

January 25, 2022

BEEKMAN TOWN BOARD REORGANIZATION MEETING AGENDA JANUARY 25, 2022 7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

REORGANIZATION TOWN BOARD MEETING

- Supervisor Comments
- Public comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of December 15, 2021 Minutes
2. Renew Rules for Public Comment Periods at Town Board Meetings
3. Set Town Board Meeting Schedule for the year 2022
4. Acknowledge of Appointments for 2022
5. Designate Poughkeepsie Journal as Town of Beekman Official Newspaper
6. Town of Beekman Depositories for 2022
7. Signature Authorization on Depository Accounts for 2022
8. Authorize Town of Beekman Petty Cash Funds for 2022
9. Authorize Mileage Reimbursement at the IRS Rate for 2022
10. Agreement with the Town Financial Advisor
11. Town of Beekman Investment Policy for 2022
12. Appoint Emergency Chain of Command
13. Emergency Interim Successors for the Year 2022
14. Renewal Agreement with Fiscal Advisors and Marketing Inc. for Fiscal Advisory Services
15. Approve Renewal of Dutchess County SPCA Contract for Housing for the year 2022
16. Approve Renewal of Dutchess County SPCA Contract for Animal Control Services for the year 2022
17. Approve Renewal of Logically Data Contract for 2022
18. Designate Standard Work Week for 2022
19. Appoint Chairman of the Planning Board for 2022
20. Board appointments for 2022
21. Appointment of the Registrar & Deputy Registrar of Vital Statistics
22. Accept Insurance Proposal and Execute and Agreement for Liability Insurance Coverage for 2022
23. Board Appointments to the CAC for 2022
24. Renew Town of Beekman Procurement Policy
25. Designate Holidays for 2022
26. Salary and Wage Schedule for 2022
27. Authorize attendance at NYS Association of Towns Annual Meeting for 2022
28. Appoint the Town Attorney
29. Authorize the Highway Superintendent to end Uniform Contract
30. Approve Amendments to the Dutchess County Sheriff's Office Contract
31. Renewal of Contract with H.A. Schreck for Dover Ridge
32. Authorize Attendance at HVLSA for Maintenance Mechanic
33. Accept the Resignation of Sarah Davis
34. Accept the resignation of Robert Swartz
35. Approve Purchase of Copy Machine for the Supervisor's Office
36. Approve 2022 Beekman Rec Park Fees
37. Approve 2022 Beekman Rec Policies

38. Payment of Claims

Other Town Board Business

- General Board Comments
- **Next Regular Town Board Meeting: Tuesday, February 8, 2022 at 7:00 PM**

***AGENDA SUBJECT TO CHANGE
RESOLUTIONS WERE NOT
AVAILABLE AT TIME OF
PUBLICATION**

RESOLUTION 01:25:22 - 1

RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the December 15, 2021 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby adopts the minutes of the December 15, 2021 Town Board Meeting.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 2

RE: RENEW RULES FOR PUBLIC COMMENT PERIODS AT TOWN OF BEEKMAN TOWN BOARD MEETINGS

BE IT RESOLVED, that the Town Board of the Town of Beekman hereby adopts the following rules of decorum for all periods of public comment at its Town Board meetings for the year 2022:

The presiding officer shall have, to the fullest extent provided by New York State law, the sole authority to regulate public comment at any meeting as she/he, in his/her sole discretion, shall see fit, including, but not limited to, the authority to set priority for topics of comment and to declare any person to be out of order for failure to follow his or her directives in this regard. In governing the meeting and regulating public comment the presiding officer shall consider, but shall not be strictly bound by the following guidelines:

1. The public shall be allowed to speak during the period of the meeting designated as "Public Comment" or as such other time as a majority of the Town Board shall suspend these rules, or at a duly called public hearing, or any other time required by state law or the Town Code of the Town of Beekman. Speakers must sign-in and provide their name, address and organization they represent, if applicable. Speakers must be recognized by the presiding officer. During the segment of the meeting designated "Public Comment", speakers shall limit their remarks to three (3) minutes and will be advised by the presiding officer when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. "Public Comment" is intended to afford persons an opportunity to express opinions on items on the Town Board agenda or general public comment periods. No Speaker shall be declared out of order, prevented from speaking or barred from attendance at any meeting because of any disagreement with the Speaker's position or view on any matter, because of the Speakers identity or because of any disagreement with the content of relevant testimony.

