

January 10, 2023

BEEKMAN TOWN BOARD REORGANIZATION MEETING AGENDA JANUARY 10, 2023 7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

REORGANIZATION TOWN BOARD MEETING

- Supervisor Comments
- Public comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of December 20, 2022 Minutes
2. Renew Rules for Public Comment Periods at Town Board Meetings
3. Set Town Board Meeting Schedule for the year 2023
4. Acknowledge of Appointments for 2023
5. Board appointments for 2023
6. Reappoint John Frustace Chairman of the Planning Board for 2023
7. Reappoint Mersin Capollari Chairman of the Zoning Board of Appeals for 2023
8. Designate Poughkeepsie Journal as Town of Beekman Official Newspaper
9. Town of Beekman Depositories for 2023
10. Signature Authorization on Depository Accounts for 2023
11. Authorize Town of Beekman Petty Cash Funds for 2023
12. Authorize Mileage Reimbursement at the IRS Rate for 2023
13. Renew Town of Beekman Investment Policy for 2023
14. Agreement with the Town Financial Advisor for the Year 2023
15. Appoint Emergency Chain of Command for the Year 2023
16. Emergency Interim Successors for the Year 2023
17. Renewal Agreement with Fiscal Advisors and Marketing Inc. for Fiscal Advisory Services for the Year 2023
18. Approve Renewal of Dutchess County SPCA Contract for Housing for the year 2023
19. Approve Renewal of Dutchess County SPCA Contract for Animal Control Services for the year 2023
20. Approve Renewal of Logically Data Contract for 2023
21. Appointment of the Registrar & Deputy Registrar of Vital Statistics
22. Renew Liability Insurance Policy with New York Municipal Insurance Reciprocal (NYMIR) for 2023
23. Reappoint Town Prosecutor for the Year 2023
24. Salary and Wage Schedule for 2023
25. Designate Holidays for 2023
26. Appointment of Town Counsel for the Year 2023
27. Extend Video Ventures Ltd. Contract for 2 Years
28. Retain Special Counsel to the Town for the Year 2023
29. Establish Standard Work week for the Year 2023
30. Renew Town of Beekman Procurement Policy for the Year 2023
31. Approve Training for Town Bookkeeper
32. Approve Payment # 4 Gardner Hollow Bridge Project
33. Approve Entertainment for Senior Valentine's Day Party
34. Ratify Teamsters Contract
35. Payment of Claims

Other Town Board Business

- General Board Comments
- **Next Regular Town Board Meeting: Tuesday, January 24, 2023 at 7:00 PM**

ADOURN

***AGENDA SUBJECT TO CHANGE**

RESOLUTIONS WERE NOT AVAILABLE AT TIME OF PUBLICATION

RESOLUTION 01:10:23-1

RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the December 20, 2022 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the minutes of the December 20, 2022 Town Board Meeting.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-2

RE: RENEW RULES FOR PUBLIC COMMENT PERIODS AT TOWN OF BEEKMAN TOWN BOARD MEETINGS

BE IT RESOLVED, that the Town Board of the Town of Beekman hereby adopts the following rules of decorum for all periods of public comment at its Town Board meetings for the year 2023:

The presiding officer shall have, to the fullest extent provided by New York State law, the sole authority to regulate public comment at any meeting as she/he, in his/her sole discretion, shall see fit, including, but not limited to, the authority to set priority for topics of comment and to declare any person to be out of order for failure to follow his or her directives in this regard. In governing the meeting and regulating public comment the presiding officer shall consider, but shall not be strictly bound by the following guidelines:

1. The public shall be allowed to speak during the period of the meeting designated as "Public Comment" or as such other time as a majority of the Town Board shall suspend these rules, or at a duly called public hearing, or any other time required by state law or the Town Code of the Town of Beekman. Speakers must sign-in and provide their name, address and organization they represent, if applicable. Speakers must be recognized by the presiding officer. During the segment of the meeting designated "Public Comment", speakers shall limit their remarks to three (3) minutes and will be advised by the presiding officer when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. "Public Comment" is intended to afford persons an opportunity to express opinions on items on the Town Board agenda or general public comment periods. No Speaker shall be declared out of order, prevented from speaking or barred from attendance at any meeting because of any disagreement with the Speaker's position or view on any matter, because of the Speaker's identity or because of any disagreement with the content of relevant testimony.
2. All remarks shall be addressed to the Town Board as a body and not to any member thereof. Speakers shall observe the rules of decorum set forth in Subsection 3 below. Interested parties or their representatives may address the Town Board by written communications. Written communications shall be delivered to the Town Clerk.
3. Rules of decorum
4. Purposes of rules of decorum.
 1. To ensure that meetings of the Town Board are conducted in a way that allows the business of the Town to be effectively undertaken.

2. To ensure that members of the public who attend meetings of the Town Board can be heard in a fair, impartial manner.
3. To ensure that meetings of the Town Board are conducted in a way which is open to all viewpoints and which is protective of the content of each speaker's speech and expression, yet is free from abusive, distracting or intimidating behavior.
4. To ensure that these rules of decorum are understood by persons attending Town Board meetings.
5. To ban egregious, inappropriate, and obstructive behavior at meetings of the Town Board.
5. Rules for the Speaker.
 1. The speaker shall conduct himself or herself in a professional and respectful manner.
 2. All remarks shall be directed to the Town Board, and not at Town staff or the public in attendance.
 3. The speaker shall not defame, intimidate, make personal affronts, make threats of violence, or use profanity.
6. Rules for the public. Members of the public in the audience shall not engage in any of the following activities during a Town Board meeting:
 1. Shouting, Clapping, unruly behavior, distracting side conversations, or speaking out.
 2. Defamation, intimidation, personal affronts, threats of violence, or profanity.
 3. Behavior that disrupts the orderly conduct of the meeting.
7. Persons Authorized to be approach dais. No person except members of the Town Board and Town Staff shall be permitted to approach the dais without the consent of the presiding officer.
8. Enforcement of rules of decorum.
 1. Upon a violation of these rules of decorum, the presiding officer shall request the person or persons violating a rule or rules to cease the violation.
 2. If a violation continues, the presiding officer warns the person(s) that he/she may be required to leave the meeting room if a violation continues.
 3. If the person or persons does not cease the violation(s) the presiding officer shall declare the person out of order at which time the person or persons will be ordered to leave the meeting room by the presiding officer.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION 01:10:23-3

RE: SET BEEKMAN TOWN BOARD MEETING SCHEDULE FOR THE YEAR 2023

BE IT RESOLVED, that the Regular Meetings of the Beekman Town Board will be conducted throughout the year 2023 at 7:00 PM, twice a month, on the second and fourth Tuesday of each month, with the exception of December which will have one meeting on the 19th of the Month. The meetings will take place in the Meeting Room of the Beekman Town Hall, 4 Main Street, Poughquag, New York, unless otherwise noticed, and

BE IT FURTHER RESOLVED, should the date of such meeting fall on a holiday or at a time that is not possible to conduct the meeting, such as in the case of inclement weather, the meeting shall be held the following Tuesday at the same time and location; and

BE IT FURTHER RESOLVED, that the Town Board reserves the right to cancel any meeting in any month or schedule a special meeting of the Board and any such cancellation and such scheduling shall be advertised by posting the announcement on the Town Clerk's Bulletin Board, with posting to the Town's official website and notification in the Town's official newspaper if required.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 10, 2023

RESOLUTION NO. 01:10:23-4

RE: ACKNOWLEDGEMENT OF APPOINTMENTS FOR THE YEAR 2023

BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby acknowledge the following appointments for the year 2023:

- Councilwoman Sharon Wohrman as Deputy Supervisor
- Amy Goetz as Deputy Town Clerk
- Amy Goetz as Deputy Receiver of Taxes
- Margaret Wooley as Deputy Receiver of Taxes

Supervisor Covucci acknowledged that the newly Elected Officials have taken their Oaths and filed them with the Town Clerk.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 10, 2023

RESOLUTION NO. 01:10:23-5

RE: BOARD APPOINTMENTS FOR 2023

WHEREAS, the Town Board will make appointments to the various boards;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Beekman Town Board does hereby make the following appointments:

Katie Whitaker to the CAC with a term to expire December 31, 2024
Claude Rancourt to the CAC with a term to expire December 31, 2024
Shannon Fatum to the CAC with a term to expire December 31, 2024
Rob LoPane to the Planning Board with a term to expire December 31, 2028
Claude Rancourt alternate to the Planning Board with a term to expire December 31, 2025
Maria Rodrigues to the Zoning Board of Appeals with a term to expire December 31, 2027; and

BE IT FURTHER RESOLVED that all appointments are contingent upon completion and submission of the Disclosure of Interest Statement pursuant to Chapter 19-9 of the Town Code, unless already on file and the information has not changed; and

BE IT FURTHER RESOLVED, that all appointees shall file their Oath of Office with the Town Clerk of the Town of Beekman prior to serving their term.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 10, 2023

RESOLUTION 01:10:23-6

RE: AUTHORIZING THE TOWN OF BEEKMAN TOWN BOARD TO DESIGNATE AND REAPPOINT JOHN FRUSTACE AS CHAIRMAN OF THE TOWN OF BEEKMAN PLANNING BOARD

BE IT RESOLVED, that the Town of Beekman Town Board does hereby designate and reappoint John Frustace as Chairman of the Town of Beekman Planning Board for 2023.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION 01:10:23-7

RE: AUTHORIZING THE TOWN OF BEEKMAN TOWN BOARD TO DESIGNATE AND REAPPOINT MERSIN CAPOLLARI AS CHAIRMAN OF THE TOWN OF BEEKMAN ZONING BOARD OF APPEALS

BE IT RESOLVED, that the Town of Beekman Town Board does hereby designate and reappoint Mersin Capollari as Chairman of the Town of Beekman Zoning Board of Appeals for 2023.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION 01:10:23-8

RE: DESIGNATE POUGHKEEPSIE JOURNAL AS TOWN OF BEEKMAN OFFICIAL NEWSPAPER FOR THE YEAR 2023

BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby designate the POUGHKEEPSIE JOURNAL as the official newspaper for the Town of Beekman for the year 2023.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION 01:10:23-9

RE: DESIGNATION OF DEPOSITORIES FOR THE YEAR 2023

WHEREAS, Section 64 of Town Law provides for the Town Board to designate by written resolution the banks in which certain officers shall deposit monies;

NOW, THEREFORE, BE IT RESOLVED, that any commercial bank conducting business with the State of New York shall be designated as depositories for the Town of Beekman in which monies may be deposited and invested for the year 2023.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: January 10, 2023

RESOLUTION NO. 01:10:23-10

RE SIGNATURE AUTHORIZATION ON DEPOSITORY ACCOUNTS FOR THE YEAR 2023

BE IT RESOLVED, that authorization is given to the Town Supervisor and Deputy Town Supervisor to sign signature cards and checks for the Town of Beekman; and

BE IT FURTHER RESOLVED, that authorization is given to the Town Clerk and the Deputy Town Supervisor to sign signature cards and to countersign checks exceeding \$2,500.00; and

BE IT FURTHER RESOLVED, that two (2) signatures are required on all checks exceeding \$2,500.00, one of which needs to be either the Town Supervisor or the Deputy Town Supervisor.

