

TOWN OF BEEKMAN TOWN BOARD MEETING
Minutes for Tuesday February 13, 2024

The Town of Beekman Board met for their regularly scheduled meeting on Tuesday February 13th, 2024. The meeting was called to order by Supervisor Covucci at 6:00PM. The following members were present: Supervisor Mary Covucci, Councilman Battaglini, Councilman Lemak, Councilwoman Wohrman and Councilman Capollari

Also present were the Town Clerk – Laureen Abbatantuono

Supervisor Covucci led the Pledge of Allegiance. Supervisor Covucci pointed out the emergency exits and called for a moment of silence for all those who have served our Country.

Written Comments on Agenda items: NONE

Public Comment on Agenda items: NONE

Resolutions were read by the Town Board

Other Town Board Business: Town Clerk Laureen Abbatantuono, provided information on the last day to pay 2024 Property Taxes and provided extended hours for collection.

Public Comments: Bill Crain 254 Gardner Hollow Road, concerned about the development that is going in at the end of Gardner Hollow Road, **Doug DeMasi, Beekman Road**, questioned Supervisor Covucci on the investigation which he filed on Greg Brown, Andrews Rd, Schoolhouse Rd and Gardner Hollow Road.

Supervisor Covucci made a motion at 6:18PM to go into Executive Session to discuss pending Legal Action, Seconded by Councilman Battaglini, All in Favor, AYE.

Supervisor Covucci made a motion at 8:13PM to come back from Executive Session, All in Favor, AYE, Seconded by Councilman Lemak

Respectfully Submitted by Town Clerk

Laureen Abbatantuono

27 February, 2024

Respectfully Submitted by

Town Clerk

Laureen Abbatantuono

**BEEKMAN TOWN BOARD
REGULAR MEETING AGENDA
FEBRUARY 13, 2024**

6:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

TOWN BOARD MEETING

- Supervisor Comments
- Public comment on Agenda Items and Resolutions

RESOLUTIONS

1. Accept January 23, 2024 Minutes
2. Pay App #7 Gardner Hollow Road Bridge
3. Approve Town of Beekman Budget Adjustment #2023-12
4. Approve Standard Work Day Reporting
5. Approve Contract with Dutchess County for "IT" Services
6. Payment of Claims

- Other Town Board Business
- General Board Comments
- General Public comments
- **Next Regular Town Board Meeting: Tuesday February 27, 2024 at 6:00 PM**

ADOURN

***AGENDA SUBJECT TO CHANGE**

RESOLUTIONS WERE NOT AVAILABLE AT TIME OF PUBLICATION

RESOLUTION NO. 02:13:24-1
RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the January 23, 2024 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the minutes of the January 23, 2024 Town Board Meeting.

Introduced: COUNCILMAN CAPOLLARI

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Woehrman	AYE
Supervisor Covucci	AYE

Dated: February 13, 2024

RESOLUTION NO. 02:13:24-2
RE: RESOLUTION OF THE TOWN BOARD APPROVING APPLICATION AND CERTIFICATION FOR PAYMENT (# 7) FOR THE GARDNER HOLLOW BRIDGE PROJECT

WHEREAS, the Town of Beekman is a party to a contract with OCS Industries, Inc., (the “Contractor”) for the project known as “the Gardner Hollow Bridge Project”; and

WHEREAS, the Contractor has submitted an Application and Certification for Payment (#7) dated January 10, 2024 requesting final payment of the items on the payment application continuation sheet with a total completed value of \$32,440.20 plus the release of the previously held retainage of \$74,015.41, for a total of \$106,455.61 (see attached); and

WHEREAS, the contractor has requested full payment of the items on the continuation sheet that is attached to the payment request application, covering the period of June 16, 2023 through December 15, 2023, and

WHEREAS, the Town Engineer has reviewed the request and agrees with the quantity of work completed per the continuation sheet, and

THEREFORE recommends the Town Board authorize payment to OCS Industries, Inc. in the amount of \$106,455.61 in order to satisfy Application and Certification #7 as requested,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor of the Town of Beekman to make a final payment to OCS Industries, Inc., as requested in Application and Certification for Payment #7 in the amount NOT TO EXCEED \$106,455.61. The one-year warranty period will commence upon final payment.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN CAPOLLARI

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: February 13, 2024

RESOLUTION NO. 02:13:24-3
RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS #2023-12