2. All remarks shall be addressed to the Town Board as a body and not to any member thereof. Speakers shall observe the rules of decorum set forth in Subsection 3 below. Interested parties or their representatives may address the Town Board by written communications. Written communications shall be delivered to the Town Clerk.
3. Rules of decorum
4. Purposes of rules of decorum.
 1. To ensure that meetings of the Town Board are conducted in a way that allows the business of the Town to be effectively undertaken.
 2. To ensure that members of the public who attend meetings of the Town Board can be heard in a fair, impartial manner.
 3. To ensure that meetings of the Town Board are conducted in a way which is open to all viewpoints and which is protective of the content of each speaker's speech and expression, yet is free from abusive, distracting or intimidating behavior.
 4. To ensure that these rules of decorum are understood by persons attending Town Board meetings.
 5. To ban egregious, inappropriate, and obstructive behavior at meetings of the Town Board.
5. Rules for the Speaker.
 1. The speaker shall conduct himself or herself in a professional and respectful manner.
 2. All remarks shall be directed to the Town Board, and not at Town staff or the public in attendance.
 3. The speaker shall not defame, intimidate, make personal affronts, make threats of violence, or use profanity.
6. Rules for the public. Members of the public in the audience shall not engage in any of the following activities during a Town Board meeting:
 1. Shouting, Clapping, unruly behavior, distracting side conversations, or speaking out.
 2. Defamation, intimidation, personal affronts, threats of violence, or profanity.
 3. Behavior that disrupts the orderly conduct of the meeting.
7. Persons Authorized to be approach dais. No person except members of the Town Board and Town Staff shall be permitted to approach the dais without the consent of the presiding officer.
8. Enforcement of rules of decorum.
 1. Upon a violation of these rules of decorum, the presiding officer shall request the person or persons violating a rule or rules to cease the violation.
 2. If a violation continues, the presiding officer warns the person(s) that he/she may be required to leave the meeting room if a violation continues.
 3. If the person or persons does not cease the violation(s) the presiding officer shall declare the person out of order at which time the person or persons will be ordered to leave the meeting room by the presiding officer.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN SWARTZ

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Woehrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION 01:25:22 - 3

RE: SET BEEKMAN TOWN BOARD MEETING SCHEDULE FOR THE YEAR 2022

BE IT RESOLVED, that the Regular Meetings of the Beekman Town Board will be conducted throughout the year 2022 at 7:00 PM, twice a month, on the second and fourth Tuesday of each month. The meetings will take place in the Meeting Room of the Beekman Town Hall, 4 Main Street, Poughquag, New York, unless otherwise noticed, and subject to renovation schedule, and

BE IT FURTHER RESOLVED, should the date of such meeting fall on a holiday or at a time that is not possible to conduct the meeting, such as in the case of inclement weather, the meeting shall be held the following Tuesday at the same time and location; and

BE IT FURTHER RESOLVED, that the Town Board reserves the right to cancel any meeting in any month or schedule a special meeting of the Board and any such cancellation and such scheduling shall be advertised by posting the announcement on the Town Clerk's Bulletin Board, with posting to the Town's official website and notification in the Town's official newspaper if required.

