

## February 13, 2024 Adopted Resolution

**BEEKMAN TOWN BOARD  
REGULAR MEETING AGENDA  
FEBRUARY 13, 2024  
6:00 PM**

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

### **TOWN BOARD MEETING**

- Supervisor Comments
- Public comment on Agenda Items and Resolutions

### **RESOLUTIONS**

1. Accept January 23, 2024 Minutes
2. Pay App #7 Gardner Hollow Road Bridge
3. Approve Town of Beekman Budget Adjustment #2023-12
4. Approve Standard Work Day Reporting
5. Approve Contract with Dutchess County for "IT" Services
6. Payment of Claims

Other Town Board Business

- General Board Comments
- General Public comments
- **Next Regular Town Board Meeting: Tuesday February 27, 2024 at 6:00 PM**

### **ADOURN**

**\*AGENDA SUBJECT TO CHANGE**

**RESOLUTIONS WERE NOT AVAILABLE AT TIME OF PUBLICATION**

### **RESOLUTION NO. 02:13:24-1**

#### **RE: APPROVAL OF PAST TOWN BOARD MINUTES**

**WHEREAS**, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the January 23, 2024 Town Board Meeting to all members of the Beekman Town Board; and

**WHEREAS**, Town Board members have had the opportunity to review said minutes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the minutes of the January 23, 2024 Town Board Meeting.

**Introduced: COUNCILMAN CAPOLLARI**

**Seconded: COUNCILMAN BATTAGLINI**

ROLL CALL VOTE:

Councilman Capollari **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: February 13, 2024

### **RESOLUTION NO. 02:13:24-2**

**RE: RESOLUTION OF THE TOWN BOARD APPROVING APPLICATION AND CERTIFICATION FOR PAYMENT (# 7) FOR THE GARDNER HOLLOW BRIDGE PROJECT**

**WHEREAS**, the Town of Beekman is a party to a contract with OCS Industries, Inc., (the "Contractor") for the project known as "the Gardner Hollow Bridge Project"; and

**WHEREAS**, the Contractor has submitted an Application and Certification for Payment (#7) dated January 10, 2024 requesting final payment of the items on the payment application continuation sheet with a total completed value of \$32,440.20 plus the release of the previously held retainage of \$74,015.41, for a total of \$106,455.61 (see attached); and

**WHEREAS**, the contractor has requested full payment of the items on the continuation sheet that is attached to the payment request application, covering the period of June 16, 2023 through December 15, 2023, and

**WHEREAS**, the Town Engineer has reviewed the request and agrees with the quantity of work completed per the continuation sheet, and

**THEREFORE** recommends the Town Board authorize payment to OCS Industries, Inc. in the amount of \$106,455.61 in order to satisfy Application and Certification #7 as requested,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes the Supervisor of the Town of Beekman to make a final payment to OCS Industries, Inc., as requested in Application and Certification for Payment #7 in the amount NOT TO EXCEED \$106,455.61. The one-year warranty period will commence upon final payment.

**Introduced: COUNCILMAN BATTAGLINI**

**Seconded: COUNCILMAN CAPOLLARI**

ROLL CALL VOTE:

Councilman Capollari **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: February 13, 2024

**RESOLUTION NO. 02:13:24-3**

**RE: APPROVE TOWN OF BEEKMAN BUDGET REVISIONS #2023-12**

**WHEREAS**, the Town of Beekman's Accounting Office recommends certain budget revisions based on department requests and/or the Accounting Office review and analysis of expenditures or revenues

**NOW, THEREFORE, BE IT RESOLVED** that the following itemized revisions are approved by the Town of Beekman Town Board identified as Budget Revision Number #2023-12

**Budget Revisions for September 2023 # 2023-12**

Revision #	Account #	Account	Increase	Decrease
<b>General Fund</b>				
2023-12-01	A-1110-0107	Court Other Labor		715
	A-1110-0401	Court Supplies		331
	A-1110-0413	Court Security		101
	A-1110-0100	Court		
Labor				715
	A-1110-0413	Court		
Interpreter				432
				-Transfer for Supplies + Security
2023-12-02	A-1220-0410	Supervisor Comm. Exp.		50
	A-1220-0400	Supervisor		
Expense				50
				-Transfer for Expense
2023-12-03	A-1315-0107	Finance Other Labor		831
	A-1315-0112	Finance P.T. STAFF		4,113
	A-1315-0470	Financial Consulting		3,725
	A-1315-0490	Payroll Services		551
	A-1315-0101	Bookkeeper		
Comp.				3,521