Introduced: COUNCILMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23- 11

RE: AUTHORIZE TOWN OF BEEKMAN PETTY CASH FUNDS FOR THE YEAR 2023

WHEREAS, various Town Departments maintain petty cash funds; and

WHEREAS, the Bookkeeper has recommended that the petty cash funds be approved pursuant to Town Law 64-1A for the purpose of low dollar miscellaneous purchases of supplies; reimbursement of out of pocket employee expenses; and making change, all subject to Audit; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman authorizes department Petty Cash Funds as follows:

Receiver of Taxes	\$ 200.00
Town Clerk	\$ 300.00
Parks & Recreation	\$ 550.00
Supervisor	\$ 50.00
GENERAL FUND TOTAL	\$ 1,100.00

*****SUPERVISOR COVUCCI MADE A FRIENDLY AMENDMENT TO CHANGE THE RECEIVER OF TAXES FROM \$200.00 TO \$0, SECONDED BY COUNCILMAN BATTAGLINI*****

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-12

RE: AUTHORIZE MILEAGE REIMBURSEMENT AT THE IRS RATE FOR THE YEAR 2023

WHEREAS, Town Law requires that the Town Board designate mileage compensation for official business;

NOW, THEREFORE, BE IT RESOLVED, that compensation for mileage will be paid at the applicable IRS 2023 rate (65.5 cents per mile) on out of Town business, subject to prior authorization of the Town Board, excepting the Assessor and Building Inspector II, who will be compensated for in Town mileage while utilizing their privately owned and insured vehicles for the performance of the duties of their office, and upon submission of the appropriate voucher and upon review, and approval by the Town Supervisor and/or the Town Bookkeeper, as the case may be, and

BE IT FURTHER RESOLVED, that all requests for reimbursement shall be submitted monthly and must be supported by an itemized statement showing the Town business conducted in connection with each request; and

BE IT FURTHER RESOLVED, that all travel expense, transportation, and registration expense may be reimbursed following prior authorization by the Town Board on out of town attendance at meetings.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-13

RE: RESOLUTION RENEWING THE TOWN OF BEEKMAN INVESTMENT POLICY

WHEREAS, by Resolution No. 08:11:20-4(121), the Town Board adopted the Town's Investment Policy; and

WHEREAS, by Resolution No. 04:27:21- 12(78) the Town Board made an amendment to the Investment Policy; and

WHEREAS, the Town of Beekman reviews its Adopted Investment Policy annually.

NOW, THEREFORE, BE IT RESOLVED, that the Town's Investment Policy dated April 27, 2021 will be renewed for 2023.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-14

RE: APPROVING THE RE-APPOINTMENT OF THE FINANCIAL SERVICES CONSULTANT

WHEREAS, there currently is a vacancy in the position of Town Comptroller; and

WHEREAS, the Town Board of the Town of Beekman is desirous of appointing a Town Comptroller in accordance with Section 20(3) (b) of the Town Law; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby re-appoint Thomas M. Carey as the Financial Services Consultant; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to execute a Consulting Agreement with Mr. Carey for the year 2023 in substantially the same form and substance as attached hereto.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-15

RE: APPOINT EMERGENCY CHAIN OF COMMAND FOR THE YEAR 2023

BE IT RESOLVED, the Town Board of the Town of Beekman does hereby appoint the following individuals as the Emergency Chain of Command for the year 2023:

1. Supervisor Mary Covucci
2. Councilwoman Sharon Wohrman
3. Town Clerk Laureen Abbatantuono

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-16

RE: EMERGENCY INTERIM SUCCESSORS FOR THE YEAR 2023

BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby appoint the following individuals as Emergency Interim Successors for the year 2023, as requested by Dutchess County Department of Emergency Response, and does hereby specify their rank in order of succession as listed, the following individuals:

1. Councilwoman Sharon Wohrman
2. Town Clerk Laureen Abbatantuono
3. Councilman Werner Stiegler

Introduced: COUNCILWOMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-17

RE: RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE A RENEWAL AGREEMENT WITH FISCAL ADVISORS AND MARKETING, INC FOR FISCAL ADVISORY SERVICES FOR FISCAL YEAR 2023