Introduced: SUPERVISOR COVUCCI
Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22- 4

RE: ACKNOWLEDGEMENT OF APPOINTMENTS FOR THE YEAR 2022

BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby acknowledge the following appointments for the year 2022:

- Councilwoman Sharon Wohrman as Deputy Supervisor
- Amy Goetz as Deputy Town Clerk

Introduced: COUNCILWOMAN WOHRMAN
Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION 01:25:22 - 5

RE: DESIGNATE POUGHKEEPSIE JOURNAL AS TOWN OF BEEKMAN OFFICIAL NEWSPAPER FOR THE YEAR 2022

BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby designate the POUGHKEEPSIE JOURNAL as the official newspaper for the Town of Beekman for the year 2022.

Introduced: COUNCILMAN STIEGLER
Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RE: RESOLUTION 01:25:22 - 6

RE: DESIGNATION OF DEPOSITORIES FOR THE YEAR 2022

WHEREAS, Section 64 of Town Law provides for the Town Board to designate by written resolution the banks in which certain officers shall deposit monies;

NOW, THEREFORE, BE IT

RESOLVED, that any commercial bank conducting business within the State of New York shall be designated as depositories for the Town of Beekman in which monies may be deposited and invested for the year 2022.

Introduced: COUNCILMAN BATTAGLINI
Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 7

RE: SIGNATURE AUTHORIZATION ON DEPOSITORY ACCOUNTS FOR THE YEAR 2022

BE IT RESOLVED, that authorization is given to the Town Supervisor and Deputy Town Supervisor to sign signature cards and checks for the Town of Beekman; and

BE IT FURTHER RESOLVED, that authorization is given to the Town Clerk and the Deputy Town Supervisor to sign signature cards and to countersign checks exceeding \$2,500.00; and

BE IT FURTHER RESOLVED, that two (2) signatures are required on all checks exceeding \$2,500.00, one of which needs to be either the Town Supervisor or the Deputy Town Supervisor.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 8

RE: AUTHORIZE TOWN OF BEEKMAN PETTY CASH FUNDS FOR THE YEAR 2022

WHEREAS, various Town Departments maintain petty cash funds; and

WHEREAS, the Bookkeeper has recommended that the petty cash funds be approved pursuant to Town Law 64-1A for the purpose of low dollar miscellaneous purchases of supplies; reimbursement of out of pocket employee expenses; and making change, all subject to Audit; and now, therefore, be it **RESOLVED**, that the Town Board of the Town of Beekman authorizes department Petty Cash Funds as follows:

Town Clerk	\$ 300.00
Parks & Recreation	\$ 550.00
Supervisor	\$ 50.00
GENERAL FUND TOTAL	\$ 900.00

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 9

RE: AUTHORIZE MILEAGE REIMBURSEMENT AT THE IRS RATE FOR THE YEAR 2022

WHEREAS, Town Law requires that the Town Board designate mileage compensation for official business;

NOW, THEREFORE, BE IT

RESOLVED, that compensation for mileage will be paid at the applicable IRS 2022 rate (58.5 cents per mile) on out of Town business, subject to prior authorization of the Town Board, excepting the Assessor, who will be compensated for in Town mileage while utilizing their privately owned and insured vehicles for the performance of the duties of their office, and upon submission of the

appropriate voucher and upon review, and approval by the Town Supervisor and/or the Town Bookkeeper, as the case may be, and
BE IT FURTHER RESOLVED, that all requests for reimbursement shall be submitted monthly and must be supported by an itemized statement showing the Town business conducted in connection with each request; and

BE IT FURTHER RESOLVED, that travel expense, transportation, and registration expense may be reimbursed following prior authorization by the Town Board on out of town attendance at meetings.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 10

RE: APPROVING THE RE-APPOINTMENT OF THE FINANCIAL SERVICES CONSULTANT

WHEREAS, there currently is a vacancy in the position of Town Comptroller; and

WHEREAS, the Town Board of the Town of Beekman is desirous of appointing a Town Comptroller in accordance with Section 20(3) (b) of the Town Law; and