WHEREAS, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

NOW, THEREFORE, BE IT RESOLVED that the following itemized revisions are approved by the Town of Beekman Town Board identified as Budget Revision Number #2023-12

Budget Revisions for September 2023 # 2023-12

<u>Revision #</u>	<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
General Fund				
2023-12-01	A-1110-0107	Court Other Labor	715	
	A-1110-0401	Court Supplies	331	
	A-1110-0413	Court Security	101	
	A-1110-0100	Court Labor		715
	A-1110-0413	Court Interpreter -Transfer for Supplies + Security		432
2023-12-02	A-1220-0410	Supervisor Comm. Exp.	50	
	A-1220-0400	Supervisor Expense -Transfer for Expense		50
2023-12-03	A-1315-0107	Finance Other Labor	831	
	A-1315-0112	Finance P.T. STAFF	4,113	
	A-1315-0470	Financial Consulting	3,725	
	A-1315-0490	Payroll Services	551	
	A-1315-0101	Bookkeeper Comp.		3,521
	A-1315-0460	Computer Service		501
	A-1010-0107	Reserve Comp. -Transfer for Various Expenses		5,198
2023-12-04	A-1410-0401	Town Clerk Supplies	900	
	A-1320-0480	Audit Other Expenses -Transfer for Supplies		900
2023-12-05	A-1420-0400	Town Counsel #1	22,781	
	A-1420-0401	Town Counsel #2	12,429	
	A-1420-0420	Court Legal Counsel	2,135	

	A-1420-0430	Special Counsel Hwy	31,344	
	A-1420-0410	Defense Counsel		17,056
	A-1420-0440	Labor Legal Counsel		10,913
	A-1990-0400	Contingent Account		35,000
	A-1220-0100	Supervisor STAFF		5,720
		-Transfer for Legal Services		
2023-12-06	A-1440-0400	Town Engineer Expense	13,525	
	A-1220-0100	Supervisors STAFF		13,525
		-Transfer for Expense		
2023-12-07	A-1460-0400	Records Expense	860	
	A-1460-0450	Records Contract	368	
	A-1620-0410	Town Hall Security		1,228
		-Transfer for Records Expense		
2023-12-08	A-1460-0450	Records Contract	11,020	
	A-9010-0800	Retirement Expense		11,020
		-Transfer for New Upgrade		
2023-12-09	A-1620-0417	Building Contract Expense	15	
	A-1620-0400	Building Expense	85	
	A-1620-0401	Building Supplies	200	
	A-1620-0412	Building Cleaning		300
		-Transfer for Expenses		
2023-12-10	A-1670-0410	Copier Supplies	720	
	A-1670-0490	Central Publishing	10	
	A-1620-0410	Building Security		730
		-Transfer for Central Expenses		
2023-12-11	A-1680-0450	Data Support	3,744	
	A-1680-0200	Data Equipment		3,744
		-Transfer for Contract Expense		
2023-12-12	A-3620-0100	Safety Labor	696	
	A-3620-0101	Safety STAFF	2,615	
	A-3620-0107	Safety Other Labor	910	
	A-3620-0112	Safety P.T. STAFF	1,749	
	A-3620-0402	Safety Travel	32	
	A-1010-0107	Reserve Comp.		6,002
		-Transfer for Codes Labor		
2023-12-13	A-5010-0112	Sup. STAFF P.T.	370	
	A-5010-0400	Hwy Office Expense	270	
	A-5010-0401	Hwy Office Supplies		140
	A-5010-0200	Hwy Office Equipment		500