WHEREAS, the Town of Beekman Bookkeeper has reviewed and recommended a renewal contract with Fiscal Advisors and Marketing, Inc. for 2023 to provide Fiscal Advisory Services for the Town of Beekman,

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Beekman hereby authorizes the Town Supervisor to execute the necessary agreement with Fiscal Advisors and Marketing, Inc. for Fiscal Advisory Services for Fiscal Year 2023.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION 01:10:23-18

RE: APPROVE RENEWAL OF DUTCHESS COUNTY SPCA CONTRACT FOR HOUSING FOR THE YEAR 2023

WHEREAS, the Town of Beekman requires a location to house, shelter, and care for stray and lost dogs, which service is now performed by Dutchess County SPCA; and
WHEREAS, Dutchess County SPCA has submitted a proposal for the renewal of said services, for the coming calendar year, which proposal the Board finds to be reasonable; and
WHEREAS, the Town Attorney has reviewed the agreement with the Dutchess County SPCA,
NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement, as attached, with Dutchess County SPCA to house, shelter, and care for stray dogs in the Town of Beekman.

Introduced: SUPERVISOR COVUCCI
Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION 01:10:23-19

RE: APPROVE RENEWAL OF DUTCHESS COUNTY SPCA CONTRACT FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2023

WHEREAS, the Town of Beekman is required, pursuant to the New York State Agricultural and Markets law, to employ an animal control officer; and
WHEREAS, in the absence of an animal control officer, the Town is permitted to contract for the required services; and
WHEREAS, in order to comply with the Agricultural and Markets Law, the Town is desirous to renew their agreement with the Dutchess County SPCA for Animal Control Services;
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman approves and consents to the contracting of animal control services with the Dutchess County SPCA and authorizes the Supervisor to sign an agreement for this service in form and substance as attached hereto and made a part hereof.

Introduced: COUNCILMAN LEMAK
Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23 -20

RE: APPROVE RENEWAL OF LOGICALLY DATA CONTRACT FOR THE YEAR 2023

WHEREAS, Logically Data currently provides Network support and service to the Town of Beekman; and
WHEREAS, the current contract is set to expire December 31, 2022; and
WHEREAS, the Town Attorney has reviewed the attached contract; and
WHEREAS, the Town Board of the Town of Beekman is desirous in renewing the contract with Logically Data for the purpose of network support and service for 2023;
NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign the attached contract with Logically Data for the year 2023.

Introduced: COUNCILWOMAN WOHRMAN
Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-21

RE: APPOINTMENT OF THE REGISTRAR & DEPUTY REGISTRAR OF VITAL STATISTICS

WHEREAS, the Town Board is authorized under the Town Law to make appointments and set salaries;

NOW, THEREFORE, BE IT RESOLVED, that the following appointments for the year 2023 are hereby authorized and approved:

Registrar of Vital Statistics:

Town Clerk \$1,508.00 Annual Salary

Deputy Registrar of Vital Statistics:

Deputy Clerk \$520.00 Annual Salary

AND BE IT FURTHER RESOLVED, that the foregoing salary be paid from the General Fund.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Woehrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-22

RE: ACCEPT INSURANCE PROPOSAL AND EXECUTE AN AGREEMENT FOR LIABILITY INSURANCE COVERAGE FOR THE TOWN OF BEEKMAN THROUGH NEW YORK MUNICIPAL INSURANCE RECIPROCAL (NYMIR) FOR THE POLICY PERIOD JANUARY 1, 2023 TO DECEMBER 31, 2023

WHEREAS, the insurance proposal was reviewed by the Town Supervisor and the Bookkeeper and it was determined that the policy offered through NYMIR provided the insurance coverage and premium costs that were acceptable to the Town of Beekman and that there is sufficient money budgeted in the Town's 2023 budget to provide for said insurance coverage; and