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Beekman does hereby reappoint Thomas M. Carey as the Financial Services Consultant and extend the term of his contract until December 31, 2022; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to execute a Consulting Agreement with Mr. Carey for the year 2022 in substantially the same form and substance as attached hereto, and

BE IT FURTHER RESOLVED, that all requests for payment pursuant to the approved contract shall be submitted by the Consultant via a signed and itemized voucher to be audited and approved by the Town of Beekman Bookkeeper.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 -11

RE: RESOLUTION RENEWING THE TOWN OF BEEKMAN INVESTMENT POLICY

WHEREAS, by Resolution No. 08:11:20-4(121), the Town Board adopted the Town's Investment Policy; and

WHEREAS, by Resolution No. 04:27:21- 12(78) the Town Board made an amendment to the Investment Policy; and

WHEREAS, the Town of Beekman reviews its Adopted Investment Policy annually.

NOW, THEREFORE, BE IT

RESOLVED, that the Town's Investment Policy dated April 27, 2021 will be renewed for 2022.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 12

RE: APPOINT EMERGENCY CHAIN OF COMMAND FOR THE YEAR 2022

BE IT RESOLVED, the Town Board of the Town of Beekman does hereby appoint the following individuals as the Emergency Chain of Command for the year 2022:

1. Supervisor Mary Covucci
2. Councilwoman Sharon Wohrman
3. Town Clerk Laureen Abbatantuono

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 13

RE: EMERGENCY INTERIM SUCCESSORS FOR THE YEAR 2022

BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby appoint the following individuals as Emergency Interim Successors for the year 2022, as requested by Dutchess County Department of Emergency Response, and does hereby specify their rank in order of succession as listed, the following individuals:

1. Councilwoman Sharon Wohrman
2. Town Clerk Laureen Abbatantuono
3. Councilman Werner Stiegler

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 14

RE: RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE A RENEWAL AGREEMENT WITH FISCAL ADVISORS AND MARKETING, INC FOR FISCAL ADVISORY SERVICES FOR FISCAL YEAR 2022

WHEREAS, the Town of Beekman Bookkeeper has reviewed and recommended a renewal contract with Fiscal Advisors and Marketing, Inc for 2022 to provide Fiscal Advisory Services for the Town of Beekman; and

BE IT RESOLVED, that the Town of Beekman may, in its discretion, utilize the services of the Attorney to the Town for bonding work, or contract with other Bond Counsel, on an as needed basis;

NOW, THEREFORE, BE IT

RESOLVED, the Town Board of the Town of Beekman hereby authorizes the Town Supervisor to execute the necessary agreement with Fiscal Advisors and Marketing, Inc. for Fiscal Advisory Services for Fiscal Year 2022, and

BE IT FURTHER RESOLVED, that all requests for reimbursement based on hourly rates pursuant to the approved fee schedule shall be submitted via a signed and itemized voucher, to be audited and approved, by the Town of Beekman Bookkeeper.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 25, 2022

RESOLUTION 01:25:22 - 15

RE: APPROVE RENEWAL OF DUTCHESS COUNTY SPCA CONTRACT FOR HOUSING ANIMALS FOR FISCAL YEAR 2022

WHEREAS, the Town of Beekman requires a location to house, shelter, and care for stray and lost dogs, which service is now performed by Dutchess County SPCA; and

WHEREAS, Dutchess County SPCA has submitted a proposal for the renewal of said services, for the coming calendar year, which proposal the Board finds to be reasonable; and

WHEREAS, the Town Attorney has reviewed the agreement with the Dutchess County SPCA,

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement, as attached, with Dutchess County SPCA to house, shelter, and care for stray dogs in the Town of Beekman.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 25, 2022

RESOLUTION 01:25:22 - 16

RE: APPROVE RENEWAL OF DUTCHESS COUNTY SPCA CONTRACT FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2022

WHEREAS, the Town of Beekman is required, pursuant to the New York State Agricultural and Markets law, to employ an animal control officer; and