Service	A-1315-0460	Computer	501	
Comp.	A-1010-0107	Reserve	5,198	
			-Transfer for Various Expenses	
2023-12-04	A-1410-0401	Town Clerk Supplies	900	
Expenses	A-1320-0480	Audit Other	900	
			-Transfer for Supplies	
2023-12-05	A-1420-0400	Town Counsel #1	22,781	
	A-1420-0401	Town Counsel #2	12,429	
	A-1420-0420	Court Legal Counsel	2,135	
	A-1420-0430	Special Counsel Hwy	31,344	
Counsel	A-1420-0410	Defense	17,056	
Counsel	A-1420-0440	Labor Legal	10,913	
Account	A-1990-0400	Contingent	35,000	
STAFF	A-1220-0100	Supervisor	5,720	
			-Transfer for Legal Services	
2023-12-06	A-1440-0400	Town Engineer Expense	13,525	
STAFF	A-1220-0100	Supervisors	13,525	
			-Transfer for Expense	
2023-12-07	A-1460-0400	Records Expense	860	
	A-1460-0450	Records Contract	368	
Security	A-1620-0410	Town Hall	1,228	
			-Transfer for Records Expense	
2023-12-08	A-1460-0450	Records Contract	11,020	
	A-9010-0800	Retirement Expense		11,020
			-Transfer for New Upgrade	
2023-12-09	A-1620-0417	Building Contract Expense	15	
A-1620-0400		Building Expense	85	
	A-1620-0401	Building Supplies	200	
Cleaning	A-1620-0412	Building	300	
			-Transfer for Expenses	
2023-12-10	A-1670-0410	Copier Supplies	720	
	A-1670-0490	Central Publishing	10	
Security	A-1620-0410	Building	730	
			-Transfer for Central Expenses	
2023-12-11	A-1680-0450	Data Support	3,744	
Equipment	A-1680-0200	Data	3,744	
			-Transfer for Contract Expense	
2023-12-12	A-3620-0100	Safety Labor	696	

	A-3620-0101	Safety STAFF	2,615	
	A-3620-0107	Safety Other Labor	910	
	A-3620-0112	Safety P.T. STAFF	1,749	
	A-3620-0402	Safety Travel	32	
	A-1010-0107	Reserve		
Comp.			6,002	
		-Transfer for Codes Labor		
2023-12-13	A-5010-0112	Sup. STAFF P.T.	370	
	A-5010-0400	Hwy Office Expense	270	
	A-5010-0401	Hwy Office Supplies		140
	A-5010-0200	Hwy Office Equipment		500
		-Transfer for Expenses		
2023-12-14	A-5132-0400	Garage Expense	713	
	A-5132-0401	Garage Supplies	231	
	A-5132-0419	Garage Repairs	149	
	A-5132-0420	Garage Electric		1,093
		-Transfer for Garage Expenses		
2023-12-15	A-5182-0400	Street Lighting Expenses	2,107	
	A-1620-0410	Building Security		2,107
		-Transfer for Lighting Expenses		
2023-12-16	A-6772-0112	Aging STAFF	1,613	
	A-6772-0401	Aging Supplies	368	
A-6772-0413		Aging Program Consultants	705	
A-7020-0107		Rec Office Other Labor	583	
	A-7140-0116	Camp Seasonal		
STAFF			3,269	
		-Transfer for Various Expenses		
2023-12-17	A 7110-0100	Park Manager	555	
	A-7110-0101	Park Worker	475	
A-7110-0107		Park Other Labor	1,238	
A-7110-0103		Park Overtime	1,238	
	A-7110-0116	Park Seasonal		
STAFF			1,030	
		Transfer for Wood Flooring		
2023-12-18	A-7110-0200	Parks Equipment	1,893	
	A-7110-0401	Parks Supplies	167	
	A-7110-0414	Parks Cell Phone	60	
	A-7110-0450	Parks Equipment Maintenance		2,120
		-Transfer for Parks Expenses		
2023-12-19	A-7111-0400	Rec Center Expense	6,248	
	A-7111-0401	Rec Center Supplies	810	
	A-7111-0420	Rec Center Utilities	6,345	
A-7111-0430		Rec Center Refuse	811	
	A-7111-0460	Rec Center Rentals	339	
	A-7180-0116	Lake Seasonal		
Labor			14,553	
		-Transfer for Park Expenses / Flooring		
2023-12-20	A-7112-0401	Town Center Supplies	820	
	A-7112-0460	Town Center Rentals	160	
	A-7112-0470	Town Center Refuse	588	