WHEREAS, said agreement needed to be signed before year end,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby authorize the Town Supervisor to execute all documents required to provide insurance coverage to the Town of Beekman through New York Municipal Insurance Reciprocal (NYMIR) for the policy term January 1, 2023 through December 31, 2023.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Woehrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-23

RE: REAPPOINT TOWN PROSECUTOR FOR THE YEAR 2023

WHEREAS, the Beekman Town Board appoints a Town Prosecutor to prosecute zoning violations as well as certain traffic and vehicular violations in our local court; and

WHEREAS, a proposal for terms of employment as Town Prosecutor has been received for the year 2023;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the proposal dated January 1, 2023 from the Law Firm of Hogan, Rossi and Liguori, 3 Starr Ridge Road, Suite 200, Brewster, New York, 10509 to serve as the Town of Beekman Prosecutor at a fee of \$200.00 per hour for each monthly court session in which the various summonses will be prosecuted in addition to the terms and conditions outlined in the attached contract; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to execute a contract of employment between the Town of Beekman and the Law Firm of Hogan, Rossi and Liguori as attached, and

BE IT FURTHER RESOLVED, that all requests for reimbursement pursuant to this agreement shall be set forth in a signed and itemized voucher audited and approved by the Town of Beekman Board as required by law.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-24

RE: SALARY AND WAGE SCHEDULE FOR THE YEAR 2023

WHEREAS, the Town Board is authorized to set salaries and wages for personnel not covered by a bargaining unit;

NOW, THEREFORE, BE IT RESOLVED, that the salaries for employees of the Town for the year 2023 are as follows:

Deputy Supervisor	\$ 2,600.00
Deputy Town Clerk	\$ 24.92 per hour
Deputy Receiver of Taxes	\$ 35.00 per hour
Bookkeeper	\$ 34.68 per hour
Account Clerk	\$ 24.48 per hour
Record Clerk	\$ 21.93 per hour
Recreation Director	\$ 60,484
Recreation Assistant/Assistant to the Recreation Director	\$ 16.83 per hour
Recreation Assistant/Activity Coordinator – Senior Program	\$ 23.38 per hour
Recreation Assistant/Activity Supervisor – Senior Program	\$ 17.49 per hour
Secretary to the Superintendent of Highway	\$ 17.79 per hour
Deputy Highway Superintendent	\$ 0.00 per Diem
Seasonal Heavy Motor Equipment Operator	\$ 23.42 per hour
Seasonal Motor Equipment Operator	\$ 22.42 per hour

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-25

RE: DESIGNATE HOLIDAYS FOR THE YEAR 2023

WHEREAS, the Holiday Schedule is noted in 3.1.1 of the Town of Beekman Employment Practices Compliance Manual; and

WHEREAS, the Town Board is desirous in setting the holiday observance schedule for 2023 to be observed by Town of Beekman Personnel not covered by the existing bargaining agreements of the CSEA and the Highway Department;

NOW, THEREFORE, BE IT RESOLVED, that the following holidays shall be observed in 2023 for all Non-union personnel of the Town of Beekman:

New Year's Day	January 2, 2023
Martin Luther King Day	January 16, 2023
Presidents' Day	February 20, 2023

Memorial Day	May	29, 2023
Juneteenth	June	19, 2023
Independence Day	July	4, 2023
Labor Day	September	4, 2023
Columbus Day	October	9, 2023
Election Day	November	7, 2023
Veterans Day	November	13, 2023
Thanksgiving Day	November	23, 2023
Day after Thanksgiving	November	24, 2023
Christmas Day	December	25, 2023

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-26

RE: APPOINTMENT OF LEGAL COUNSEL TO THE TOWN FOR THE YEAR 2023

WHEREAS, Town Law provides that the Town Board may employ an attorney to provide such professional services and advice as the Town Board may require; and