WHEREAS, in the absence of an animal control officer, the Town is permitted to contract for the required services; and

WHEREAS, in order to comply with the Agricultural and Markets Law, the Town is desirous to renew their agreement with the Dutchess County SPCA for Animal Control Services;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Beekman approves and consents to the contracting of animal control services with the Dutchess County SPCA and authorizes the Supervisor to sign an agreement for this service in form and substance as attached hereto and made a part hereof.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 17

RE: APPROVE RENEWAL OF LOGICALLY DATA CONTRACT

WHEREAS, Logically Data currently provides Network support and service to the Town of Beekman; and

WHEREAS, the current contract is set to expire December 31, 2021; and

WHEREAS, the Town Attorney has reviewed the attached contract; and
WHEREAS, the Town Board of the Town of Beekman is desirous in renewing the contract with Logically Data for the purpose of network support and service for 2022;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign the attached contract with Logically Data for the year 2022.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 18

RE: THE TOWN BOARD ESTABLISHING THE STANDARD WORK WEEK FOR THE YEAR 2022

BE IT RESOLVED, that the Town Board of the Town of Beekman hereby designates the following as the standard work week for the Town of Beekman for the year 2022:

Town Hall Monday – Thursday: 8:00 a.m. to 4:45 p.m.

For the months of January thru June. This will be reviewed

Recreation Department Monday – Friday: 9:00 a.m. to 4:00 p.m.

Maintenance Department Monday – Friday: 8:00 a.m. to 4:00 p.m.

Town Court Monday – Thursday: 8:00 a.m. to 4:45 p.m.

For the months of January thru June. This will be reviewed.

Highway In accordance with Collective Bargaining Agreement

Summer Schedule - Monday – Thursday: 6:00 a.m. to 4:30 p.m.

Winter Schedule - Monday – Friday: 8 consecutive hours

BE IT FURTHER RESOLVED, that the Supervisor shall notify the effected employees and the bargaining unit as required by their respective collective bargaining agreements.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	NO
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 19

RE: BOARD APPOINTMENTS

WHEREAS, the Town Board will make appointments to the various boards;

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Beekman Town Board does hereby designate and reappoint John Frustace as Chairman of the Town of Beekman Planning Board for 2022; and

BE IT FURTHER RESOLVED, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and

BE IT FURTHER RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT

Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 20
RE: BOARD APPOINTMENTS

WHEREAS, the Town Board will make appointments to the various boards;

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Beekman Town Board does hereby reappoint Peter Poltrack as a member to the Town of Beekman Planning Board for a term to expire December 31, 2026; and

BE IT FURTHER RESOLVED, that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and

BE IT FURTHER RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 21

RE: APPOINTMENT OF THE REGISTRAR & DEPUTY REGISTRAR OF VITAL STATISTICS

WHEREAS, the Town Board is authorized under the Town Law to make appointments and set salaries; now therefore be it

RESOLVED, that the following appointments for the year 2022 are hereby authorized and approved:
Registrar of Vital Statistics

Town Clerk \$ 1,508.00 Annual Salary

Deputy Registrar of Vital Statistics

Deputy Clerk \$ 520.00 Annual Salary; and

BE IT FURTHER RESOLVED that the foregoing salary be paid from the General Fund.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Swartz **ABSENT**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 22

RE: ACCEPT INSURANCE PROPOSAL AND EXECUTE AN AGREEMENT FOR LIABILITY INSURANCE COVERAGE FOR THE TOWN OF BEEKMAN THROUGH NEW YORK MUNICIPAL INSURANCE RECIPROCAL (NYMIR) FOR THE POLICY PERIOD JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the insurance proposal was reviewed by the Town Supervisor and the Bookkeeper and it was determined that the policy offered through NYMIR provided the insurance coverage and premium costs that were acceptable to the Town of Beekman and that there is sufficient money budgeted in the Town's 2022 budget to provide for said insurance coverage; and

WHEREAS, said agreement needed to be signed before year end,

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Beekman does hereby authorize the Town Supervisor to execute all documents required to provide insurance coverage to the Town of Beekman through

New York Municipal Insurance Reciprocal (NYMIR) for the policy term January 1, 2022 through December 31, 2022.

