Decrease
General Fund				
2023-07-01	A-3620-0112	Safety Part Time STAFF		5,000
Comp.	A-1010-0107	T.B. Reserve	5,000	
		-Transfer for Part Time STAFF		
2023-07-02	A-5132-0200	Hwy Garage Equipment		5,650
Acct.	A-1990-0400	Contingent	5,650	
		-Transfer for Garage Security System		
2023-07-03	A-5132-0460	Highway Garage Contracts		350
Acct.	A-1990-0400	Contingent	350	
		-Transfer for Security Monitoring		
2023-07-04	A-6772-0414	Aging Trips		1,280
Acct.	A-1990-0400	Contingency	1,280	
		-Transfer for Trips Expense		
2023-07-05	A-7110-0497	Park Maintenance		7,720
Acct.	A-1990-0400	Contingency	7,720	
		-Transfer for Park Maintenance		
2023-07-06	A-7111-0200	Rec Center Improvements	104,473	
	A-0000-3960	State FEMA AID	10,447	
	A-0000-4960	Federal FEMA AID	94,026	
		*Record Money for Repairs		
Highway Fund				
2023-07-07	DA-5110-0118	General GHI Buyout	214	
	DA-5110-0103	General Overtime		214
		-Transfer for GHI Buyout		
2023-07-08	DA-5110-0102	General Longevity	168	
DA-5130-0102	Machinery Longevity		280	
	DA-5130-0103	Machinery Overtime		280
	DA-5112-0102	Snow Longevity		66
	DA-5110-0103	General Overtime		102
		-Transfer for Longevity		
2023-07-09	DA-5130-0405	Machinery Repairs	5,017	
	DA-5130-0405	Machinery Repairs		5,017
		-Recognize Repair Approval		
2023-07-10	DA-5112-0401	Improvements Town		36,290
	DA-9901-0900	Transfer to Funds	36,290	
		-Reconcile to 284 Agreement		
DRWD				
2023-07-11	SW-8340-0470	Special Repairs	27,800	
	SW-8340-0440	Engineering	2,200	

SW-0000-9911 Reserve Fund 30,000
 -Record Emergency Repair Approval

Capital Fund

2023-07-12	H-1620-0440	T.H. Engineering	110	
	H-1620-0400	T.H. Expense		110
		-Transfer for Last Invoice		
2023-07-13	H-7111-0480	Parks Other Expense	834.56	
	H-7111-0440	Parks		
Engineering			834.56	
		-Reclass Project Excess		
2023-07-14	H-9901-0900	Transfer Out	179,000	
	H-9901-0900	Transfer Out	1,600	
	H-9901-0900	Transfer Out	26,400	
	H-9901-0900	Transfer Out	13,337	
	H-1620-0400	Town Hall		
Expense			9,000	
	H-1620-0470	Town Hall		
Consulting			170,000	
	H-1621-0480	Security Other		
Expense			1,600	
	H-7111-0400	Rec Center		
Expense			14,882	
	H-7111-0480	Rec Center Other		
Expense			11,518	
	H-0000-2701	Refund Prior Year Expense		13,337
		*Prepare for Closing 3 Projects		

Introduced: COUNCILMAN LEMAK
Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler AYE
 Councilman Battaglini AYE
 Councilman Lemak AYE
 Councilwoman Wohrman AYE
 Supervisor Covucci AYE

Dated: July 25, 2023

RESOLUTION NO. 07:25:23 -5

RE: AMENDING THE HIGHWAY GARAGE IMPROVEMENTS CAPITAL PROJECT AUTHORIZATION

WHEREAS, the Town Board of the Town of Beekman previously approved a \$250,000 Capital Project Authorization for the Highway Garage Improvements in resolution 09:27:22-3, and

WHEREAS, the Town Board Increased the Project Authorization to \$350,000 in resolution 06:07:23-6; and

WHEREAS responsive bids have been received and the Town Board decided to award the bid,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman authorizes a new project authorization of 510,000 for the Highway Garage Improvements with an added transfer from the General Fund of \$160,000.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler AYE
 Councilman Battaglini AYE
 Councilman Lemak AYE
 Councilwoman Wohrman AYE

Supervisor Covucci AYE
Dated: July 25, 2023

RESOLUTION NO. 07:25:23-6

RE: AWARD THE BID FOR THE HIGHWAY GARAGE ROOF REPLACEMENTS PROJECT

WHEREAS, the Town of Beekman has created competitive bid specifications for the Replacement of the roofs at the Highway Garage Buildings No. 1 and No. 2 and has public advertised for a solicitation of bids for the project; and

WHEREAS, the roof replacement for Building No. 1 was specified as the Base Bid and the roof replacement for Building No. 2 was specified as Alternate No. 1. In the solicitation of bids; and

WHEREAS, said bids were received, opened and read publicly on June 29, 2023 at 1:30 pm; and have been reviewed by the Town Engineer and Michael R. Berta, AIA (project architect); and

WHEREAS, Nuvista Design General Contractors LLC and Page Contracting Corp. submitted bids that were deemed responsive and complete by the Town as follows:

Bidder	Base Bid Bldg 1	Alternate 1 Bldg 2	Total
Nuvista Design General Contractors LLC	\$177,000.00	\$305,000.00	\$482,000.00
Page Contracting Corp.	\$339,000.00	\$309,000.00	\$648,000.00

WHEREAS, Project Architect Michael R. Berta, AIA reviewed the qualifications of Nuvista Design General Contractors LLC and determined it is the lowest responsible bidder and that it is in the best interest of the Town to award the contract for the Base Bid (Building 1) together with the Alternate Bid (Building 2) to the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby awards the contract for the Highway Garage Roof Replacements, including base bid and alternate bid 1, to Nuvista Design General Contractors LLC; for a total contract amount of \$482,000.00, and

BE IT FURTHER RESOLVED that the Town Board hereby authorizes the Supervisor to execute the contract documents as prepared by the Project Architect, including the Notice of Award and Notice to Proceed and provide a copy to Nuvista Design General Contractors LLC after the Attorney to the Town has confirmed that the contractors have duly executed the contract documents and supplied the necessary Performance Bond, Payment Bond and provided insurance certificates as required by the bid specifications; and

BE IT FURTHER RESOLVED that payments under the contract shall be made in accordance with the terms of the contract from the Capital Funding Account established for the project by the Town of Beekman Finance Dept.

****Supervisor Covucci made a friendly amendment to change Town Comptroller to the Beekman Finance Dept, Seconded by Councilman Stiegler, All in Favor, AYE****

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler AYE

Councilman Battaglini AYE

Councilman Lemak AYE

Councilwoman Wohrman AYE

Supervisor Covucci AYE

Dated: July 25, 2023

RESOLUTION NO. 07:25:23-7

RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund \$ 360,328.31

Claims to be paid from the DA-Highway Fund	\$	46,860.08
Claims to be paid from the SS-Dover Ridge Sewer	\$	3,442.56
Claims to be paid from the SW-Dover Ridge Water	\$	1,009.08
Claims to be paid from the T-Trust-Fund	\$	29,031.40
Claims to be paid from the H-Capital Fund	\$	50,795.51
	\$	491,466.94

7/20/2023 Payroll #15

General Fund	\$	58,454.99
Highway Fund	\$	24,564.29
	\$	83,019.28

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE

Councilman Battaglini AYE

Councilman Lemak AYE

Councilwoman Woehrman AYE

Supervisor Covucci AYE

Dated: July 25, 2023