

December 20, 2022

TOWN OF BEEKMAN TOWN BOARD MEETING - Agenda December 20, 2022

7:00 PM

- Meeting called to order
- Pledge of Allegiance
- Administrative Announcement--Fire Exits

REGULAR TOWN BOARD MEETING

- Supervisor Comments
- Public comment on Agenda Items and Resolutions

RESOLUTIONS

1. Approval of December 7, 2022 Minutes
2. Renew NYS Workers Comp Insurance
3. Adopt Beekman Budget Preparation & Administration Policy
4. Designate New Year's 2023 Holiday
5. Pay App #3 Gardner Hollow Bridge
6. Approve Pay App #2 for Rec 1 Ballfield Project
7. Approve the Use of Repair Reserve Fund for Town Hall Boiler
8. Revise Town Hall Alarm System Capital Fund
9. Revise Funding for Gardner Hollow Bridge
10. Renaming Road for Alaina Estates
11. Payment of Claims

Other Town Board Business

- General Board Comments
- General Public Comments
- **Executive Session**
- **Next Town Board Meetings:**

- **Reorganizational Meeting:** Tuesday, January 10, 2023 at 7:00 PM

***AGENDA SUBJECT TO CHANGE RESOLUTIONS MAY NOT HAVE BEEN AVAILABLE AT TIME OF PUBLICATION**

RESOLUTION NO. 12:20:22-1

RE: APPROVAL OF PAST TOWN BOARD MINUTES

WHEREAS, Town Clerk Laureen Abbatantuono has provided copies of the minutes of the December 7, 2022 Town Board Meeting to all members of the Beekman Town Board; and

WHEREAS, Town Board members have had the opportunity to review said minutes;

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby accepts the minutes of the December 7, 2022 Town Board Meeting.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Wohrman **AYE**
Supervisor Covucci **AYE**
Dated: December 20, 2022

RESOLUTION NO. 12:20:22-2

RE: RENEW MEMBERSHIP WITH THE NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE FOR WORKERS COMPENSATION INSURANCE

BE IT RESOLVED, that the Town of Beekman hereby elects pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality with the NYSMWCA; and

BE IT FURTHER RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and

BE IT FURTHER RESOLVED, that this election shall become effective 1/1/2023 and extend for a term of two (2) years at an annual premium of \$45,373.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12:20:22-3

RE: ADOPTION OF TOWN BUDGET PREPARATION AND ADMINISTRATION POLICY

WHEREAS, It is a Recommended Best Practice of the GFOA advising Local Governments to adopt internal policies and procedures governing the Annual budget process; and

WHEREAS, it is the Town's objective to define the proper procedures for Budget Preparation and Administration;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Beekman hereby adopts the attached Town of Beekman Budget Preparation & Administration Policy to be effective immediately.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12:20:22-4

RE: DESIGNATE NEW YEAR'S DAY HOLIDAY FOR 2023

WHEREAS, New Year's Day is a Holiday observed by Town of Beekman Employees and falls on a Sunday this year,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Beekman will celebrate New Year's Day 2023 on Monday, January 2, 2023.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12:20:22 -5

RE: RESOLUTION OF THE TOWN BOARD APPROVING APPLICATION AND CERTIFICATION FOR PAYMENT (# 3) FOR THE GARDNER HOLLOW BRIDGE PROJECT

WHEREAS, the Town of Beekman is a party to a contract with OCS Industries, Inc., (the "Contractor") for the project known as "the Gardner Hollow Bridge Project"; and

WHEREAS, the Contractor has submitted an Application and Certification for Payment (#3) dated October 31, 2022 for the amount of \$538,431.86 less 10% retainage (\$53,843.19) less previous payments totaling \$209,216.97 for a total of \$275,371.70 (see attached); and

WHEREAS, the contractor has requested full or partial payment of the items on the continuation sheet that is attached to the payment request application, covering the period of October 1, 2022 through October 31, 2022 and

WHEREAS, the Town Engineer has reviewed the request and agrees with the quantity of work completed per the continuation sheet, and

THEREFORE recommends the Town Board authorize payment to OCS Industries, Inc. in the amount of \$275,371.70 in order to satisfy Application and Certification #3,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor of the Town of Beekman to make payment to OCS Industries, Inc., as requested in Application and Certification for Payment #3 in the amount NOT TO EXCEED \$275,371.70.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Woehrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12:20:22-6

RE: APPROVE APPLICATION AND CERTIFICATION FOR PAYMENT (# 2) FOR THE REC 1 BALLFIELD PROJECT

WHEREAS, the Town of Beekman is a party to a contract with Sport-Tech Construction Corp. (the "Contractor") for the "Beekman Recreation Baseball Field 1 Project"; and

WHEREAS, the Contractor has submitted an Application and Certification for Payment (# 2) dated November 18, 2022, requesting payment in the amount of \$100,500.00 Less 5% retainage (\$5,025.00) less previous payments totaling \$30,875.00 for a total of \$64,600.00 (see attached); and

WHEREAS, the contractor has requested full or partial payment of the items on the continuation sheet that is attached to the payment request application, covering the period of August 4, 2022 through November 11, 2022, and

WHEREAS, The Town Engineer has reviewed the request and agrees with the quantity of work completed per the continuation sheet, and