Introduced: COUNCILMAN BATTAGLINI
Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 23

RE: BOARD APPOINTMENTS

WHEREAS, the Town Board will make appointments to the various boards;

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Beekman Town Board does hereby make the following appointments;

Cliff Schwark	to the CAC with a term to expire December 31, 2023
Karen Anewalt	to the CAC with a term to expire December 31, 2023
Gayle O'Donnell	to the CAC with a term to expire December 31, 2023
Rich Brown	to the CAC with a term to expire December 31, 2023
Katie Whittaker	to the CAC with a term to expire December 31, 2022; and

BE IT FURTHER RESOLVED, that the Town of Beekman Town Board does also hereby designate and reappoint Cliff Schwark as the Chairman of the Town of Beekman CAC for 2022, and that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and

BE IT FURTHER RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Introduced: COUNCILMAN STIEGLER
Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 24

RE: RENEW THE PROCUREMENT POLICY

WHEREAS, Section 104-b of the General Municipal Law requires every Town to annually review their internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of General Municipal Law Section 103 or any other law; and

WHEREAS, the renewal of the procurement policy is exempt from environmental review under the State Environmental Quality Review Act as a Type II action.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Beekman does hereby renew the Town of Beekman's Procurement Policy for 2022.

Introduced: COUNCILMAN BATTAGLINI
Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 25

RE: DESIGNATE HOLIDAYS FOR THE YEAR 2022

BE IT RESOLVED, that the Town of Beekman establish the following holidays for the year 2022; and

New Year's Day	January 3, 2022
Martin Luther King Day	January 17, 2022
Presidents' Day	February 21, 2022
Memorial Day	May 30, 2022
Juneteenth	June 20, 2022
Independence Day	July 4, 2022
Labor Day	September 5, 2022
Columbus Day	October 10, 2022
Election Day	November 8, 2022
Veterans Day	November 11, 2022
Thanksgiving Day	November 24, 2022
Christmas Day	December 26, 2022

And, **BE IT FURTHER RESOLVED**, that the total number of paid hours for a 35 hour work week employee will equal 91 and the total number of paid hours for a 40 hour a week employee will be 104.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	ABSTAINED
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 26

RE: SALARY AND WAGE SCHEDULE FOR THE YEAR 2022

WHEREAS, the Town Board is authorized to set salaries and wages;

NOW, THEREFORE, BE IT RESOLVED

that the salaries for employees of the Town for the year 2022 are as follows:

Deputy Supervisor	\$1,950.00
Deputy Town Clerk	\$24.43 per hour
Typist: Planning/Zoning Boards	\$16.43 per hour
Bookkeeper	\$34.00 per hour
Building Inspector II	\$37.84 per hour
Account Clerk (Payroll/HR)	\$24.00 per hour
Record Clerk	\$21.50 per hour
Recreation Director	\$60,484
Recreation Assistant/Assistant to the Recreation Director	\$17.44 per hour
Recreation Assistant/Activity Coordinator – Senior Program	\$22.92 per hour
Recreation Assistant/Activity Supervisor – Senior Program	\$17.15 per hour
Secretary to the Superintendent of Highway	\$17.44 per hour
Deputy Highway Superintendent	\$ 0.00 per Diem
Seasonal Heavy Motor Equipment Operator	\$23.42 per hour
Seasonal Motor Equipment Operator	\$22.42 per hour

