

July 11, 2023

**BEEKMAN TOWN BOARD
TOWN BOARD MEETING AGENDA
JULY 11, 2023**

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Supervisor Comments Public comment on Agenda Items and Resolutions - 3 Minute limit

RESOLUTIONS

1. Approval of June 20, 2023 Minutes
2. Approve of July 5, 2023 Minutes
3. Approve Town of Beekman Budget Adjustment #2023-06
4. Approve Update of Alarm System in the Highway Garage
5. Approve Replacement of Transmission for Highway Truck P6
6. Approve Purchase of AED Equipment
7. Approve Expenditure of Highway Monies
8. Authorize Return Senior Bus Trip
9. Reject Generator Bids
10. Update the 2023 Fees Schedule
11. Change the August Town Board Meeting Date
12. Approve Modifications to the Town's Restricted Fund Balances
13. Approve Request for RFP for Dover Ridge Water District Repairs
14. Authorize Sale of Unused Highway Equipment
15. Approval of Payment of Claims

- Other Town Board Business
- General Board Comments
- General Public Comments - 3 minute limit
- **Next Regular Town Board Meeting: Tuesday, July 25, 2023 at 7:00 PM**

***AGENDA SUBJECT TO CHANGE**

RESOLUTION NO.07:11:23-1

RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the June 20, 2023 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the minutes of the June 20, 2023 Town Board Meeting.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	ABSENT
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: July 11, 2023

RESOLUTION NO.07:11:23-2

RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Deputy Town Clerk Amy Goetz has provided copies of the minutes of the July 5, 2023 Special Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the minutes of the July 5, 2023 Special Town Board Meeting.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler ABSTAIN

Councilman Battaglini ABSENT

Councilman Lemak AYE

Councilwoman Woehrman AYE

Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-3

RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS #2023-6

WHEREAS, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, THEREFORE, BE IT RESOLVED that the following itemized revisions are approved by the Town of Beekman Town Board identified as Budget Revision Number #2023-06

Budget Revisions for June 2023 # 2023-06

Revision #	Account #	Account Title	Increase	Decrease
2023-06-01	A-1110-0403	Court Dues		20
	A-1110-0401	Court		
Supplies			20	
		-Transfer for Court Dues		
2023-06-02	A-1320-0460	Audit Expense OPEB		350
	A-1320-0480	Audit Expense		
Other			350	
		-Transfer for OPEB Report		
2023-06-03	A-1420-0410	Legal Defense Counsel		9,000
	A-1420-0440	Legal Labor		
Counsel			9,000	
		-Transfer Legal Services		
2023-06-04	A-1989-0400	Other Expenses		265
	A-1950-			
0400 Taxes			265	
		-Transfer Excess Appropriations		
2023-06-05	A-3620-0401	Codes Office Supplies		200
	A-3620-0400	Codes Office		
Expense			200	
		-Transfer for Office Supplies		
2023-06-06	A-7110-0116	Parks Seasonal Staff		2,000
	A-1010-0107	TB Reserve		
Comp.			2,000	
		-Transfer for Seasonal STAFF		

2023-06-07	A-7110-0497	Parks Maint. Expense	6,000	
Account	A-1990-0400	Contingent		
		5,000		
Expense	A-7110-0494	Parks Mowing		
		1,000		
		-Transfer for Parks Maintenance		
2023-06-08	A-7112-0470	Town Center Refuse	800	
Supplies	A-7112-0401	Town Center		
		800		
		-Transfer for Refuse Removal		
2023-06-09	A-7510-0400	Hero Banner Expense	1,480	
Fees	A-0000-2772	Hero Banner		
		1,480		
		-Revise for Fees Received		
2023-06-10	A-0000-1120	Sales Tax	100,000	
Tax	A-0000-3005	Mortgage		
		100,000		
		-Revise Budget Sources		
2023-06-11	A-0000-9910	Fund Balance	2,784	
Contributions	A-0000-2709	Medical		
		2,784		
		-Use Debt Reserve		
2023-06-12	A-9950-0900	Transfer to Capital Fund	150,000	
	A-0000-4089	General Gov't AID	150,000	
		-Additional ARPA for Bridge Project		
Highway Fund				
2023-06-13	DA-9901-0900	Transfer to Fund	12,000	
Fund	DA-9950-0900	Transfer to Capital		
		12,000		
		--Reclass Excess Appropriation		
2023-06-14	DA-0000-9910	Fund Balance	2,784	
	DA-0000-2709	Medical Contributions		2,784
		-Use Debt Reserve		
DRWD				
2023-06-15	SW-0000-9911	Debt Reserve	9,000	
Balance	SW-0000-9910	Fund		
		9,000		
		-Use Some Debt Reserve		
2023-06-16	SW-8340-0440	Engineering	500	
Expenses	SW-8340-0480	Other		
		500		
		-Transfer for Engineering		
Capital Funds				
2023-06-17	H-0000-5030	Transfer in General Fund	150,000	
Bonds	H-0000-5710	Serial		
		150,000		