THEREFORE recommends the Town Board authorize payment to Sport-Tech Construction Corp. in the amount of \$64,600.00 in order to satisfy Application and Certification #2,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor of the Town of Beekman to make payment to Sport-Tech Construction Corp. as requested in Application and Certification for Payment # 2 in the amount NOT TO EXCEED \$64,600.00.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Woehrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12:20:22-7

RE: RESOLUTION APPROVING THE USE OF THE REPAIR RESERVE FUND FOR THE REPLACEMENT OF TOWN HALL BOILER

WHEREAS, the Town Board approved the Emergency Replacement of the Town Hall Boiler in Resolution No. 11:15:22-10; and

WHEREAS, the Town has received competitive proposals and awards the replacement to Folkes Home Services for \$23,533;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the emergency use of the Town's Repair Reserve Fund not to exceed \$25,000 pursuant to GML 6d; and

BE IT FURTHER RESOLVED, that the bookkeeper is authorized to transfer such funds from the Repair Reserve Fund during the 2022 Fiscal Year closing.

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12: 20: 22 - 8

RE: RESOLUTION REVISING TOWN HALL ALARM SYSTEM CAPITAL PROJECT

AUTHORIZATION

WHEREAS, the Town previously approved a project for the security system at Town Hall to safeguard the building and records against fire and/or burglary; and

WHEREAS, the town has received a DASNY grant in the amount of \$12,000.00 to be used to offset the cost of the alarm system; and

WHEREAS, the town has received proposals in accordance with the Town's Procurement Policy for the project exceeding the grant amount,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby approves new total funding for the project in the amount of \$22,000 with a transfer from the General Fund of \$10,000.

Introduced: COUNCILWOMAN WOHRMAN

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12:20:22 -9

RE: APPROVING REVISING THE FUNDING FOR GARDNER HOLLOW ROAD BRIDGE CAPITAL PROJECT

WHEREAS, the Town Board of the Town Of Beekman previously approved funding for the Gardner Hollow Road Bridge Capital Project totaling \$952,443 in Resolution No. 05:10:22-4, and

WHEREAS, the Town has reviewed the status of Funding Sources for the project which now needs revision,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town Of Beekman hereby approves the revised total capital project \$952,443 funding sources to be as follows:

Bonds and other Sources \$ 300,000,

County Grant \$100,000, \$75,548 received to date

Transfer in from the General Fund \$2,443 in 2021,

Transfer In from Highway Fund \$50,000 in 2022,

\$500,000 ARPA Funds in 2022.

Introduced: COUNCILMAN STIEGLER

Seconded: COUNCILMAN BATTAGLINI

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Wohrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION 12:20:22-10

RE: RESOLUTION NAMING THE ROAD IN THE ALAINA ESTATES SUBDIVISION

WHEREAS, pursuant to Town Law 64(9), the Town Board has the authority to name new roads in the Town of Beekman; and

WHEREAS, Dutchess County has adopted a Local Law which provides for approval of proposed road names by the Dutchess County Enhanced 9-1-1 Response Program to avoid duplicate and similar sounding road names in Dutchess County; and

WHEREAS, the developer for the Alaina Subdivision has requested "Alaina Way" as the proposed road name for approval by Dutchess County Enhanced 9-1-1 and the Town Board; and

WHEREAS, the Dutchess County Enhanced 9-1-1 Response Program has approved the use of "Alaina Way" for the new road name;

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby designates the highway in the Alaina Estate Subdivision, which is offered for dedication, to the Town of Beekman as "Alaina Way;" and

BE IT FURTHER RESOLVED that the Town Clerk is directed to provide a copy of this resolution to the Dutchess County Real Property Tax Services; and

BE IT FURTHER RESOLVED that this resolution shall not act in any way as an acceptance of the offer of dedication for the proposed road in the Alaina Estate Subdivision.

BE IT FURTHER RESOLVED that Resolution 09:13:22-9 is hereby rescinded.

Introduced: COUNCILMAN BATTAGLINI

Seconded: COUNCILMAN STIEGLER

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Woehrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022

RESOLUTION NO. 12:20:22-11

RE: PAYMENT OF CLAIMS

WHEREAS, the Bookkeeper has audited and approved claims pursuant to Sect. 119 of Town Law as set forth in the attached abstracts; be it

RESOLVED, that the payment, therefore, is hereby authorized as follows:

Claims to be paid from the A-General Fund	\$ 85,086.53
Claims to be paid from the DA-Highway Fund	\$ 22,274.00
Claims to be paid from the SS- Dover Ridge Sewer Fund	\$ 9,737.51
Claims to be paid from the SS-Dover Ridge Water Fund	\$ 11,348.48
Claims to be paid from the T-Trust & Agency Fund	\$ 18,126.85
Claims to be paid from the H-Capital Fund	\$ 428,870.70
	\$ 575,444.07

Payroll #25 Paid on 12/8/22

General Fund	\$ 31,031.39
Highway Fund	\$ 19,677.97
	\$ 50,709.36

Introduced: SUPERVISOR COVUCCI

Seconded: COUNCILWOMAN WOHRMAN

ROLL CALL VOTE:

Councilman Stiegler **AYE**

Councilman Battaglini **AYE**

Councilwoman Woehrman **AYE**

Supervisor Covucci **AYE**

Dated: December 20, 2022