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 27

RE: AUTHORIZING ATTENDANCE AT THE NEW YORK

**STATE ASSOCIATION OF TOWNS ANNUAL MEETING & TRAINING SCHOOL TO BE HELD
FEBRUARY 20th, TO FEBRUARY 22, 2022**

BE IT RESOLVED, that the Town Supervisor or her appointee is hereby authorized to attend the New York State Association of Towns Annual Meeting & Training School to be held in February of 2022 and to cast one vote for the Town of Beekman at the meeting; and

BE IT FURTHER RESOLVED, that the Town of Beekman Town Board does also hereby authorize the attendance of the Town Bookkeeper, Payroll Clerk, Account Clerk, Town Clerk, Deputy Town Clerk, Town Board Members, Building Zoning Secretary, and Justice Clerks to attend in addition to the Town Supervisor to, attend the New York State Association of Towns Annual Meeting & Training School to be held February 20th, to February 22, 2022, pending review and approval of the Town Supervisor in conjunction with the Association of Towns scheduled workshop agenda.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 28

RE: APPOINTMENT OF TOWN ATTORNEY FOR THE YEAR 2022

WHEREAS, Town Law provides that the Town Board may employ an attorney to provide such professional services and advice as the Town Board may require; and

BE IT RESOLVED, that Wallace & Wallace, 85 Civic Center Plaza, Suite LL3, Poughkeepsie, NY, 12601 be retained as the Attorney to the Town of Beekman for professional services consistent with the scope of professional services in accordance with Chapter 3 of the Town Code for the Town of Beekman at the annual fee of \$55,000; and be it further

RESOLVED, that the Town Board hereby continues to retain Wallace & Wallace.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 29

RE: AUTHORIZING THE HIGHWAY SUPERINTENDENT TO END CONTRACT WITH UNIFIRST

WHEREAS; the Town of Beekman Highway Superintendent is desirous to terminate the contract with the uniform company that currently supplies work uniforms to the highway department employees; and

WHEREAS, the contract requires that the Superintendent of Highways send a registered letter to UniFirst stating their desire to end the contract;

NOW, THEREFORE, BE IT RESOLVED

that the Town Board of the Town of Beekman hereby authorizes the Superintendent of Highways to send a registered letter to UniFirst for the purpose of ending their contract for work uniforms.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22-30

RE: APPROVE AMENDMENTS TO DUTCHESS COUNTY SHERIFF'S OFFICE CONTRACT

WHEREAS, an agreement between the Dutchess County Sheriff's Office and the Town of Beekman was approved on January 28, 2004; and

WHEREAS, the Town Board is desirous in continuing the Dutchess County Sheriff's Department to provide police protection over and above the police protection budgeted and allocated for the Town, including security services at Town Court; and

WHEREAS, the Dutchess County Sheriff's Office has proposed amendments as per the attached 2022 Administrative Fee Schedule;

NOW, THEREFORE, BE IT

RESOLVED, that the town Board authorizes the proposed amendments between Dutchess County and the Town of Beekman as per the attachments.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 31

RE: APPROVE RENEWAL OF CONTRACT WITH H. A. SCHRECK

WHEREAS, H.A. Schreck Inc. currently provides a Service Contract for the generators for the Dover Ridge Sewer Plant, Lift Station and Water Plant;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign the attached contract for the year 2022 beginning in February 2022 thru February 2023.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 32

RE: AUTHORIZE ATTENDANCE AT HVLSA FOR MAINTENANCE MECHANIC

WHEREAS; the Hudson Valley Leisure Services Association (HVLSA) is a networking group of Parks and Recreation Professionals and Supporters from Orange, Ulster, Rockland, Dutchess, Sullivan, and Putnam Counties that meets once a month; and **WHEREAS**, HVLSA has now created a specific track for Parks Maintenance Personnel at the monthly meetings to share ideas, methods, maintenance schedules and practices; and **WHEREAS**, HVLSA has created a Special Deluxe Membership Discount to attract new members at a rate of \$40 for the remaining 5 meetings of the 2021-2022 year;

and **WHEREAS**, the Town believes the new Head of Maintenance could benefit from the information shared at these meetings; **NOW, THEREFORE, BE IT RESOLVED** that Andrew Cole is authorized to participate and attend the 5 remaining meetings of the HVLSA.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 – 33