-Revise Budget Source-Bridge

2023-06-18 H-1620-0400 T.H. General Expense 2,565.62
H-1620-0440 T.H.

Engineering 2,565.62
-Reclass Appropriation

2023-06-19 H-1621-0480 Alarm Other Expense 1,904.45
H-1621-0200 Alarm

Equipment 1,904.45
-Reclass Appropriation

2023-06-20 H-7111-0480 Park Other Expense 8,894.43
H-7111-0440 Park

Engineering 8,894.43
-Reclass Appropriation

Introduced: COUNCILWOMAN LEMAK

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-4

RE: UPGRADE OF HIGHWAY GARAGE ALARM SYSTEM

WHEREAS, the security system at the Highway Garage needs to be updated due to the existence of outdated components in order to safeguard the building and equipment against fire and/or burglary; and

WHEREAS, the town has received proposals in accordance with the Town's Procurement Policy;

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the proposal by Doyle Security Systems to upgrade the central fire and burglar alarm system for Town Highway Garage at a cost of \$6,647.25 plus replacement parts where needed, with a monthly monitoring fee of \$35, and **BE IT FURTHER RESOLVED**, that the Supervisor be and hereby is authorized to sign any and all documents associated with the rental, maintenance and monitoring of a security and fire alarm system in accordance with the proposal received from "Doyle Security Systems" dated September 6, 2022.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILWOMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-5

RE: APPROVE TRANSMISSION REPLACEMENT FOR HIGHWAY PICKUP TRUCK P6

WHEREAS, the Town of Beekman Highway Superintendent has submitted a request for the replacement of the transmission for a 2014 RAM 2500 HD SLT truck (P6); and

WHEREAS, the Town of Beekman Highway Superintendent has solicited quotes in conformity with its purchasing policy from three (3) vendors and has determined that a purchase quote from C.A.R.S. Inc. , is in the best interest of the Town; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby accept the Quote of C.A.R.S. Inc. for the replacement of the transmission in the amount of \$5,017.00, to include a 3 year unlimited mileage warranty; and

BE IT FURTHER RESOLVED that the purchase/replacement of the transmission will come out of the Highway Vehicle Repairs budget line.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-6

RE: APPROVE PURCHASE OF EQUIPMENT FOR THE AED DEVICE

WHEREAS, the Town of Beekman Deputy Clerk has submitted a request for the replacement of an outdated AED Unit as well as the outdated pads; and

WHEREAS, the Town of Beekman Deputy Clerk has solicited quotes from vendors in conformity with its purchasing policy and has determined that a purchase quote from Cardiac Life, is in the best interest of the Town;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby accept the Quote of Cardiac Life, the replacement one AED standard case as well as infant and adult pads for a total cost of \$1,498.57.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO.07:11:23-7

RE: APPROVING MODIFICATIONS TO THE AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES

BE IT RESOLVED, that the Agreement between the Town Highway Superintendent of the Town of Beekman, Dutchess County, New York and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, agree that the moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. sum of **\$511,112.75** shall be set aside to be expended for primary work and general repairs upon **3.85 miles "7.70 Lane Miles"** out of **135.92** lane miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS: The following sums shall be set aside to be expended for the "permanent improvement" of Town Highways:

(a) **DELAYED** Due to construction this road will not be paved in 2023. On the road commencing at the intersection of Sterling Drive and leading up onto **Gardner Hollow Rd** finishing at the pavement end a distance of **.68 miles, "1.36 lane miles" "4780 feet"** there shall be expended not over the sum of **\$113,427.50** for **1185 Tons of Blacktop** Width of traveled surface 24 Feet **With a Thickness of 1.5"**