-Transfer for Expenses

2023-12-14	A-5132-0400	Garage Expense	713	
	A-5132-0401	Garage Supplies	231	
	A-5132-0419	Garage Repairs	149	
	A-5132-0420	Garage Electric		1,093
		-Transfer for Garage Expenses		
2023-12-15	A-5182-0400	Street Lighting Expenses	2,107	
	A-1620-0410	Building Security		2,107
		-Transfer for Lighting Expenses		
2023-12-16	A-6772-0112	Aging STAFF	1,613	
	A-6772-0401	Aging Supplies	368	
	A-6772-0413	Aging Program Consultants	705	
	A-7020-0107	Rec Office Other Labor	583	
	A-7140-0116	Camp Seasonal STAFF		3,269
		-Transfer for Various Expenses		
2023-12-17	A 7110-0100	Park Manager	555	
	A-7110-0101	Park Worker	475	
	A-7110-0107	Park Other Labor	1,238	
	A-7110-0103	Park Overtime		1,238
	A-7110-0116	Park Seasonal STAFF		1,030
		Transfer for Wood Flooring		
2023-12-18	A-7110-0200	Parks Equipment	1,893	
	A-7110-0401	Parks Supplies	167	
	A-7110-0414	Parks Cell Phone	60	
	A-7110-0450	Parks Equipment Maintenance		2,120
		-Transfer for Parks Expenses		
2023-12-19	A-7111-0400	Rec Center Expense	6,248	
	A-7111-0401	Rec Center Supplies	810	
	A-7111-0420	Rec Center Utilities	6,345	
	A-7111-0430	Rec Center Refuse	811	
	A-7111-0460	Rec Center Rentals	339	
	A-7180-0116	Lake Seasonal Labor		14,553
		-Transfer for Park Expenses / Flooring		
2023-12-20	A-7112-0401	Town Center Supplies	820	
	A-7112-0460	Town Center Rentals	160	
	A-7112-0470	Town Center Refuse	588	
	A-7112-0400	Town Center Expense		1,568
		-Transfer for Park Expenses		

2023-12-21	A-7113-0401	Doherty Park Supplies	230	
	A-7113-0420	Doherty Park Utilities	35	
	A-7113-0460	Doherty Park Rentals	160	
	A-7112-0400	Town Center Expense		425
		-Transfer for Supplies, etc.		
2023-12-22	A-7114-0400	Beyer Park Expense	460	
	A-7116-0400	Other Park Expense		460
		-Transfer for Park Expense		
2023-12-23	A-7180-0420	Lake Utilities	415	
	A-7180-0401	Lake Supplies		415
		-Transfer for Utilities		
2023-12-24	A-7620-0400	Adult Rec Expense	200	
	A-7310-0400	Youth Program Expense		200
		-Transfer for Expense		
2023-12-25	A-8020-0400	Planning Expense	240	
	A-8020-0450	Video Services	200	
	A-9045-0800	Life Insurance		440
		Transfer for Planning Expenses		
2023-12-26	A-8090-0400	Environmental Expense	373	
	A-9140-0850	Workers Comp Fee		373
		-Transfer for Monitoring Expenses		
2023-12-27	A-8160-0400	Town Cleanup Day	1,236	
	A-9010-0800	Retirement Cost		1,236
		-Transfer for Excess Cost		

Highway Fund

2023-12-28	DA-5110-0403	Repairs Stone	3,666	
	DA-5110-0411	Repairs Cement	698	
	DA-5110-0412	Repairs Basins	1,113	
	DA-5110-0410	Repairs Blacktop		5,477
		-Transfer for Various Expenses		
2023-12-29	DA-5112-0210	POP Paving	1.00	
	DA-0000-3504	POP AID	1.00	
		-Correct Expense Funding		

2023-12-30	DA-5130-0100	Machinery Labor	934	
	DA-5130-0107	Machines Other Labor	2,514	
	DA-5130-0405	Equipment Repairs	11,675	
	DA-5142-0107	Snow Other Labor	3,018	
	DA-5142-0400	Snow Misc. Expense	149	
	DA-9010-0800	State Retirement		18,290
		-Reclass for Various Expenses		

2023-12-31	DA-5130-0200	Equipment Purchase	61,954	
	DA-5112-0200	CHIPS Paving		59,454
	DA-5142-0401	Snow Salt + Sand		2,500
		-Transfer for New Mower		

2023-12-32	DA-9060-0801	MVP Deductibles	1,196	
	DA-9060-0800	Health Insurance		1,196
		-Transfer for Deductibles Expense		

Sewer Fund

2023-12-33	SS-8189-0100	Sewer Repairs	1,499	
	SS-8189-0450	Sewer OTM Contract	431	
	SS-8189-0440	Engineering		341
	SS-8189-0480	Other Expenses		1,589
		-Transfer Contract + Repairs		

2023-12-34	<u>SS-8189-0420</u>	<u>Utilities</u>	<u>2,000</u>	
	SS-0000-9910	Fund Balance	2,000	
		-Provide for Utilities Expense		