RE: ACCEPT THE RESIGNATION OF SARAH DAVIS AS A MEMBER OF THE TOWN OF BEEKMAN ZONING BOARD OF APPEALS

BE IT RESOLVED, that the Town of Beekman Town Board does hereby accept the resignation of Sarah Davis as a member of the Town Of Beekman Zoning Board of Appeals effective December 31, 2021; and

BE IT FURTHER RESOLVED that the Town of Beekman Town Board wishes to thank Sarah Davis for her past service as a member of the Town of Beekman Zoning Board of Appeals.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 – 34

RE: ACCEPT THE RESIGNATION OF ROBERT SWARTZ AS A MEMBER OF THE TOWN BOARD OF THE TOWN OF BEEKMAN

BE IT RESOLVED, that the Town of Beekman Town Board does hereby acknowledge and accept the resignation of Robert Swartz as a member of the Town Of Beekman Town Board effective December 23, 2021; and

BE IT FURTHER RESOLVED that the Town of Beekman Town Board wishes to thank Robert for his past service to the Town and wishes him well in the future.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 – 35

RE: APPROVE PURCHASE OF COPY MACHINE FOR SUPERVISOR'S OFFICE

WHEREAS, the copier in the Supervisor's office is in need of repair and it was determined that the cost of repair is prohibitive due to the age of the machine; and

WHEREAS, the price of new copier was determined to be \$650; and

WHEREAS, the Town follows the Procurement Policy passed on 9:17:2014;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to purchase a new printer/copier from Intone with a price not to exceed \$650.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 -36

RE: APPROVE 2022 BEEKMAN REC PARK FEE SCHEDULE

WHEREAS, the Recreation Director has proposed the attached fee schedule for the 2022 season; and recommended its adoption to the Town Board; and

WHEREAS, the Town Board has itself reviewed the fee schedule, and finds it to be in order;

NOW, THEREFORE, BE IT

RESOLVED, that the Beekman Town Board hereby adopts the 2022 Recreation fees proposed by the Recreation Director as attached hereto.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 -37

RE: APPROVE 2022 BEEKMAN REC FACILITIES POLICY

WHEREAS, the Recreation Director has proposed the attached Facilities policy for the 2022 season; and recommended its adoption to the Town Board; and

WHEREAS, the Town Board has itself reviewed the policy, and finds it to be in order;

NOW, THEREFORE, BE IT

RESOLVED, that the Beekman Town Board hereby adopts the 2022 Recreation Facilities Policy proposed by the Recreation Director as attached hereto.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Swartz	ABSENT
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 25, 2022

RESOLUTION NO. 01:25:22 - 38

RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$	199,546.51
Claims to be paid from the DA-Highway Fund	\$	86,699.85
Claims to be paid from the SS - Dover Ridge Sewer	\$	12,010.37
Claims to be paid from the SW - Dover Ridge Water	\$	2,972.29
Claims to be paid from the T-Trust & Agency Fund	\$	9,903.36
Claims to be paid from the H-Capital Fund	\$	67,053.83
	\$	378,186.21

12/23/2021 Payroll #26

General Fund	\$	31,429.58
Highway Fund	\$	26,267.12
	\$	57,696.70

01/06/2022 Payroll #01

General Fund	\$	29,686.71
Highway Fund	\$	22,443.19
	\$	52,129.90

01/20/2022 Payroll #02

General Fund	\$	40,309.94
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Highway Fund \$ 35,231.88

\$ 75,541.82

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler

AYE

Councilman Battaglini

ABSTAINED

Councilman Swartz

ABSENT

Councilwoman Wohrman

AYE

Supervisor Covucci

AYE

Dated: January 25, 2022