A-7112-0400	Town Center Expense		1,568
		-Transfer for Park Expenses	

2023-12-21	A-7113-0401	Doherty Park Supplies	230
	A-7113-0420	Doherty Park Utilities	35
	A-7113-0460	Doherty Park Rentals	160
Expense	A-7112-0400	Town Center	425
		-Transfer for Supplies, etc.	

2023-12-22	A-7114-0400	Beyer Park Expense	460
Expense	A-7116-0400	Other Park	460
		-Transfer for Park Expense	

2023-12-23	A-7180-0420	Lake Utilities	415
Supplies	A-7180-0401	Lake	415
		-Transfer for Utilities	

2023-12-24	A-7620-0400	Adult Rec Expense	200
Expense	A-7310-0400	Youth Program	200
		-Transfer for Expense	

2023-12-25	A-8020-0400	Planning Expense	240
Insurance	A-8020-0450	Video Services	200
	A-9045-0800	Life	440
		Transfer for Planning Expenses	

2023-12-26	A-8090-0400	Environmental Expense	373
Fee	A-9140-0850	Workers Comp	373
		-Transfer for Monitoring Expenses	

2023-12-27	A-8160-0400	Town Cleanup Day	1,236
Cost	A-9010-0800	Retirement	1,236
		-Transfer for Excess Cost	

**Highway Fund**

2023-12-28	DA-5110-0403	Repairs Stone	3,666
	DA-5110-0411	Repairs Cement	
	DA-5110-0412	Repairs Basins	1,113
Blacktop	DA-5110-0410	Repairs	5,477
		-Transfer for Various Expenses	

2023-12-29	DA-5112-0210	POP Paving	1.00
	DA-0000-3504	POP AID	1.00
		-Correct Expense Funding	

2023-12-30	DA-5130-0100	Machinery Labor		934
DA-5130-0107		Machines Other Labor	2,514	
DA-5130-0405		Equipment Repairs	11,675	
DA-5142-0107		Snow Other Labor	3,018	
DA-5142-0400		Snow Misc. Expense	149	
DA-9010-0800		State Retirement		18,290
		-Reclass for Various Expenses		
2023-12-31	DA-5130-0200	Equipment Purchase		61,954
	DA-5112-0200	CHIPS		
Paving			59,454	
	DA-5142-0401	Snow Salt +		
Sand			2,500	
		-Transfer for New Mower		
2023-12-32	DA-9060-0801	MVP Deductibles		1,196
	DA-9060-0800	Health		
Insurance			1,196	
		-Transfer for Deductibles Expense		
<b>Sewer Fund</b>				
2023-12-33	SS-8189-0100	Sewer Repairs		1,499
SS-8189-0450		Sewer OTM Contract	431	
	SS-8189-			
0440	Engineering			341
	SS-8189-0480	Other		
Expenses			1,589	
		-Transfer Contract + Repairs		
2023-12-34	SS-8189-0420	Utilities		2,000
	SS-0000-9910	Fund Balance		2,000
		-Provide for Utilities Expense		
<b>Water Fund</b>				
2023-12-35	SW-0000-9911	Debt Reserve Approp.		24,216
	SW-0000-2401	Interest Earnings		2,216
	SW-0000-9910	Fund Balance Approp.		10,000
	SW-8340-0400	System		
Repairs.			12,000	
		-Revise Budget Sources + Uses		
2023-12-36	SW-8340-0420	Utilities		459
SW-8340-0450		Contract OTM	114	
	SW-8340-0410	Supplies		
+Chemicals			573	
		-Transfer for Contract and Utilities		
<b>Capital Fund</b>				
2023-12-37	H-1622-0200	Generator Equipment		1,280
	H-1622-0400	Generator		
Expense			1,280	
		-Transfer for Generator		
2023-12-38	H-8540-0200	Drainage Improvements		107,200