BE IT RESOLVED, that Wallace & Wallace, 85 Civic Center Plaza, Suite LL3, Poughkeepsie, NY, 12601 be retained as the Legal Counsel to the Town of Beekman for professional services consistent with the scope of professional services in accordance with Chapter 3 of the Town Code for the Town of Beekman as outlined in their contract; and

BE IT FURTHER RESOLVED, that the Town Board hereby continues to retain Wallace & Wallace for the year 2023.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-27

RE: EXTENDING VIDEO VENTURES LTD. CONTRACT FOR WEB CASTING SERVICES

WHEREAS, Video Ventures, LTD. has filmed; recorded and posted the Town of Beekman's Town Board Meetings online and, when needed the Planning Board Meetings and ZBA Meetings; and

WHEREAS, the Town's contract with Video Ventures is set to expire on December 31, 2022; and

WHEREAS, Video Ventures, LTD. has submitted a renewal agreement for an additional two (2) years of service in the amount of \$250 per meeting to be considered by the Town Board;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to renew the Town's contract with Video Ventures LTD. to record and webcast Beekman Town Meetings thru December 31, 2024 as attached hereto.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-28

RE: RESOLUTION TO RETAIN SPECIAL COUNSEL ATTORNEYS TO THE TOWN

WHEREAS, Wallace & Wallace, LLP, the Legal Counsel to the Town of Beekman cannot represent the Town in certain instances; and

WHEREAS, the Town has received an engagement letter from Catania, Mahon & Rider, PLLC to represent the Town of Beekman when requested,

NOW, THEREFORE, BE IT RESOLVED, that Catania, Mahon & Rider, PLLC with offices at 641 Broadway, Newburgh, New York 12550 be, and hereby is employed and retained to represent the Town of Beekman when requested; and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the Supervisor to execute the engagement letter dated January 1, 2023, submitted to the Supervisor, a copy of which is annexed hereto; and

BE IT FURTHER RESOLVED, Catania, Mahon & Rider, PLLC shall be paid in accordance with the engagement letter submitted to the Supervisor dated January 1, 2023.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-29

RE: THE TOWN BOARD ESTABLISHING THE STANDARD WORK WEEK FOR THE YEAR 2023

BE IT RESOLVED, that the Town Board of the Town of Beekman hereby designates the following as the standard work week for the Town of Beekman for the year 2023:

Town Hall	Monday – Thursday: 8:00 a.m. to 4:45 p.m.
Recreation Department	Monday – Friday: 9:00 a.m. to 4:00 p.m.
Maintenance Department	Monday – Friday: 8:00 a.m. to 4:00 p.m.
Town Court	Monday – Thursday: 8:00 a.m. to 4:45 p.m.
Highway	In accordance with Collective Bargaining Agreement
Summer Schedule -	Monday – Thursday: 6:00 a.m. to 4:30 p.m.
Winter Schedule -	Monday – Friday: 8 consecutive hours

BE IT FURTHER RESOLVED, that the Supervisor shall notify the effected employees and the bargaining unit as required by their respective collective bargaining agreements.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler	NO
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-30

RE: RENEW THE PROCUREMENT POLICY FOR THE YEAR 2023

WHEREAS, Section 104-b of the General Municipal Law requires every Town to annually review their internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of General Municipal Law Section 103 or any other law; and

WHEREAS, the renewal of the procurement policy is exempt from environmental review under the State Environmental Quality Review Act as a Type II action.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman does hereby renew the Town of Beekman's Procurement Policy for 2023.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-31

RE: APPROVE TRAINING FOR TOWN BOOKKEEPER

WHEREAS, the New York Government Finance Officers' Association (NYGFOA) is holding it's 2023 Professional Development Sessions in Albany New York; and

WHEREAS, the Accounting and Financial Reporting Training scheduled for March 29-31, 2023 would be beneficial for our Town Bookkeeper in the Finance Department; and

WHEREAS, the funds are available for this course;