(b) On the road commencing at Lime Ridge Road traveling southeast on **Lime Ridge Road 4850 feet** ending at State Route 216, a distance of **.92 miles, "1.84 lane miles"** there shall be expended not over the sum of **\$95,298.75** for **1000 Tons of Blacktop** Width of traveled surface 24 feet **with a Thickness of 1.5"**

(c) On the road commencing at the intersection of Gold Road and Depot Hill Road traveling northwest on **Gold Road** for a distance of **.46 miles "0.92 lane miles"** for a total of **"2500 feet"** there shall be expended not over the sum of **\$58,000.00** for **620 Tons of Blacktop for a thickness of 1.5"**

(d) ****UPDATED**** On the road commencing at the intersection of State Route 216 and **Depot Hill Road** traveling East on Depot Hill Road for **10450** feet ending at the Communications Tower "End of Paved Section" a distance of **1.97** miles, **"3.94 lane miles"**, there shall be expended not over the sum of **\$284,488.00** for **3030 Tons of Blacktop** Width of traveled surface **22 Feet with a Thickness of 1.5"**

(e) On a road commencing at the intersection of Carol Lane and Depot Hill Road traveling north on **Carol Lane** for a distance of **.50 miles "1.0 lane miles** for a total of **"2640 feet"** there shall be expended not over the sum of **\$73,326.00** for **726 Tons of Blacktop for a thickness of 1.5"**.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
 Councilman Battaglini ABSENT
 Councilman Lemak AYE
 Councilwoman Woehrman AYE
 Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-8

RE: AUTHORIZE RETURN SENIOR BUS TRIPS DUE TO INCLEMENT WEATHER

WHEREAS, the 2023 Budget includes funding for the cost of a variety of bus trips/events for the Senior Citizens Program; and **WHEREAS**, the Lighthouse tour on June 26, 2023 was unable to embark as scheduled due to the foggy conditions; and **WHEREAS**, those who attended received a voucher for a future date; **NOW, THEREFORE, BE IT RESOLVED**, that a return trip is scheduled for August 21, 2023, rates for those who attended the June 26, 2023 trip will be adjusted and if there is additional room on the bus the original rates will apply.

			Non-
Resident	Non-Resident / Non- Date	Venue / Bus	
Cost	Resident Seniors	Non-	
Seniors	Seniors (Grandfathered)	August 21	Light House Tour/
Lunch	\$ 39 R	\$ 54 NR	\$49
GF	Mystic, CT	Bus Cost: \$1,890.00	Coach

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler AYE
 Councilman Battaglini ABSENT
 Councilman Lemak AYE
 Councilwoman Woehrman AYE
 Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-9

RE: REJECT ALL GENERATOR BIDS

WHEREAS, the Town of Beekman solicited bids for the Beekman Town Hall - Emergency Generator Project; and

WHEREAS, said bids were received, opened and read publicly on June 5, 2023 at 3:00 pm; and have been reviewed by the Town Engineer; and

WHEREAS, three bids were received by the Town and deemed responsive and complete; and

WHEREAS, the Town has determined that the lowest responsive bid was received in the amount of \$125,000, which exceeded the anticipated budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board rejects all bids received and will re-visit the design for any cost-saving measures, and/or seek internal/alternate methods with limited outside services to execute the project at a more reasonable cost to the town.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: July 11, 2023

RESOLUTION NO. 07:11:23-10
RE: UPDATE THE 2023 FEE SCHEDULE

WHEREAS, the Town Board of the Town of Beekman adopted Local Law No. 1 of 2022 on September 13, 2022 amending the process by which the Town Board sets administrative fees and penalties, by deleting certain provisions of the Code of the Town of Beekman concerning fees and penalties and replacing them with new sections that, include the authorization for the creation, by resolution of the Town Board, of a separate Fee Schedule; and
WHEREAS, from time to time the Fee Schedule must be updated;
NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby adopts the attached 2023 Fee Schedule.