Engineering	H-8540-0440	Drainage	12,800
Expenses	H-8540-0480	Other	10,000
2705 Donations	H-0000-		130,000
		-Remove Alaina Drainage Project	

**Introduced: SUPERVISOR COVUCCI**  
**Seconded: COUNCILWOMAN WOHRMAN**

ROLL CALL VOTE:

Councilman Capollari **AYE**  
Councilman Battaglini **AYE**  
Councilman Lemak **AYE**  
Councilwoman Wohrman **AYE**  
Supervisor Covucci **AYE**

Dated: February 13, 2024

**RESOLUTION NO. 02:13:24-4**

**RE: STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

**WHEREAS**, the Office of the New York State Comptroller requires municipalities to establish Standard Work Days for elected and appointed officials who participate in the New York State and Local Retirement System;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Beekman hereby establishes the following standard work days for elected and appointed officials and will report the following information for these officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/Day)	Name	Current Term	Record of Activities Result	Time Keeping
			Begin/End Date		
<b>ELECTED OFFICIAL</b>					
Town Justice	6	Linda M. Murray	2/28/2023-12/31/2023	235.25	
Town Councilman	6	Frank Lemak	1/01/2023-12/31/2026	17.19	

**BE IT FURTHER RESOLVED**, that a copy of this Resolution with attachments with any social security numbers and retirement registration numbers redacted shall be prominently posted on the Town's website and the Official Signboard of the Town for a period of not less than 30 days; and

**BE IT FURTHER RESOLVED**, that within 15 days after the expiration of the posting period, the Town Clerk shall file the completed RS 2417-A form with the Office of the New York State Comptroller.

**Introduced: COUNCILMAN LEMAK**  
**Seconded: COUNCILMAN BATTAGLINI**

ROLL CALL VOTE:

Councilman Capollari **AYE**  
Councilman Battaglini **AYE**  
Councilman Lemak **AYE**  
Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**  
Dated: February 13, 2024

**RESOLUTION NO. 02:13:24-5**

**RE: AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH DUTCHESS COUNTY**

**WHEREAS**, General Municipal Law Section 119-o authorizes municipal corporations and districts to enter into agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a contract basis, and

**WHEREAS**, Dutchess County has offered the various municipalities within the County the opportunity to participate in information technologies ("IT") related shared services, and

**WHEREAS**, the COUNTY has the capability to develop a new website for the Town to improve and expand its outreach to the public, and

**WHEREAS**, the COUNTY also offers other IT services which the Town may have interest in using in the future; and

**WHEREAS**, it is cost effective for the Town to use the experienced IT services of the County to develop a website and provide other IT services; and

**WHEREAS**, the COUNTY has provided the Town of Beekman "IT" Services Agreement including proposal which has been reviewed by the Town Board;

**NOW, THEREFORE, BE IT RESOLVED** that, the Town Board hereby approves the Town of Beekman "IT" Services Agreement in the form attached hereto and authorizes the Town Supervisor to execute the agreement on behalf of the Town of Beekman

**Introduced: COUNCILWOMAN WOHRMAN**

**Seconded: COUNCILMAN LEMAK**

ROLL CALL VOTE:

Councilman Capollari **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: February 13, 2024

**RESOLUTION NO. 02:13:24-6**

**RE: PAYMENT OF CLAIMS**

**WHEREAS**, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

**RESOLVED**, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$	133,969.52
Claims to be paid from the DA-Highway Fund	\$	199,059.64
Claims to be paid from the SS - Dover Ridge Sewer	\$	4,312.64
Claims to be paid from the SW - Dover Ridge Water	\$	3,618.87
Claims to be paid from the T-Trust & Agency Fund	\$	4,903.73
Claims to be paid from the H-Capital Fund	\$	128,866.36
	\$	474,730.76

**02/01/2024 Payroll #02**

General Fund	\$	33,851.59
Highway Fund	\$	28,777.77
	\$	62,629.36

**Introduced: COUNCILMAN CAPOLLARI**

**Seconded: COUNCILWOMAN WOHRMAN**

ROLL CALL VOTE:

Councilman Capollari **AYE**

Councilman Battaglini **AYE**

Councilman Lemak **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: February 13, 2024