NOW, THEREFORE, BE IT RESOLVED, that Linda Bloomer is hereby authorized to attend said session with a cost not to exceed \$550.00, including mileage and tolls.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23 -32

RE: RESOLUTION OF THE TOWN BOARD APPROVING APPLICATION AND CERTIFICATION FOR PAYMENT (# 4) FOR THE GARDNER HOLLOW BRIDGE PROJECT

WHEREAS, the Town of Beekman is a party to a contract with OCS Industries, Inc., (the "Contractor") for the project known as "the Gardner Hollow Bridge Project"; and

WHEREAS, the Contractor has submitted an Application and Certification for Payment (#4) dated November 30, 2022 for the amount of \$693,319.11 less 10% retainage (\$69,331.91) less previous payments totaling \$484,588.67 for a total of \$139,398.53 (see attached); and

WHEREAS, the contractor has requested full or partial payment of the items on the continuation sheet that is attached to the payment request application, covering the period of November 1, 2022 through November 31, 2022 and

WHEREAS, the Town Engineer has reviewed the request and agrees with the quantity of work completed per the continuation sheet, and

THEREFORE recommends the Town Board authorize payment to OCS Industries, Inc. in the amount of \$139,398.53 in order to satisfy Application and Certification #4,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor of the Town of Beekman to make payment to OCS Industries, Inc., as requested in Application and Certification for Payment #4 in the amount NOT TO EXCEED \$139,398.53.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-33

RE: APPROVE ENTERTAINMENT FOR SENIOR VALENTINE'S DAY PARTY

WHEREAS, the Senior Center has a Valentine's Day Party scheduled for Thursday, February 16, 2023 from the hours of 11 am to 2 pm, at Recreation Park, and

WHEREAS, the costs of the meal will be covered by the \$8.00 per person fee for Town of Beekman Senior residents and a \$10.00 per person fee for non-residents/ non-seniors collected for the party,

NOW, THEREFORE, BE IT RESOLVED, that the following expenditures be authorized, John Hannah entertainment for an amount not to exceed \$400.00 Paper products and associated items for a cost of \$100.00

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-34

RE: APPROVING AND RATIFYING THE MEMORANDUM OF AGREEMENT AND AMENDMENTS TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN AND THE TOWN HIGHWAY DEPARTMENT

WHEREAS, representatives of the Town of Beekman (the "Town") and Local 456, International Brotherhood of Teamsters, representative for the Town of Beekman Highway Department (the "Union") (collectively "the parties") exchanged proposals and met to negotiate the terms of a new collective bargaining agreement on multiple occasions in years 2021 and 2022; and

WHEREAS, the parties engaged the assistance of a Mediator assigned through the NYS Public Employment Relations Board ("PERB") to resolve the terms of the contract; and

WHEREAS, the parties met with the Mediator on three occasions, and on December 7, 2022, entered into a Memorandum of Agreement ("MOA") setting forth the terms and conditions of employment for the term January 1, 2021 through December 31, 2025, a copy of which is annexed hereto and made a part of this resolution; and

WHEREAS, the Town Board has reviewed and considered the terms of the MOA and wishes to agree to and ratify the same;

NOW, THEREFORE, IT IS HEREBY:RESOLVED, that the Town Board of the Town of Beekman hereby ratifies and approves the MOA between the Town and the Union for the term beginning January 1, 2021 and ending December 31, 2025.

BY ORDER OF THE TOWN BOARD

OF THE TOWN OF BEEKMAN, NEW YORK

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: January 10, 2023

RESOLUTION NO. 01:10:23-35

RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$	192,866.95
Claims to be paid from the DA-Highway Fund	\$	87,884.92
Claims to be paid from the SS - Dover Ridge Sewer	\$	5,168.06
Claims to be paid from the SW - Dover Ridge Water	\$	2,678.90
Claims to be paid from the T-Trust & Agency Fund	\$	7,813.11