Introduced: SUPERVISOR COVUCCI
Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: July 11, 2023

RESOLUTION NO. 07:11:23-11
RE: RESOLUTION OF THE TOWN BOARD OF THE TOWN OF BEEKMAN SETTING TOWN BOARD MEETING DATE FOR THE MONTH OF AUGUST

WHEREAS, the Town Board of the Town of Beekman meets on the second and fourth Tuesdays of the month; and
WHEREAS, the Town Board is desirous of changing the meeting dates for the Month of August 2023,
NOW, THEREFORE, BE IT RESOLVED that the Town Board Meeting for the Month of August to be Tuesday August 15, 2023 at the regular time of 7:00 PM, at the Town Hall, 4 Main Street, Poughquag, New York.

Introduced: COUNCILMAN LEMAK
Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE
Dated: July 11, 2023

RESOLUTION NO. 07:11:23-12
RE: RESOLUTION APPROVING CHANGES TO THE TOWN RESTRICTED FUND BALANCES AS OF JUNE 30, 2023

WHEREAS, the Town of Beekman periodically reviewed and makes additions and withdrawals to the Government Funds Restricted and Unrestricted Fund Balances, and
WHEREAS, the Town Board desires to make changes to these Funds as of June 30, 2023;
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby approves the following changes to the Government Funds Restricted and Unrestricted Fund Balances.

Fund Balance Categories	Balances	Revised Balance
	12/31/2022	6/30/2023
	Addition	Withdrawal

A Reserve for Comp Absences	\$ 38,000	\$	\$	38,000
A Reserve for Retirement	546,920			546,920
A Reserve for Claims	100,000			100,000
A Reserve for Repairs	88,564	100,000		188,564
A Assigned for Capital Use	1,500,000	500,000		2,000,000
A Reserve for Debt Service	2,784			2,784
A Unrestricted Fund Balance	2,012,668		(600,000)	1,412,668
Total Fund Balances-General Fund	\$4,288,936			\$ 4,288,936

DA Reserve for Comp Absences	23,000			23,000
DA Reserve for Snow Repairs	100,000	50,000		150,000
DA Reserve for Equipment	103,870	150,000		253,870
DA Reserve for Debt Service	2,784			2,784
DA Unrestricted Fund Balance	441,987		(200,000)	241,987
Total Fund Balances-Highway Fund	\$ 671,641			\$ 671,641

Introduced: COUNCILWOMAN STIEGLER

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler AYE
 Councilman Battaglini ABSENT
 Councilman Lemak AYE
 Councilwoman Wohrman AYE
 Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-13

RE: AUTHORIZE REQUEST FOR PROPOSALS FOR BID DOCUMENTS RELATED TO FACILITY IMPROVEMENTS FOR DOVER RIDGE ESTATES WATER SYSTEM

WHEREAS the Dutchess County Department of Behavioral and Community Health (DCDBCH) has mandated the removal of the abandoned hydro pneumatic tank at the Dover Ridge Estates Water System that previously provided pressure for the distribution of water that was taken offline and abandoned in place during the 2020 Capital Project.

NOW, THEREFORE, BE IT RESOLVED that the Town Board is seeking authorization for Hudson Land Design to prepare request for quote/proposal documents for release and response for competent contractors to accomplish this task.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler AYE
 Councilman Battaglini ABSENT
 Councilman Lemak AYE
 Councilwoman Wohrman AYE
 Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-14

RE: AUTHORIZE SALE OF UNUSED HIGHWAY EQUIPMENT AT AUCTION

WHEREAS, the Highway Department has a 2005 Ford F250, Mechanics Pickup (P7), with 89,000 miles on it, which is no longer of use to the Highway Department; and

WHEREAS, the Town Board is desirous in disposing of this equipment;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes Tony Coviello, Highway Superintendent, to place this item for sale at auction.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: July 11, 2023

RESOLUTION NO. 07:11:23-15

RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$	201,951.75
Claims to be paid from the DA-Highway Fund	\$	30,197.17
Claims to be paid from the SS-Dover Ridge Sewer	\$	2,818.90
Claims to be paid from the SW-Dover Ridge Water	\$	1,063.34
Claims to be paid from the T-Trust-Fund	\$	6,937.50
Claims to be paid from the H-Capital Fund	\$	102,476.85
	\$	345,445.51

7/06/2023 Payroll #14

General Fund	\$	55,559.33
Highway Fund	\$	21,619.38
	\$	77,178.71

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler AYE
Councilman Battaglini ABSENT
Councilman Lemak AYE
Councilwoman Wohrman AYE
Supervisor Covucci AYE

Dated: July 11, 2023