Water Fund

2023-12-35	SW-0000-9911	Debt Reserve Approp.		24,216
	SW-0000-2401	Interest Earnings	2,216	
	<u>SW-0000-9910</u>	<u>Fund Balance Approp.</u>	<u>10,000</u>	
	SW-8340-0400	System Repairs.		12,000
		-Revise Budget Sources + Uses		

2023-12-36	SW-8340-0420	Utilities	459	
	SW-8340-0450	Contract OTM	114	
	SW-8340-0410	Supplies +Chemicals		573
		-Transfer for Contract and Utilities		

Capital Fund

2023-12-37	H-1622-0200	Generator Equipment	1,280	
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	H-1622-0400	Generator Expense -Transfer for Generator	1,280
2023-12-38	H-8540-0200	Drainage Improvements	107,200
	H-8540-0440	Drainage Engineering	12,800
	H-8540-0480	Other Expenses	<u>10,000</u>
	H-0000-2705	Donations -Remove Alaina Drainage Project	130,000

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Capollari **AYE**
Councilman Battaglini **AYE**
Councilman Lemak **AYE**
Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**

Dated: February 13, 2024

RESOLUTION NO. 02:13:24-4
RE: STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

WHEREAS, the Office of the New York State Comptroller requires municipalities to establish Standard Work Days for elected and appointed officials who participate in the New York State and Local Retirement System;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Beekman hereby establishes the following standard work days for elected and appointed officials and will report the following information for these officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/Day)	Name	Current Term Begin/End Date	Record of Activities Result	Time Keeping
ELECTED OFFICIAL					
Town Justice	6	Linda M. Murray	2/28/2023-12/31/2023	235.25	
Town Councilman	6	Frank Lemak	1/01/2023-12/31/2026	17.19	

BE IT FURTHER RESOLVED, that a copy of this Resolution with attachments with any social security numbers and retirement registration numbers redacted shall be prominently posted on the Town’s website and the Official Signboard of the Town for a period of not less than 30 days; and

BE IT FURTHER RESOLVED, that within 15 days after the expiration of the posting period, the Town Clerk shall file the completed RS 2417-A form with the Office of the New York State Comptroller.

Introduced: COUNCILMAN LEMAK

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

- Councilman Capollari **AYE**
- Councilman Battaglini **AYE**
- Councilman Lemak **AYE**
- Councilwoman Wohrman **AYE**
- Supervisor Covucci **AYE**

Dated: February 13, 2024

RESOLUTION NO. 02:13:24-5
RE: AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH
DUTCHESS COUNTY

WHEREAS, General Municipal Law Section 119-o authorizes municipal corporations and districts to enter into agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a contract basis, and

WHEREAS, Dutchess County has offered the various municipalities within the County the opportunity to participate in information technologies (“IT”) related shared services, and

WHEREAS, the COUNTY has the capability to develop a new website for the Town to improve and expand its outreach to the public, and

WHEREAS, the COUNTY also offers other IT services which the Town may have interest in using in the future; and

WHEREAS, it is cost effective for the Town to use the experienced IT services of the County to develop a website and provide other IT services; and

WHEREAS, the COUNTY has provided the Town of Beekman “IT” Services Agreement including proposal which has been reviewed by the Town Board;

NOW, THEREFORE, BE IT RESOLVED that, the Town Board hereby approves the Town of Beekman “IT” Services Agreement in the form attached hereto and authorizes the Town Supervisor to execute the agreement on behalf of the Town of Beekman

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN LEMAK

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: February 13, 2024

RESOLUTION NO. 02:13:24-6
RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 133,969.52
Claims to be paid from the DA-Highway Fund	\$ 199,059.64
Claims to be paid from the SS - Dover Ridge Sewer	\$ 4,312.64
Claims to be paid from the SW - Dover Ridge Water	\$ 3,618.87
Claims to be paid from the T-Trust & Agency Fund	\$ 4,903.73
Claims to be paid from the H-Capital Fund	<u>\$ 128,866.36</u>
	<u>\$ 474,730.76</u>

02/01/2024 Payroll #02

General Fund	\$ 33,851.59
Highway Fund	<u>\$ 28,777.77</u>
	<u>\$ 62,629.36</u>

Introduced: COUNCILMAN CAPOLLARI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Capollari	AYE
Councilman Battaglini	AYE
Councilman Lemak	AYE
Councilwoman Wohrman	AYE
Supervisor Covucci	AYE

Dated: February 13, 2024